

**Town of Hoosick
Regular Board Meeting
Monday April 11, 2016 7:00 pm**

Pledge of Allegiance

Roll Call: Supervisor Mark Surdam, Eric Sheffer, Dave Sutton, Jeff Wysocki, Jenn Hyde

Previous Meeting(s) Minutes- have been reviewed by the board and are available from the Town Clerk or www.townofhoosick.org .

Reports- Monthly Operating Statement, Abstract of Vouchers, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

Welcome/Public Comments-- Open time to share thoughts, concerns, and announcements with the Board that are Town related. Please limit remarks to 3 minutes

Kevin Allard: would like to see a solar pilot program payment in lieu of taxes be used towards a dedicated recreation fund only. Asked about certified pool operator.

Jim Martinez: A statement made in the newspaper that property values are down due to the PFOA is untrue and there are no facts to back that statement. Property listings are normal and there has been no change. Would like to see the Village and Town start working together on looking at the empty buildings in the Village.

Stacy Parker: On March 22nd filed complaint of violation but filed it with the Zoning Board. She presented the written complaints to the Town Board.

Lisa Revet: Property values coming down could affect the whole town.

Correspondence/Announcements

- **Presbyterian Disaster Assistance- *Out of Chaos, Hope.*** The PDA will be here next weekend, April 16-17 to assist our community in forming a long term recovery group to help deal with stresses brought on by the water crisis. For more information please contact Joyce Brewer 686-4942 or Rev. Donna Elia @ 495-6795.
- **Senator Marchione Letter-** Spreading the word that the Firemen's Association of the State of New York (FASNY) is sponsoring "Recruit NY 2016" the weekend of April 23-24 for the recruitment of new volunteer firefighters.
 - **OPEN HOUSE- North Hoosick Fire Dept.** on Sat April 23rd. The public is invited to come view the apparatus, equipment and facility. 911 reflective signs will be for sale, 50 smoke detectors will be given away, there will be fire extinguishers for door prizes, and refreshments will be served.
 - **OPEN HOUSE- Village of Hoosick Falls Fire Dept.** on Griffin Ave. on April 23rd from 10am – 2pm in recognition of "Recruit NY". An excellent opportunity to stop and see what it takes to become a volunteer Firefighter.
- **Brown's Brewing-** April 22 Earth Day Event. The band Flood Road will be performing from 7-9. Gary & Kelly Brown have stated how much they would really like this to become a community event. Look for additional information to be announced.
- **Hoosick Local Development Corporation-** Grand Opening & Open House April 18th, 6-8pm Beginning at 35 Church St. New Businesses are Little Sprouts, Shaw's Mobil Repair, and Xentrix Hair Saloon. Additional information can be found at www.hoosickldc.org .
- **Love Your Village, village wide clean up-** Saturday May 7th 9am – 12pm in partnership with St. Gobain. See this and other upcoming events @ www.hayc3.org .

Town Clerk's Report

- March report total: \$1,222.00 - Remitted to the Supervisor: \$622.66
- Facility Use Request:
 - HF Four Season Softball: request use of rink on rainy days from April 1 to Aug. 1. 2 hours. Time of event stated it was open, did not state what days. C.O.I. received. Kaila Matatt, Recreation Director will contact them to get further information.
 - **Motion to Temporarily Approve**
Sutton made the motion to allow HF Four Season Softball temporary use of rink contingent upon availability and until all needed information has been received including paperwork showing if the organization is not-for profit. There is no fee at this time until all required information has been received, Hyde seconded, *All Ayes Carried.*

Assessor's Report

- One week left for finishing entering data. Tentative Roll comes out May 1st.
- No supporting data of lower property values due to the PFOA.

