

TOWN OF HOOSICK

P.O. Box 17
80 Church Street
Hoosick Falls, NY 12090
(518) 686-4571 * Fax (518) 686-5304

C.O.I. RECEIVED _____
DATE _____
BOARD APPROVED _____

APPLICATION FOR USE OF TOWN FACILITIES

YOU MUST PROVIDE CERTIFICATE OF INSURANCE WITH THIS FORM.

MAKE SURE YOUR INSURANCE AGENT PUTS

THE TOWN OF HOOSICK AND OUR ADDRESS IN THE CERTIFICATE HOLDER BOX

TODAY'S DATE: _____

FACILITY REQUESTED _____

PURPOSE OF USE _____

★★ NOTE: IF YOU ARE A CAMP - ARE YOU UNDER THE JURISDICTION OF ANY COUNTY/STATE HEALTH PERMITTING? _____ YES _____ NO

⇒ IF YES, ALL BUDDY CHECKS AND SAFETY REQUIREMENTS ARE THE RESPONSIBILITY OF YOUR CAMP.

DATE(S) REQUESTED _____

TIME OF EVENT: _____ to _____

TOTAL PARTICIPANTS - ADULTS: _____ CHILDREN: _____ GRAND TOTAL - _____

INFORMATION ABOUT YOUR GROUP

NAME OF ORGANIZATION _____

SUPERVISOR IN CHARGE: _____

MAILING ADDRESS: _____

TELEPHONE DAY: _____ NIGHT _____

INFORMATION ABOUT YOUR INTENDED USE OF MUNICIPAL FACILITIES

IS MATERIAL OR EQUIPMENT REQUIRED FROM MUNICIPALITY? _____ YES _____ NO

IF NEEDED, STATE WHAT TYPES AND FOR WHAT PURPOSES: _____

RESIDENTS (NUMBER) _____ NON-RESIDENTS (NUMBER): _____

IS AN ADMISSION FEE CHARGED? _____ YES _____ NO.

IF YES, WHAT WILL PROCEEDS BE USED FOR? _____

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FACILITY USE AGREEMENT

THE UNDERSIGNED IS OVER 21 YEARS OF AGE AND HAS READ THIS FORM AND THE ATTACHED REGULATIONS AND AGREES TO COMPLY WITH THEM.

HE/SHE/THEY AGREES TO BE RESPONSIBLE TO THE TOWN OF HOOSICK FOR THE USE AND CARE OF THE FACILITIES.

HE/SHE/THEY, ON BEHALF OF THE (organization name):

DOES HEREBY COVENANT AND AGREE TO DEFEND, INDEMNIFY AND HOLD HARMLESS THE TOWN OF HOOSICK FROM AND AGAINST ANY AND ALL LIABILITY, LOSS, DAMAGES, CLAIMS, OR ACTIONS; INCLUDING COSTS AND ATTORNEY'S FEES FOR BODILY INJURY AND/OR PROPERTY DAMAGE, TO THE EXTENT PERMISSIBLE BY LAW.

 (print) ORGANIZATION NAME

 (print) NAME OF REPRESENTATIVE

 SIGNATURE OF ORGANIZATION REPRESENTATIVE

 DATE

 STREET ADDRESS

 TOWN

 STATE

 ZIP

Mail this entire Application along with your Certificate of Insurance

**The Town of Hoosick
 Town Clerk
 P.O. Box 17
 Hoosick Falls, NY 12090**

Town of Hoosick

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80 Church Street
Hoosick Falls, NY 12090
518-686-4571*

FACILITY USE REQUIREMENTS **and** **RULES AND REGULATIONS**

THE USE OF ALL TOWN RECREATIONAL AND PARK FACILITIES SHALL BE SUBJECT TO THE APPROVAL OF THE HOOSICK TOWN BOARD AND THE RULES OF THE FACILITY.

THE POLICY NAMING THE TOWN OF HOOSICK (CERTIFICATE HOLDER BOX) AS AN ADDITIONAL INSURED SHALL:

- State that the organization's overage shall be primary coverage for the Town of Hoosick it's Board, employees and volunteers.
- **Required insurance: Commercial General Liability Insurance with: \$1,000,000. per occurrence / \$2,000,000. aggregate.**
- The user agrees to indemnify the Town of Hoosick for any applicable deductibles.
- In the event permission is granted by the Town Board for the consumption of alcoholic beverages on the premises, the Town reserves the right to require additional insurance.
- Contain a 30 day notice of cancellation
- Must be an insurance policy from an A.M. Best rated 'Secured', New York State licensed insurer
- User acknowledges that failure to obtain such insurance on behalf of the Town of Hoosick constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the Town of Hoosick.

The user is to provide the Town of Hoosick with a Certificate of Insurance, evidencing the above requirements have been met.

The failure of the Town of Hoosick to object to the contents or the absence of same shall not be deemed a waiver of any and all rights held by the Town of Hoosick

Town of Hoosick

RULES AND REGULATIONS FOR USE OF TOWN FACILITY

1. Organizations wishing to use the Town of Hoosick facilities shall first apply to the Town Supervisor on the prescribed form. The Town Board of Hoosick or their designee has final authority on approval.
2. In the event of inclement weather, the Supervisor or his designee has the final authority on whether facilities are usable.
3. Intoxicants shall not be brought onto the Town of Hoosick facilities at any time, except upon the express permission of the Town Board. Beer and wine coolers only if allowed by Town Board. Absolutely no alcohol.
4. All posted rules must be adhered to.
5. Profanity, objectionable language, disorderly acts or illegal activities of any kind are absolutely prohibited, and those violating this prohibition will be ejected from the premises, and shall forfeit any fee paid and any deposit.
6. Any damage to the Town of Hoosick facilities shall be promptly repaired at the user's expense. No exceptions. If maintenance personnel are not available, make sure all doors are locked and lights are turned off when leaving.
7. Organizations using the facilities must clean up afterwards - all garbage must be removed from the premises, floors and bathrooms cleaned.
8. Permits may be revoked at anytime.
9. Any organization with youth under 18 years old requires the presence of adequate adult supervision at all times.
10. The fee for use is \$ _____, payable before use begins. A deposit of \$ _____ is required prior to use. The deposit is refundable if there is no damage to the facility used, and the facility is cleaned subsequent to use.
11. A public telephone is located in _____. The emergency telephone number for police and fire is 911.
12. All users must provide a Certificate of Insurance prior to using facilities. Failure to provide insurance will result in revocation of your permit.
13. Insurance: the user hereby agrees to effectuate the naming of the Town of Hoosick as an unrestricted additional insured on the user's policy.