

**Town of Hoosick
Regular Board Meeting
Monday February 10, 2014 7:00 PM**

Prayers & Sympathies to the Family & Friends of Stephen Colvin, Leo "Barto" Bartoski, & Leo Laroche.

Pledge of allegiance

Roll Call: Supervisor Mark Surdam, Bruce Patire, Dave Sutton, Jeff Wysocki

I. Welcome/Public Comments & Announcements

- Community Barn Quilt Project through HAYC3- Bea Peterson explained the purpose of the project is to promote tourism. There are 8x8 sheets of plywood that people can volunteer to paint quilt patterns on them and then will be put up on various barns and different places throughout the town. Aelish Nealon will be present next month to talk about it.
- Flyers are in the lobby & on the web site for "Hoosick Community Hockey Night", Sunday March 30th @ 3pm. Albany Devils Vs. Binghamton Senators. Tickets are \$8 each, transportation included.
- 43rd Annual Arbor Green Program, Tree & Shrub Sale- Order forms on table outside of Town Clerks Office, also available on the Town Web Site. Sue has Facility Use Form request for pick up day Saturday, May 10th 9am-Noon.
- Sharon Katz & The Peace Train Singers, This Thursday 2/13, Hoosick Falls Central School, 7PM, Tickets \$10 Adults, \$7 Students. Additional information in local papers or the school web site.
- Congratulations to all of our local High School Sports Teams
- Kevin Allard - discussion - Key Bank safety deposit box, Town Attorney, Pool and pump house rehab.
- Allard turned in a FOIL request to the Town Clerk asking to be informed of any and all contents of the safety deposit box. (the outstanding bill needs to be paid before the bank will open it).
- Rick Tinkham: Hathaway's fund raiser with proceeds going to digital conversion.

Previous Minutes: Jan. 13, 2014 and Special Pool Meeting Jan. 23, 2014

Minutes are now posted on Town Website

Town Clerk's Report

Sue Stradinger reported the January Clerk's Report:

Total for the month: \$4,758.50 and remitted to the Supervisor: \$4,330.35

• **Facility Use Requests**

- 1) Renss. Co. Soil & Water use of Rink – for shrub pickup – May 6th to May 10th 8:30 am to 12:30 pm
COI forthcoming

Motion to Approve

Wysocki made the motion to approve use of the rink for the County pending receiving COI, Wysocki seconded, all ayes carried.

- 2) Cambridge Central School – use of rink Feb. 13th (raindate Feb. 27th) from 4-6 pm Acknowledges \$50/an hour fee. COI received.

Motion to Approve

Surdam made the motion to approve CCS use of rink at \$50/hr, Wysocki seconded, all ayes carried.

- 3) Korean War Veteran's Event (Voice of A Vet) - use of rink Sept 13th. Actual hours not established as of yet, COI forthcoming, Sponser is Hoosick Falls Community Alliance Church, Contact: Gail Smith.

Motion to Approve

Surdam made the motion to approve Voice of A Vet Event at the rink pending receiving COI, Wysocki seconded, all ayes carried.

• **Summer Camp for 2014**

Board to review pricing and any changes for the 2014 year. Discussion next month.

Assessor's Report

Tony Rice reported March 1st is the exemption deadline. Currently outstanding 134 Aged, 147 Agricultural, 16 Not For Profit, 57 Enhanced.

Highway Superintendent's Report

Shiland reported he will be looking into purchasing a new truck (money is already allocated) and stated he has different ideas than what Patire already has researched on ideas for new mowers.

Town currently does not have any salt – order is 2 weeks out.

Special Meeting at Garage

Patire: Requested a special meeting to go over all of the trucks and equipment with the Board.
Surdam will set it up as an informational meeting on a weekend- same as what was done for the pool mtg where the public and newspapers are welcome to come.

Truck Tipover Feb.5, 2014 Storm

Delurey's is going over truck for and only doing minimal repairs since this is the truck the Town will be replacing, He doesn't know how much the repairs will be. Tow bill forthcoming.
Said no alcohol/drug test was done, had called Absolute Drug Testing and was told he didn't have to because no other vehicle and/or property damage was done and it wasn't done in Dec. either.
The Board wants it to be done from now on, as it is a town policy and it is there for a reason to protect the Town.

Opening of Bids

Fuel: 1 bid received – Doug's Oil Co. - \$3,7906
Diesel Fuel: 1 bid received – Doug's Oil Co. - \$3,7901
Winter Sand : 1 bid received– Dailey's - 2000 tons FOB \$7.25 total: \$14,500.

