

**Town Of Hoosick
Regular Meeting
February 13, 2017**

Pledge of Allegiance

Roll Call – Councilperson Jen Hyde, Eric Sheffer, Dave Sutton, Jeff Wysocki, Supervisor Surdam

Previous Meeting(s) Minutes- have been reviewed by the board and are available from the Town Clerk or www.townofhoosick.org .

Reports- Monthly Operating Statement, Abstract of Vouchers, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

Welcome/Public Comments - Open time to share thoughts, concerns, and announcements with the Board that are Town related. Please limit remarks to 3 minutes

- No Public Comments

Correspondence/Announcements

- The Friends of the Bennington Battlefield have issued a Newsletter, Issue #1 of 2017 that has some great information. If you are interested in seeing the newsletter we have posted it on the Town web site www.townofhoosick.org in the Battlefield section under Parks and Recreation or Supervisor Surdam would be happy to provide a copy.
- Glens Falls Hospital- We received a letter dated January 18th 2017 that they are closing the Hoosick Falls Family Health Center located at 16 Danforth St. at 5pm on March 10th, 2017. Note- We expect to be hearing details soon of the re-opening of this facility under new ownership.
- Rensselaer Land Trust is working on a County wide conservation plan and is holding a Community Workshop on Thursday 2/16/17 from 6pm-8pm here in the HAYC3 Armory. Contact for this workshop is Executive Director Christine Young, Esq. @ 518-659-5263 or Christine@renstrust.org .
- We received a letter from Rensselaer County Snowriders Club (RCSR) thanking the Town for permission for the snowmobile trail to cross Town property. With the letter was the Certificate of Insurance and a brochure explaining how private landowners are the foundation of the snowmobile trail system.
- St Patrick's Day Parade- We received a letter from the St Patrick's Committee. This year's Parade and festivities will be on Saturday March 11th starting at 1pm.
- 32nd Annual Wood Memorial 5K & Fun Run hosted by the Town of Hoosick Lions Club to be held May 20th starting at 9am. Additional information is available at www.townofhoosick.org .
- Charter Communication sent the Town a letter in ref to the renewal of the franchise agreement with the Town which is set to expire in October of 2018.
- Application for Use of the Skating Rink by CCS Class of 2020 for March 2nd from 3:30pm to 5:30pm Hoosick Falls Kiwanis Club for February 18 from 1 pm to 4 pm
 - **Motion to Approve**
Wysocki made the motion to approve Application for Use of Skating Rink by CCS Class of 2020 Hyde seconded. All Ayes Carried

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- Application for Use of the Skating Rink by Hoosick Falls Kiwanis Club for February 18 from 1 pm to 4 pm
 - **Motion to Approve**
Sutton made the motion to approve Application for Use of Skating Rink by Hoosick Falls Kiwanis Club. Sheffer seconded. All Ayes Carried
- DEC Press Release ref: VOC's found in soil near old Honeywell Facility on John St.
- Sancoick Mill Marker- We have received a request from David Pitlyk of NYS Parks to send a Letter of Support to NYSDOT & NY Highway Safety Commission to have this marker moved to a more visible and accessible location. **Motion** authorizing Supervisor Surdam to send the letters of support.
 - **Motion to Approve**
Sutton made the motion authorizing Supervisor Surdam to send the letters of support. Sheffer seconded. All Ayes Carried
- Agricultural Stewardship Association (ASA)- Chris Krahling of ASA has requested a Letter of Support for federal funding request to conserve the Hay Berry Farm on Babcock Lake Road, owned by Lawrie Nickerson. **Motion** authorizing Supervisor Surdam to send a Letter of Support.
 - **Motion to Approve**
Sheffer made the motion authorizing Supervisor Surdam to send a letter of support. Wysocki seconded. All Ayes Carried

Town Clerk's Report

For the month of January 2017 – Grand Total \$798.00 Remitted to Supervisor \$486.67

Assessor's Report

- **Exemption Season-** Deadline for submitting exemption request is March 1st, 2017. Only 11 working days left. Phone calls will be made to those who still do not have their paperwork in yet.