Superintendent of Highway's Report – absent

- **Cutting & Trimming Trees around Pool-** At the March meeting we agreed that Supreme Tree Service would be our choice to complete the tree job around the Wier Reynolds Community Pool for \$4,975.
 - **Motion to Approve**
Sutton made the motion to pay for the tree removal and trimming project from the Pool Capital Project H Fund, Sheffer seconded, *all ayes carried.*
- **2016 NYSDOT Shared Service Agreement**
 - **Motion to Approve**
Sutton made the motion to authorize Highway Superintendent Shiland to sign the 2016 Shared Service Agreement between the Town of Hoosick and the NYS Department of Transportation, Wysocki seconded, *all ayes carried.*
- **CHIPS Funding-** We received an e-mail from Senator Marchione announcing that for the NYS fiscal year 2017 the Town of Hoosick will receive \$128,986 in CHIPS funding and \$29,442 in PAVE-NY funding for a total of \$158,428.
- **White Creek Bridge Project-** We are working on Final Closeout Package.
- **Rte. 22 Bridge Replacement in North Hoosick over Walloomsac & Factory Hill Road-** We recently determined the project is scheduled to begin in the 2017 construction season.

Town Historian

- Phil Leonard discussed his new display #150, entitled: Through the Camera Lens of Ellen Scott. Various pictures taken throughout the Village and Town.

Recreation Director Report

- **Summer Camp-**
 - Applications to register for summer camp are now available in the lobby or on our web site www.townofhoosick.org
 - The renewal application packet from Rensselaer County for the 2016 Summer Camp has arrived. All forms need to be filled out and returned by May 20th.
- **Community Pool-** Rumors that are out there that the pool will not be open are Not True!! We will be working closely with the NYS Dept. of health and NYS DEC following their recommendations for the pool water. *We are planning for a full summer of swimming at our newly renovated pool!!!!*
- **Pool Slide Fundraiser- needs a project champion.** We have started to raise funds for a slide but we really need someone or some group to take on this project.
- **Lifeguards-** Applications are being accepted for the 2016 season. Only a few opening for lifeguards remain. We will have appointment list ready for the May meeting. Applications are available from the Town Clerks Office or the Town Web Site. www.townofhoosick.org
- **Recreation Director Matatt is leaving.** Kaila has received a very special opportunity that she has decided to pursue. Although her time working for the Town of Hoosick as the Recreation Director has been short her organizational skills, energy, enthusiasm and work ethic will be greatly missed. Letter of resignation has been received.
- **Recreation Management Structure for 2016- Discussion** Kaila, Bill & Mark did meet last week to begin to put a plan together.
Discussion: The Board talked about the pay for the list below and if they need to advertise positions.
 - Facilities & Maintenance- Highway Superintendent Bill Shiland & his staff will continue to be oversee general facility operations and maintenance.
 - Summer Camp Director- to manage all aspects of the camp, Kaila working on Job Description. Rate of pay needs to be discussed. We have previous camp counselor in mind.

- Pool Manager- Scheduling, money, reporting, oversee the pool operations. Janet Deluca has filled this position in the past and is willing do so now.
- Swimming Program Coordinator- WSI who works with and assist the pool manager coordinating swimming Lessons and all other pool activities.

