

**Town of Hoosick  
Regular Board Meeting  
Monday March 13, 2017 7:00 pm**

**Pledge of Allegiance**

**Roll Call:** Supervisor Mark Surdam, Eric Sheffer, Dave Sutton, Jeff Wysocki, Jenn Hyde

**Previous Meeting(s) Minutes-** have been reviewed by the board and are available from the Town Clerk or [www.townofhoosick.org](http://www.townofhoosick.org).

**Reports-** Monthly Operating Statement, Abstract of Vouchers, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

**Welcome/Public Comments--** Open time to share thoughts, concerns, and announcements with the Board that are Town related. Please limit remarks to 3 minutes

- Kevin Allard: Policy on chemicals for pool. Youth Center HAYC3 contract
- Keith Cipperly: Wants a copy of the draft audit.
  
- **Serena Toney- Roller Skating at the Rink-** Is interested in starting roller skating at the rink. There is portable flooring that be put over the cement. Used flooring runs approximately \$15,000. Bennington College would donate the skates to the Town in return for use of the rink twice a year and Bennington College students skate for free. Would like to see the rink used more and thinks this would be a good idea for the Town. She also talked about fundraisers to help offset costs. The Town Board all agreed to have Toney continue to research into pricing and any additional information she can provide. Surdam said this comes at an ideal time and will take this into consideration as part of the overall recreation project we have going on.

**Correspondence/Announcements**

- **Senator Marchione DASNY Grant-** Through the continuous efforts and support of Senator Marchione and her staff to the Town of Hoosick we have been notified that we are in line to receive a DASNY grant of \$975,000 to add a refrigeration system to the Reynolds/Gilchrest Skating Rink & Multi-Purpose Building. A formal announcement with additional information on the entire scope of this project will take place soon.
- **Economic Development Coordinator-** Mayor Borge and the Hoosick Falls Village Board recently announced their commitment to our local economic development by establishing and paying for this part time position for the next two years. Today we welcome Brighid "Briggs" Buzzell as our Economic Development Coordinator.
- **32<sup>nd</sup> Annual Wood Memorial 5K & Fun Run** hosted by the Town of Hoosick Lions Club to be held May 20<sup>th</sup> starting at 9am. Additional information is available at [www.townofhoosick.org](http://www.townofhoosick.org).
- **Night of Comedy-** the Town of Hoosick Lions Club Comedy Night on Saturday, April 8th, 2017 has been canceled due to a scheduling conflict.
- **HAYC3** invites you to participate in "Love Your Village," an annual clean-up devoted to a spring-cleaning of Hoosick Falls in Partnership with Saint Gobain, Saturday May 6<sup>th</sup> from 9am to 1pm. **The Big Idea Lecture Series-** Spring forward into a Healthy Lifestyle with Jena Case Tuesday March 14<sup>th</sup> @ 6:30pm. **Hoosical Furnishings-Throw Back Dance** is set for March 18<sup>th</sup>. **Village Wide Tag Sale** May 27<sup>th</sup>. Information on all of these events and more is available at [www.hayc3.org](http://www.hayc3.org).
- **Hoosick Rising Meeting-** Thursday March 23<sup>rd</sup>, 6pm in the Owl's Nest @ HAYC3 Armory hosted by Hoosick Kitchen Catering, [www.hoosickkitchencatering.com](http://www.hoosickkitchencatering.com). Please Join Us for Positive Planning for the future of our community.
- **USDA Rural Development Home Repair Program Information-** Do you or someone you know own a home in need of repairs? Considering a new heating system because of high fuel costs? Looking to replace your old windows with energy efficient windows? Is your home in need of any residential energy efficiency improvements? USDA Rural Development may be able to help. Additional information is on the Town web site or Call (518) 692-9940 ext 4.

- **Scammers Renew Scheme Targeting Payroll and HR Professionals-** The NYS Division of Local Government Services would like to make you aware of cybercriminal activities that we have become aware of in New York State.  
Cybercriminals posing as company executives are emailing payroll and HR professionals to request lists of employees and their personal information. This time, the scammers are expanding their reach to other industries, including school districts, tribal organizations, and nonprofits.  
These emails may appear legitimate because they contain the name of the company's chief executive officer. However, if you receive such an email, don't include any payroll data, such as W-2 forms and Social Security numbers, in a response. ***Go to the Town web site to see the entire email.***

#### Town Clerk's Report

- Report for the month of February total: \$642.25 - remitted to Supervisor: \$472.99
  - **Facility Use Request –Pool - Woodford School 1<sup>ST</sup> request:** June 16<sup>th</sup>, 2<sup>nd</sup> request: June 12<sup>th</sup>, 3<sup>rd</sup> request: June 9<sup>th</sup>. COI attached.  
**Motion to Approve**  
Wysocki made the motion to approve Woodford School, Sheffer seconded, all ayes carried.