Superintendent of Highway's Report

- **Bids-** Diesel Fuel & Oil – One bid received from John Cooney. Diesel Fuel for Town of Hoosick for the Season of 2/2017 to 2/2018. Cost as of February 13, 2107 \$1.789, Cents over cost \$.19, total \$1.979. Oil for Town of Hoosick for Season of 2/2017 to 2/2018. Coast as of February 13, 2017 \$1.739, Cents over cost \$.19, total \$1.929. Bid not accepted because Non-Inclusive Bid Certificate was not included. Will rebid.

- **Tow behind Sweeper-** Sweeper is under State Contract so there was no need to bid. **Motion** to approve the purchase of the Tow Behind Sweeper Model 53MH as per Quote #15167 through Capital Tractor, Inc. for \$19,246.80
 - **Motion to Approve**
Sutton made the motion to approve the purchase of the Tow Behind Sweeper Model 53MH as per Quote #15167 through Capital Tractor, Inc for \$19,246.80. Hyde seconded. All Ayes Carried.
- **Cottrell Road Bridge-** Yellow flags were given after the inspection which means that there is some erosion under the bridge. This will not require any weight limit changes on the bridge. Bridges are usually inspected every two years but this bridge will now be inspected yearly. A call will be made to see if there is still time to get on the replacement list with the state. Superintendent Shiland will also follow up with Engineer Charles Tutunjian to discuss options.

Town Historian

Phil Leonard talked about the informational flyer he put together on Charles A. Cheney

Recreation Report

- **Reynolds/Gilchrest Skating Rink-**
 - **Skating Lessons Sign Ups** were held last Sat. Lessons scheduled to begin 1/14/17 weather permitting. \$50 per skater for Resident & \$60 for Non-Resident.
 - **Rink Hours-**
 - Mondays 4-6 Free Admission**
 - Tue & Thur.** Open Skate 4-6 with Hockey from 6:30-8:30pm
 - Wed.** Open Skate 3:30-5:30 with Lessons 6-9pm
 - Fridays** Open Skate 3:30-5:30 and 6:30-8:30pm
 - Saturday-** Lessons 9am to noon, Open Skate 1-4pm and 6-9pm
 - Sundays** Open Skate 1-6pm
 - Rink Pricing-
Student/Child/Seniors- \$3, Adult- \$4, Adult Open Hockey- \$5.00, Skate Rental- \$2, Skate Sharpening \$5.
Any Use of Rink: Everyone \$60.00 an hour, skate rentals not included.

Calling all Lifeguards- Pool season will be fast approaching now is the time to start thinking about Lifeguard Certifications, WSI Certifications, First Aid we are starting to take applications

Supervisor Surdam's Report

- I attended the Special Village Meeting held in the HAYC3 Armory for the public discussion of the proposed Agreement with St Gobain & Honeywell to pay the Village cost to date of \$850,000.
- Together with most of the Town board we completed the required Court Audit. We also reviewed the Town Clerk's yearly report as well as the Bookkeepers annual report.