Supervisor Surdam's Report

- I met with Steve Erby from Monolith Solar to discuss Village Landfill Solar Project, the building permit that was issued and the request from the Zoning Board to review the project.
- I attended the Hoosick Rising meeting held in the community room at the Immaculate Conception Church. Approx. 20 very positive people attended the meeting. We discussed many things that as you would expect had to do with PFOA water contamination issue. We all expect that there will be some local economic impact and we continue to kick ideas around that will help in the recovery process, (Governor Cuomo has committed to energetically work with us to help with economic recovery). After some discussion it was decided to two committees that will begin meeting to focus on;
 - Promotion- how do we promote our community after it is announced that the Village Water Supply has been cleared for drinking and cooking.
 - Celebration- everyone agreed that the St. Patrick's Day Parade was a great community event. Everyone felt it was important to build on that and to come up with a way to thank all of the NYS DEC & DOH employees working countless hours in our community while at the same time bringing people out in the spirit of celebration as we work through this issue.
- We held a combination Planning, Zoning and Town Board meeting. This was a very well attended meeting and I felt it was a very productive meeting. This has sort of become a yearly meeting that gives us an opportunity to discuss issues that come before the boards and solutions to the issues. We reviewed a number of updates and changes in providing information that have happened as a result of these meetings. In each meeting there has been a good back and forth discussion that I think will help make all the boards better.
- Community Celebration Committee- I attended the initial meeting of the group that has offered to work on the Community Celebration theme as we begin the process of coming back from the water contamination issue. There was a lot of positive energy, many great ideas and a desire to reach out and somehow say Thank you to all of the NYS DEC & DOH workers who have spent so much time working and assisting our community. One event that is going to happen is the Earth Day event at Brown's Brewing. Stay tuned there will be more events.
- I had a second meeting with Steve Erby from Monolith, this time with Mayor Borge as we continue to discuss the Village Solar Project located on the old landfill and the need to have the Town Zoning Board review the project.
- Mayor Borge and I attended a meeting in Troy to support prospective buyers of 1 Mechanic St. in a meeting with County Executive Kathy Jimino, County Attorney Pechenik, County Chief Financial Officer Mike Slawson, IDA Executive Director Robert Pasinella and Rick Tinkham of Berkshire Hathaway Real Estate. This was a very productive meeting, the building is owned by the County. Mayor Borge and I are excited about the prospect of the 1 Mechanic St. property having new ownership.
- I met with Hwy Superintendent Bill Shiland & Recreation Director Kaila Matatt to discuss how best to structure our summer programs and activities with Kaila leaving.
- I was asked to participate in a conference call/meeting with Mayor Borge, the Village Water Dept. and the Engineering Firm MRB to discuss the idea to expand the Municipal Water & Sewer into the Town. The idea for expansion is a result of many conversations that have happened due to the recent discovery of PFOA in wells outside of the Village. Hoosick Falls School Superintendent Facin expressed an interest in having water and sewer coming south to the school.

- NYS Environmental Facilities Corp. (EFC) Meeting- During a conference call that Mayor Borge and I were in last month with Jim Malatras who is the NYS Director of Operations, I asked about the idea that has been discussed in ref to extending the Municipal Water and Sewer into the Town as a part of dealing with the PFOA issue. This meeting with the EFC was the result of asking the question. Mayor Borge and I were given the opportunity to meet in Albany with EFC President & CEO Sabrina Ty, EFC Engineer Tim Burns, EFC Council Maureen Coleman, EFC Deputy Director of Finance Audra Nowosielski and NYS Bureau of Water Supply Protection Design Engineer Michael Montysko. We were able to explain some of the ideas that had been discussed in our community such as expanding the water and sewer due to the PFOA contamination. The Mayor also brought up some water infrastructure problems in the Village and issues that were created or discovered during the PFOA flushing process. The group discussed a number of options that are available to us. When we discussed the financing for such projects they explained most projects of this type involve a combination of Grants and low interest financing depending on the information and scoring in the Application. On the water side it was recommended that we look at water supply that would include fire protection and a supply system that would not as the cost involved would be very different. We would need to have community support for this type of project. They explained that we should include all of the issues we brought up as it would assist in the scoring of the project. We did spend some time discussing the timing as they are willing to work with us considering the issues we are dealing with. With the Village already working with MRB Engineering if everything fell into place we could be ready for the next round of applications which would be this time next year. Everyone agreed that this would give us the time that would be needed to properly put a project application together. EFC & NYS Bureau of Water Supply Protection did commit to assign people who are very familiar with the process to work with us.
- I had a meeting with Donna Armitstead from Penflex Inc. to discuss Length of Service Reward Program (LOSAP) that we sponsor for the North Hoosick Fire Dept.

Town Council Reports

- **Deputy Supervisor Wysocki**
Solar Committee Report: Cannot give a final report at this time, still waiting for the State report that is not finished yet. Met with Bill Johnston and Tom Valone of the Local Development Corp. Gave the committee a lot of information on decommissioning which is very involved. Committee members are still getting a lot of good information. There is a partial, uncompleted report that should be finished for next month's meeting.
- **Councilperson Sutton**
Rt 7 & 22 Island- Thanked Dean Foster of Hoosac School and his facility, Michelle Pilcher and Dee Lanzano for cleaning up the island, did a great job.
Commended all of Our firefighters for volunteering their time and encouraged others to join.
- **Councilperson Hyde**
Attends the Hoosick Rising Meetings, there are new people always attending. Urges people to attend and be part of this great group.
- **Councilperson Sheffer**
Waiting for NYMER quote, and cyber insurance audit

Old or Ongoing Business

- **Revaluation Project** - The Board discussed postponing a year in light of the PFOA situation.
- **Castle Playground Project**- New equipment is scheduled to ship April 22nd.