#### Assessor's Report

- 99% of the exemptions came in, getting the roll ready for May.

#### Superintendent of Highway's Report

- **Bids: Fuel Oil, Diesel, Sand- Notice published Mar. 3<sup>rd</sup>.**
  - **Bids Diesel Fuel and Oil from Main-Care (non-collusive bidding cert. attached)**
    1. Main-Care Fuel Oil: \$.1750 cents over daily average Albany Opis posting for Ultra Low Sulfur Fuel Oil. Albany AVG \$1.6792 + .1750=\$1.8542
    2. Main-Care Diesel Fuel: \$.2300 cents over the daily Albany Opis posting for Diesel. Albany AVG \$1.7080 + .2300=\$1.9380
  - **Bids Diesel Fuel and Oil from Doug's Oil (non-collusive bidding cert. attached)**
    1. Doug's Fuel Oil: #2 Fuel Oil Price for all Town of Hoosick Locations for the season 3/7/17 to 12/31/2017. Cost as of March 7, 2017 \$1.639 cents over cost: \$.19 Total: \$\$1.829
    2. Doug's Diesel Fuel for all Town of Hoosick Locations. Cost as of March 7, 2017 \$1.669 cents over cost: \$.19 Total: \$1.859

*Superintendent Shiland: said Main-Care did not meet specification requirements.*

#### **Motion to Approve**

Sutton made the motion to approve both Doug's Oil Co. bids for fuel and diesel, Wysocki seconded, all ayes carried.

- **Bids – Winter Sand – Notice published Mar.3<sup>rd</sup>.**
  - Bid received from: Peckham Industries (non-collusive cert. attached). Shaftsbury Location Gravel/Stone - FOB 8.30 per ton – Delivered with 24 hr delivery notice: 12.00
  - Bid received from: Polaro Sand & Gravel Inc.. (non-collusive cert. attached). Poestenkil Location Gravel/Stone - Dry screened wintersand FOB 7.25 per ton – Delivered with 48 hr delivery notice: 14.45

*Superintendent Shiland: said Polaro did not meet specification requirements. We use only washed sand.*

#### **Motion to Approve**

Sutton made the motion to approve Peckham Industries sand bid, Wysocki seconded, all ayes carried.

- **Cottrell Road Bridge-** update  
Engineer is putting together a package for the Board.

**Town Historian**

Phil was not able to make it tonight but wanted us to know that the blizzard of 1888 took place on March 11-14 and dropped 55 inches on the area. High winds and very cold temperatures.

**Recreation Report**

- **Discussion on Refrigeration for the Rink:** This could extend the skating season by four months. Surdam said Hoosac School would like to use the rink for their hockey team if we were to install refrigeration; they would pay the town a substantial amount that would help offset costs.
- Sutton: would it be sustainable, since additional staffing would be needed. He is willing to help out with whatever information is needed.
- **Reynolds/Gilchrest Skating Rink-** Attached Report
- **2017 Summer Camp- July 10<sup>th</sup> through August 14<sup>th</sup>. Pricing discussion;** last year was \$80 for residents and \$95 for non-residents. Board agreed to keep everything the same.  
***Motion to Approve***  
Sutton made the motion to approve and keep the Summer Camp prices the same for the 2017 season, Hyde seconded, all ayes carried.
- **2017 Pool Price List & Schedule -** The Board agreed to keep everything the same from 2016.  
***Motion to Approve***  
Hyde made the motion to approve and keep all pricing and schedule the same for the pools 2017 season, Wysocki seconded, all ayes carried.
- All information for the 2017 Pool & Summer Camp is available through the Town Clerk at the HAYC3 Armory and on the Town web site @ [www.townofhoosick.org](http://www.townofhoosick.org) look under Recreation.

**Calling all Lifeguards-** Pool season will be fast approaching now is the time to start thinking about Lifeguard Certifications, WSI Certifications, and First Aid. We are accepting applications now and have begun scheduling certification classes. See Janet Deluca for information. Employee applications are available from the Town Clerk of on the Town web site.

**Supervisor Surdam's Report**

- Met with Bernie DeGiule from Slack Chemical at the pool to discuss chemical storage options and completed the outline to make safety upgrades and maintenance repairs to the pool chemical storage area, the chemical supply system and the pool pump/filter building to present to the Board.
- Attended the Village Board Special Meetings held at the HAYC3 Armory.
- Emily and I attended an exit discussion with Rachel Schwendinger and Michael Chaires from the NYS Office of State Comptroller concerning the preliminary draft report of the 2015 & 2016 NYS Audit.
- Met with Mayor Borge and Brigid Buzzell who is the new Economic Development Coordinator in the Village.
- Local Cancer Study- I have been in contact with Commissioner Zucker requesting the results of the study that was due last fall. Commissioner Zucker told me that the delay is a result of a decision to add an additional year (2014) of information that became available towards the

end of the original draft report. He told me we can expect to see the completed study sometime in April 2017.