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- Mayor Borge and I met with Howard Zemsky who is the CEO of NYS Empire State Development and the Commissioner of NYS Economic Development. Also attending the meeting was Alison Bates who is Director of Finance & Structuring in the Broadband Program Office. Broadband for Hoosick is something we have been pursuing for some time now and this was a new contact for us. Alison was aware of some of the phone calls we have already made and although she would not provide any details she did assure us Hoosick would not be forgotten in some Broadband extensions. There is more to this and the whole Town would not likely receive Broadband at the same time, it may be stretched over the course of a few years. I will continue to work hard on this issue with the Boards help until we have Broadband throughout the Town. With Mr. Zemsky we explained the situation we are dealing with in Hoosick, the ideas, energy and progress we have made through Hoosick Rising and the new part time Community Economic Development Coordinator the Village is in the process of hiring. We asked for assistance in promoting our area with expertise and funding assistance. He did commit to reviewing the information we provided and assigning someone to contact us soon to start the process of addressing our request.
- At the invitation of Senator Marchione I attended a meeting in North Greenbush with many other Town Supervisors in Rensselaer County. This was an opportunity to share with Senator Marchione and each other our needs and concerns. This was a very good meeting, time well spent.
- I attended the recent Hoosick Rising meeting that was held at Little Sprouts Baby Bump & Beyond Pre-Loved Boutique located at 35 Church St. in the Village. The turnout was light, the rain that was forecast ended up being snow and the roads were terrible. We did have a good discussion of things that are happening such as 2 new businesses that are being discussed, Mike from Iron Mike's Coffee which is the new coffee shop on the corner of Main & John St. told us he is doing better than he had anticipated. The former WCW building at 1 Mechanic St is moving forward and the prospective buyer anticipated a closing in Feb/March. 2 local businesses are already exploring renting warehouse space in the building. Gary and Kelly Brown spoke about the EFC Funding Grant they have received that will be going towards canned beer production. They also mentioned they will be serving Iron Mikes Coffee in North Hoosick and Gary even mentioned experimenting with some Iron Mikes Coffee beans in beer. The next Hoosick Rising meeting will be Thursday March 23rd, 6pm at the HAYC3 Armory and will be hosted by a new catering business that will be based out of that location. More information to come.
- We held a combined meeting with members of the Zoning, Planning & Town Boards. This was the 3rd meeting of the Boards in the last few years. It has given us the opportunity to discuss issues, tweak processes and make some helpful changes. This year we discussed possible making a slight change to the Site Plan Review Law and trying again to find funding to update our Comprehensive plan.
- I met with Tom Marciotta at the Community Pool to discuss safety concerns that I have after spending last summer as the Pool Operator. Tom has a lot of experience with community pool operations and he still travels extensively all over NYS as a consultant for the state with state run pools. He has recommended some very simple steps that we can take and should take on our own

that will make the storage and distribution of the pool chemicals much safer and more practical. The updates will involve adding some storage drums that will fit in the containment area, a separate storage shed for the acid, two additional chemical pumps that will be mounted inside the pump room. Other safety issues we need to address are ventilation, I think it was there originally but removed when the new roof was put on a number of years ago. There are metal electrical supports that have rusted on the bottom we would replace them with PVC supports. We also need to repair and secure the entry points into the pump room and the chemical storage area.

- We hosted the organizational meeting to begin the Revaluation Project. Attending were Assessor Tony Rice, Khris Ulmer of NYS Office of Real Property & Tax Services, Bill Film from Rensselaer County Bureau of Tax Services, David Barnett GAR Project Director, Ryan Burns GAR Project Manager and Sheri Casabella GAR Project Coordinator.

Town Council Reports

Deputy Supervisor Wysocki – Fire House meeting had been cancelled due to weather. Meeting will be rescheduled.

Councilperson Sutton – Received a letter from Mary Ann Zwickelbauer talking about wanting to do positive things such as going green in the Town.

Councilperson Hyde – Talked with National Grid about the lights being out along Routes 67 and 22. Has not gone out lately to see if there are still any out but will this week. If anyone still sees any that are out to please let her know.

Councilperson Sheffer

- Insurance- Storage Tank Renewal Policy information has been sent to the Board. – An adjustment was made to have policy up-to-date. Coverage was for \$450,000 and it was adjusted to \$350,000. Policy is good to go. Will be meeting with Matt on Thursday to discuss the renewal of the Town's policy.