- **Pool Project Phase Two, Pump House & Bath House Updating –**
 - LaBerge Engineering is working through the project requirement of 30% Minority and Women Enterprises. We may need to request a waiver if we cannot meet the goal.
 - A draft of Preliminary Scope of Work has been completed.
 - We have received the signed State of New York Master Contract for Grants back from Parks, Recreation and Historic Preservation.
 - Albrecht & Wilson Survey Project- We are still waiting from NYS Parks & Recreation to see if they will accept an easement that was completed by the Town Board in 1994 on the LaPorte property.

- **New York State Municipal Workers Compensation Alliance-** In December 2015 the Board made the decision to join Comp Alliance. The resolution is needed to make the change official.
 - **Resolution #53, 2016 To Enter Into Membership In The NYS Municipal Workers Compensation Alliance Plan And To Authorize Supervisor Surdam To Execute The Plan's Charter Document On Behalf Of The Town Of Hoosick.**
 - **Motion to Approve**
Sutton made the motion to approve resolution #52, 2016, Hyde seconded. Roll Call Vote: Wysocki: aye, Sutton: aye, Hyde: aye, Sheffer: aye, Surdam: aye. *Motion Approved.*

- **Commercial Solar PILOT Program-**
 - To allow Attorney Schopf to draft a proposal and enter into negotiations on the Towns behalf to set up a PILOT Program for the Commercial Solar Projects in Hoosick. *Attorney Schopf* explained each pilot structure is different based on the project. *Sheffer:* said we should build pilot ideas utilizing non- vested companies and not the project applications already established.
 - **Motion to Approve**
Sutton made the motion to approve, Hyde seconded. 3- ayes, Sheffer: no, Wysocki: abstain. *Motion Approved.*
 - **Presentation Meeting with Brighten Energy.** They will discuss community solar and pilot programs. Scheduled: Tuesday May 3rd. 6:00 pm at Town Hall. Notice will be posted on website, lobby and newspaper.

- **Water Contamination Information**
 - Until further notice NYSDOH & NYSDEC will be in the Armory every Tuesday, Thursday from 2pm to 8pm and Saturday from 10am to 2pm to answer questions and provide information.
 - Hotline- 1-800-801-8092
 - Water is still available for free @ Tops
 - Well Water Testing Request Forms & Bio monitoring Forms are available on the information table @ Armory, from NYSDOH, Town & Village web sites. Bio monitoring blood testing at the Armory is being expanded to include residents from Petersburg.
 - **Water Filtration-** In-Home Water Filtration Options for Household Drinking Water- Information is available on table @ Armory, from NYSDOH, Town & Village web sites along with other information on the PFOA contamination issue.
 - Town residents with private wells can still request a Point of Entry Treatment System (POET) in their home at no charge.
 - **Please Contact NYSDEC or EPA if you know or suspect where there may be dump sites in the Town of Hoosick.**

- **Private Well Water Testing for PFOA-** Because the number of request to have well water tested has dropped off and we know there are still many wells that need to be tested the NYS Dept. of Health has begun going door to door requesting permission to obtain water samples. NYSDOH continues to update the map that they have developed showing the areas of detection and non-detection. To see the latest version of the map go to the Village Web Site @ www.villageofhoosickfalls.com , on the right side of the page is a link to the Hoosick Falls Water Website; from here you can find the map, public test results, the latest news and information pertaining to this situation. There is also a larger version of this map at the Armory and Village Hall.