Motion to Approve all Bids

Patire made the motion to approve Doug's Oil for fuel and diesel and Dailey's for winter sand, Wysocki seconded, all ayes carried.

Historian

Phil Leonard discussed his new display entitled: "Local Early Advertising of Hoosick businesses".
He has added 4 more names to the Veteran's Wall.

Recreation Report

***Amend Skating Rink Policy/Procedure Manual for handling Recreation Funds**

Motion to Approve

Patire made the motion to approve the amendment to the Skating Rink Manual for handling funds, Wysocki seconded, all ayes carried.

*Feb 17th - 21 (mon-fri) Presidents week....Free admission for the 330-530 session....only pay for skates.

* Rink web site up and running – all skating rink forms are now on the site, rink updates every day -
Hoosickrecreation.com

Supervisor Surdam's Report

- Attended 2 ½ days training through NYS Association of Towns.
- Completed yearly Court Clerk Audit with rest of Town Board.
- Opened Town Pool 1/18 to give everyone interested an opportunity to view and ask questions for needed repairs.
- Held Special Meeting 1/23 in the Owl's Nest of the Armory with representatives from LaBerge Engineering to review and ask questions about the pool project. The Town Board authorized LaBerge move forward with collecting information for the Board to move forward with this project. The meeting minutes are on the web site.
- Attended Lakes to Locks Passage meeting @ Village Hall. They are in the process of trying to install a Kiosk at the North Hoosick Stewart's that is going to be funded by Stewart's Corp. They are going through planning and Zoning process now.
- Emily & I attended a meeting at Key Bank to review accounts & ask some questions.
- Met with Mayor Borge & Bill Johnston in reference to reestablishing our Local Development Corp. and Board. Johnston said he will serve on the Board for a year to help get it organized. Looking for 6 more people who would like to be a Board Member.
- Met with Mayor Borge to discuss Village supplied water to Town residents. A Committee was formed to review the issue and make recommendations. A copy of this report has been given to all Board Members for review and discussion. The Village Board will be discussing at their meeting tomorrow night.
- Met with Superintendent Ken Facin to open the door for communication between the School & Town.

Supervisor's Report continued

- On 1/30 we had a combination Village Board/Town Board public meeting that was very well attended at the Owl's Nest in the Armory. Ben Syden from LaBerge Engineering presented an outline for the 2014 Grant process along with discussion for the Greater Hoosick Economic Development Plan.
- Sat in on most recent Zoning Board meeting. Met with the Board for a few minutes at the end of their meeting. Talked about a future combined ZBA, Planning Board, Town Board, & Building Inspector meeting to review processes and open up communication.

Town Council Reports

Wysocki: has attended County meetings with Donna Murray, Renss. Co. Planning re: Farmland Protection.

Patire: Risk Management Report (on file)

The renewal policy comes due in June. There are some issues that need to be done before June or they will not renew us. The biggest problem is the playground castle. Needs to be dismantled within the calendar year. The Insurance Co. is requesting a letter from the Board stating as such along with progress photos. The pit at the highway garage is a safety hazard and measures need to be done to improve that, wiring at the rink - We need a letter stating it is up to date - the recreation supervisor said Bradley's Electric was just at the rink doing work. He will contact them to make sure we are in compliance. They want to see a panic button installed in the Clerk's office, Salt at the highway dept. needs to be covered - photos required. These are just some of the requirements. The complete report is available for viewing at the Clerk's office.

Sutton: Has joined the Greenway Committee. Attended meeting "Marketing the Community" as landscape contractor. Spoke with Rich LaBerge about having multiple bids for the pool not just one.

Old or Ongoing Business

Resolutions

10 Day Notification Waiver

Motion to Approve

Patire made the motion to waive the 10 day notification for all resolutions #8, #43, 44, 45, 46, 47, Sutton seconded, all ayes carried.

#8 Appointing William Ryan, Jr of Tabner, Ryan & Keniry LLP Attorney for the Town at an annual salary of \$11,000 for the period covering 2/10/14 - 12/31/1024 and authorizes Supervisor to sign Professional Service Agreement for Legal Services.

Motion to Approve

Sutton made the motion to approve resolution #8, Surdam seconded, roll call vote: Wysocki: aye, Patire: aye, Sutton: aye, Surdam: aye. *Motion Approved*

#43 Authorizing LaBerge Group to proceed with the Town Pool Rehabilitation Project as outlined in the letter to the Town dated Feb. 3, 2014 and amend language under, "Install New Liner System (Bid alternatives) - to include "Volunteer Alternates".