Old or Ongoing Business

- **Broadband-** We are seeing some encouraging signs that Broadband is coming. Supervisor Surdam attended a meeting last week with the Governor's Office and people from Broadband. We all need to continue to work to raise awareness that this community wants High Speed Broadband Service throughout our entire town. We have been told it is important to keep the calls coming to Charter especially if you own a business. This is going to take a community effort, please keep making the calls to Charter Communication that the Town of Hoosick wants & needs Broadband Service. Grants should be coming available soon and we are going to try to get Town included into the Grants.

- **Pool Project Phase 1 Bond Anticipation Note (BAN)** – As mentioned last month we did make the BAN payment to Pioneer Bank for \$90,000 plus interest. We did work with Bond Attorneys from Hodgson Ross LLP advertising to issue a new BAN on remaining balance of \$330,000. Key Bank was the low bidder @ 1.20%; the closing was completed 1/24/17. We also paid off the remaining principal balance with Pioneer.
- **NYS Parks & Recreation Grant-Pool Project Phase Two, Bath House & Filter House-**
 - NYS Parks & Recreation has approved the scope modifications of our plan to focus on the Bathhouse improvements as the priority due to cost projections with the limited amount of funds. They will decide toward the end of the project if we need to revise the contract.
 - Plans and specs and the Bid documents have been sent by LaBerge to NYS Parks & Recreation for review prior to going out to bid.
 - It was our hope this project would be done before the start of the 2017 swim season. Due to the extensive contract delay related to the PFOA Contamination issue and the time involved in meeting some of the Grant specifications it is looking more like this will be a fall of 2017 project.
- **Pool Pump/Filter House and Chemical Storage-** With the scaling back from part of this project under the Grant there are some safety related issues with chemical storage and dispersing that we can deal with ourselves. Tom Marciotta has already met with Supervisor Surdam and we have put together an outline of steps we can take. Additional information with cost estimates will be provided to the Board prior to the March meeting.
- **Woods Brook Study Grant- Motion** Based on Resolution #58 of 2016 to work with the Village of Hoosick Falls now that the Village has received the CFG for \$23,560 the town Board Authorizes Supervisor Surdam to sign the Authorization to Proceed with Barton & Loguidice Engineers to complete the Woods Brook Study and to pay half of the CFG match of \$620 to the Village of Hoosick Falls.
 - **Motion to Approve**
Wysocki made the motion authorizing Supervisor Surdam to sign the Authorization to Proceed with Barton & Loguidice Engineers to complete the Woods Brook Study and to pay half of the CFG match of \$620 to the Village of Hoosick Falls. Sheffer seconded. All Ayes Carried.
- **Court Grant-** We have received word that we have been awarded a grant to purchase a Stand Alone Metal Detector through the Justice Court Grant Assistance Program. Thank you to Court Clerk Jan Kimball for working on this grant. This will be a good time to review Court Security as we will need to determine where the metal detector will be placed.
- **Revaluation Project-** Assessor Rice and Supervisor Surdam hosted the organizational meeting last week with GAR Associates LLC who we have contracted with on this project, Khris Ulmer of NYS Office of Real Property & Tax Services and Bill Film of the Rensselaer County Bureau of Tax Services. The First mailing from GAR to all home owners will happen in April or May will be an Intro Letter that will have an “800” number for residents to call and ask questions, there will be an opportunity for everyone interested to sign up for small Workshops that will explain the entire process and answer questions and there will be a sign up for the request Not To Enter on to My Property. We will keep everyone informed as to when Data Collection will begin and in what areas, what vehicles they are driving, what identification we can expect to see. We

will have updated information on our Town Web Site as we go through this process. The Revaluation Project is broken down into **3 Phases**; **Phase 1 Data Collection** will begin with the Intro Letter and is expected to go through August of this year. **Phase 2 is Valuation** where there will be a Data mailer sent to all homeowners with the opportunity to verify or correct information that has been collected. Valuation Modeling for Land, Residential and Commercial/Industrial properties are completed with Field Review and creation of New Preliminary Assessments is completed. Phase 2 should last into February or March of 2018. **Phase 3 is Informal Review & Value-** All homeowners will have the opportunity to schedule a time to review with GAR Associates the value that has been put on their home. The whole project is expected to be completed by July 2018.