- **Private Well POET Systems-** Any home owner who has a system installed needs to pay attention all information on the flyer that is handed out. No one should be drinking or cooking with the water even after the POET system has been installed and flushed until the water has been tested and DEC or DOH has contacted you directly with the okay.
- **EPA Soil Testing Results for the Little League Fields and Town of Hoosick Athletic Field are in-** The EPA has told us there are no levels of contaminates that warrant any type of remediation at these sites. This is GREAT NEWS!!! All of the results are available at the Town and or Village web sites.
- **Private Yard Soil Sampling Beginning-** NYS DEC & Dept. of Health will be combining efforts to test soils in various locations throughout the Village and the Town in private yards where some have expressed a concern due to watering gardens or draining pools and it is known that PFOA's were detected in the water supply. The results of the initial round of testing will be used to help determine if there is a concern and if additional testing will be needed.
- **Village Municipal Water Supply is now Safe for Drinking and Cooking!**
- **Bio Monitoring Blood Test Results-** the NYS Dept. of Health is nearly ready to begin releasing results to individuals who were tested. The Health Dept. will contact you to schedule an appointment at the Armory to discuss the results in person.

New Business

- **2015 AUD Report-** was submitted as required prior to the April 1st deadline.
- **Planning/Zoning-** Due to time constraints of his schedule Joe McDonald has asked not to be reappointed to the Zoning Board. His term expires April 30th. Joe has been valuable member of the Zoning Board sense its inception. Thank you Joe for your time and commitment to the Zoning Board, you will be missed. Penny Acree who currently serves on the Planning Board (term ends 12/31/17) would like to move to the Zoning Board (5 year term) to replace Joe McDonald. This will leave two openings on the Planning Board.
Discussion: Penny Acree needs to send in letter of resignation from the Planning Board . The Town Board will be making an appointment to the Zoning Board at the May meeting.
- **Code Enforcement-** Fran Rogers has asked us to review and maybe update the fee section for building permits. The fee section is a part of our Local law No. 2 of 1985 entitled, "A local Law Providing for the Administration and Enforcement of the Uniform Fire Prevention and Building Code". Seems like a good time to review the whole law that is now over 30 years old.
Discussion: The Town Clerk will send copies of the current law to the Board Members and Attorney for their review
- **2015 North Hoosick Fire Department Service Reward Program-** The NHFD has completed the 2015 points earned form and posted it for the required 30 days.
Note- There will be some slight changes and or clarifications to the points system coming soon.
 - **Motion to Approve**
Wysocki made the motion to approve the 2015 Firefighters Records listing as presented and to authorize Supervisor Surdam to sign the 2015 Sponsor Authorization Form Town of Hoosick/North Hoosick Fire, Sheffer seconded, *all ayes carried.*
- **Resolution # 54, 2016 Protection District- To Adopt The Updated Plan Document Prepared By Penflex Inc. Which Reflects Amendment To The Service Reward Program And To Adopt The Trust Document Prepared By Penflex Inc. Which Sets Forth The Trust In Which Assets Accumulated By The Town Are Held For Payment Of The Service Reward Program Benefits.**
 - **Motion to Approve**
Wysocki made the motion to approve resolution #54, 2016, Sheffer seconded, Roll Call Vote: Wysocki: aye, Sheffer: aye, Sutton: aye, Hyde: aye, Surdam: aye. *Motion Approved.*

- **Municipal Water System & Waste Water Treatment Expansion-**
 - ***Motion to Approve***

Sutton made the motion to approve working cooperatively with the Village of Hoosick Falls to study the feasibility of expanding the Municipal Water System into areas of the Town who's private wells have been affected the most by the PFOA contamination and are within reasonable distance to the existing system and expansion of the Waste Water Treatment south on Rte. 22 to the Hoosick Falls Central School. Hyde seconded, *all ayes carried*.
- **Scheduled Meetings**

Zoning Board meets the First Monday of the month, **Planning Board** meets the forth Monday of the month, both in the Court Room of the Armory. Meeting minutes are available online @ www.townofhoosick.org or from the Town Clerk.
- **Planning Board Meeting for April has been canceled.**

Adjournment

Sutton made the motion to adjourn the meeting pending the signing of vouchers, Wysocki seconded, all ayes carried.

Bills Paid: Abstract #4 Vouchers; 170-212

General A	\$38,565.92
General B	\$5,857.10
Highway DA	\$5,974.82
Highway DB	\$4,195.58
T & A	\$6,817.76
<i>Total:</i>	<i>\$61,411.18</i>

Respectfully submitted,
Sue Stradinger
Hoosick Town Clerk