Motion to Approve

Sutton made the motion to approve resolution #43, Patire seconded. Roll Call Vote: Wysocki: aye, Patire: aye, Sutton: aye, Surdam: aye. *Motion Approved.*

#44 Authorizing the Supervisor to take the necessary steps to seek designation of "Wood's Brook" as an "Inland Waterway", through the passage of New York State Legislation.

Motion to Approve

Sutton made the motion to approve resolution #44, Wysocki seconded. Roll Call Vote: Wysocki: aye, Patire: aye, Sutton: aye, surdam: aye. *Motion Approved.*

#45 Adopting a Town Cell Phone Policy for Town Supervisor, Highway Superintendent and Building Inspector

Motion to Approve

Patire made the motion to approve resolution #45, Sutton Seconded. Roll Call Vote: Wysocki: aye, Patire: aye, Sutton: aye, Surdam: aye. *Motion Approved.*

#46 Authorizing expenditure of up to \$1000. To purchase a new computer and software to become the primary computer for the Bookkeeper and Payroll Clerk. The old computer for security purposes will become a dedicated computer for banking purposes.

Motion to Approve

Sutton made the motion to approve resolution #46, Surdam seconded, Roll Call Vote: Wysocki: aye, Patire: aye, Sutton: aye, Surdam: aye. *Motion Approved.*

47 Appointing Mark Folgert as a Housing Authority Board Member with a term to expire Sept. 30, 2018 and Appoint Robert Becker to fill the vacancy of Housing Authority Board Member, Rick Tinkham with term expiring on Sept. 30, 2016.

Motion to Approve

Surdam made the motion to approve resolution #47, Sutton seconded. Roll Call Vote: Wysocki: aye, Patire: aye, Sutton: aye, Surdam: aye. Motion Approved.

New Business

1. **Request to invite Lakes to Locks** for 10-15 min. presentation at the March Town Board Meeting.
2. **Announcement** - the Hoosick Community Local Develop Corporation that has been dormant for a few years will become active again. Bill Johnston who was a founding member of the LCD has agreed to work with a new LCD Board for the next year. We are looking for Board Members.
3. **Cipperly Cell Phone**
Past practice of Officials having a town cell phone were allowed to keep the cell phone when they left office.

Motion to Approve

Patire made the motion to relinquish the cell phone to Cipperly since there was no policy in place at the time Cipperly left office and was past practice, Sutton seconded, all ayes carried.

4. **Authorization to set up account at Family Footwear Center** for Union Employees to use if they wish to.
5. **Correspondence**
 - > Thank you letter from Hoosick Falls Soccer Club.
 - > Sponsorship request from Gretchen Yonconis for "Lace up for the cure" 5k run/walk being held April 19th with all proceeds going to the American Cancer Society Relay for Life
6. **Town Donations**
At the Supervisors request we received information from NYS Association of Towns Attorney in ref. to making contributions with Town Funds to local groups, clubs, corporations and charitable organizations.
 - Excerpt from 1998 Talk of the Tows article
 - 61 page, 2010 NYS Municipal Management Series publication titled, "The Public's Property: The Constitution's Prohibition Against Gifts And Loans".

(The Documents mentioned are available by request or if the board would like we can post the information on the web site). Based on this information it is clear that more study is needed and a Policy for making contributions with Town funds needs to be established. This needs to be done quickly as HAYC3 has been promised Town Funds for some of its operations. In the past, the Town Board authorized paying \$14,000 to HAYC3 for heating the Armory.

Tabled until Surdam can talk to the Town Attorney and then set up a meeting with HAYC3 to discuss entering into contractual relationship, to provide services as required. This meeting would also be a good time to discuss lease agreement, short and long term goals & objectives.

Adjournment

Patire made the motion to adjourn the meeting pending signing of vouchers, Surdam seconded, all ayes carried.

Bills Paid Abstract # 2 - 43-2014 through 99-2014

General A	\$26,674.52
General B	\$3,896.87
Highway DA	\$33,148.14
Highway DB	\$17,419.59
Cap. Proj. H	\$7,911.62
Spec. Fire SF	\$719,454.93
Library L	\$45,000.00
Trust/Agency TA	\$2,079.14
Total:	\$855,584.81

Respectfully Submitted,

Sue Stradinger
Hoosick Town Clerk