- **NYS DOH Availability at the Armory;** Tuesdays 6pm-8pm, Saturdays –10am-noon.
- **PFOA related contact information;**

If community members have any questions, Department of Health staff can be reached between 8:30 am and 4:30 pm at these numbers:

For specific questions about potential health effects: Email: btsa@health.ny.gov, phone: 518-402-7800

For specific questions about the public water supply: Email: bpwsp@health.ny.gov, phone: 518-402-7650

For specific questions about private wells: Email: beei@health.ny.gov, phone: 518-402-7860

For specific questions about blood testing: Email: beoe@health.ny.gov, phone: 518-402-7950

In addition, The New York State Water Quality Hotline, [800-801-8092](tel:800-801-8092), is available, Monday-Friday 9am-8pm and Saturday 9am-3pm.

New Business

- **Budget Transfers- Motion** to approve budget transfers within the 2017 Budget.
 - **Motion to Approve**
Sheffer made the motion to approve budget transfers within the 2017 Budget.
Wysocki seconded. All Ayes Carried.

- **2017 Youth Development Program- Resolution** to work with HAYC3 to apply for the Rensselaer County OCFS Youth Development Program Grant.
 - **Motion to Approve**
Hyde made the motion to work with HACY3 to apply for the Rensselaer County OCFS Youth Development Program Grant. Sutton seconded. All Ayes Carried

- **Storage Tank Liability Insurance Renewal Policy- Motion** to accept one year storage tank liability insurance renewal policy for the three storage tanks at the Town Highway Garage from ACE American Insurance Company with a Premium of \$350.00 with a \$5,000.00 deductible per incident beginning 3/1/17 through 3/1/18.
 - **Motion to Approve**
Sheffer made the motion to renew the Storage Tank Policy. Wysocki seconded. All Ayes Carried

- **2018 Town Clerk Salary- Discussion** – With Town Clerk retiring at the end of the year Supervisor Surdam wanted to discuss what a starting salary for the newly elected clerk would be so that the Town Committees could tell their possible candidates what their salary would be if they decided to run and won the election. Nothing is set for sure as there will be more discussions on this as the time comes for budget talks for the 2018 budget year. It was thought that it would be somewhere in the \$40,000 range but this could still change as more discussions are had.

- **Town/Village Agreement** to turn over funds relating to the time when the Town did collect Water and Sewer Funds but no longer does. **Motion** authorizing Supervisor Surdam to sign the Agreement with the Village of Hoosick Falls that will allow the transferring of Water & Sewer Funds to zero out the Water & Sewer Accounts that the Town no longer uses.
 - **Motion to Approve**
Wysocki made the motion authorizing Supervisor Surdam to sign the Agreement with the Village of Hoosick Falls that will allow the transferring of Water & Sewer Funds to zero out the Water & Sewer Accounts the Town no longer uses. Sheffer seconded. All Ayes Carried

Scheduled Meetings

Zoning Board meets the First Monday of the month; **Planning Board** meets the third Monday of the month, both in the Court Room of the HAYC3 Armory. Meeting minutes are available online @ www.townofhoosick.org or from the Town Clerk.

Vouchers Paid – Abstract #2 – Vouchers 31 – 105

General A	\$ 511,887.42
General B	\$ 16,124.72
Highway DA	\$ 42,099.98
Highway DB	\$ 1,983.40
Capital Projects H	\$ 10,829.77
SF	\$ 752,917.29
L	\$ 45,000.00
T&A	\$ 8,765.72
Total	\$1,389,608.30

Respectfully submitted
Ginny Blinstrub, Deputy Town Clerk