- I met with Bill Cottrell of Cottrell Associates Inc. @ the Reynolds/Gilchrest Skating Rink & Multi-Purpose Building to discuss cost to do some preliminary cost estimates for a possible addition/expansion.
- Attended the NHFD Service Reward Program Investment Account meeting at the Firehouse.
- Janet, Emily and I met at the pool to discuss concerns pointed out in the audit process and to come up with our plan and processes to address the concerns.
- Walked in the refreshing St. Patrick's Day Parade with Jeff and Eric. We saw Jenn on a Family Float and Dave was a brave spectator.
- Eric & I reviewed the new Town Insurance Policy.

#### **Town Council Reports**

- **Deputy Supervisor Wysocki:** working on finishing putting together the solar information.
- **Councilperson Sutton:** New business: Hoosick Catering. Go online to check it out. Great gourmet menu.
- **Councilperson Hyde:** none
- **Councilperson Sheffer:** No changes to Town insurance policy. Quote for policy next month.

#### **Old or Ongoing Business**

- **Broadband-** We are seeing some encouraging signs that Broadband is coming. ***We all need to continue to work to raise awareness that this community wants High Speed Broadband Service throughout our entire town. We have been told it is important to keep the calls coming to Charter especially if you own a business. This is going to take a community effort, please keep making the calls to Charter Communication that the Town of Hoosick wants & needs Broadband Service.***
- **NYS Parks & Recreation Grant-Pool Project Phase Two, Bath House & Filter House-**
  - NYS Parks & Recreation has approved the scope modifications of our plan to focus on the Bathhouse improvements as the priority due to cost projections with the limited amount of funds. They will decide toward the end of the project if we need to revise the contract.
  - Plans and specs and the Bid documents have been sent by LaBerge to NYS Parks & Recreation for review prior to going out to bid.
  - It was our hope this project would be done before the start of the 2017 swim season. Due to the extensive contract delay related to the PFOA Contamination issue and the time involved in meeting some of the Grant specifications it is looking more like this will be a fall of 2017 project.
- **Pool Pump/Filter House and Chemical Storage-** With the scaling back from part of this project under the Grant there are some safety related issues with chemical storage and dispersing that we can deal with ourselves. Tom Marciotta has already met with Supervisor Surdam and we have put together an outline of steps we can take that has been provided to the Town Board.

#### ***Motion to Approve***

Sutton made the motion authorizing Supervisor Surdam to spend up to \$6000.00 to make safety upgrades and maintenance repairs to the pool chemical storage area, the chemical supply system and the pool pump/filter building as per the outline provided to the Town Board, Sheffer seconded, all ayes carried.

- **Woods Brook Study Grant-** the Town has paid its portion of the grant match to the Village. The kick off meeting to this study is expected to happen in the next couple of weeks.
- **Court Grant-** We have received \$3800 from the NYS Justice Court Grant Assistance Program to be used to purchase a Stand Alone Metal Detector. Thank you to Court Clerk Jan Kimball for working on this grant. The 2017 Budget Modification required to account for these funds will be completed under new business.
- **Revaluation Project-** Still in project preparation stage.
- **NYS DOH Availability at the Armory;** Tuesdays 6pm-8pm, Saturdays -10am-noon.
- **Bottled Water from Tops-** As part of the consent order, the polluters were required to provide bottled water to the residents on the village water system until the full capacity GAC is operating independently. At the state's direction, Honeywell and Saint Gobain will continue to provide bottled water at Tops for the next six weeks, while two additional rounds of confirmatory sampling are conducted. **Beyond this six week window**, the companies will also deliver bottled water to any residents with point of entry treatment (POET) systems that have not yet been cleared for use.
- **PFOA related contact information;**

If community members have any questions, Department of Health staff can be reached between 8:30 am and 4:30 pm at these numbers:

*For specific questions about potential health effects: Email: [btsa@health.ny.gov](mailto:btsa@health.ny.gov), phone: 518-402-7800*

*For specific questions about the public water supply: Email: [bpwsp@health.ny.gov](mailto:bpwsp@health.ny.gov), phone: 518-402-7650*

*For specific questions about private wells: Email: [bee@health.ny.gov](mailto:bee@health.ny.gov), phone: 518-402-7860*

*For specific questions about blood testing: Email: [beoe@health.ny.gov](mailto:beoe@health.ny.gov), phone: 518-402-7950*

In addition, The New York State Water Quality Hotline, [800-801-8092](tel:800-801-8092), is available, Monday-Friday 9am-8pm and Saturday 9am-3pm.

#### **New Business**

- **Budget Transfers- General B Fund - -**  
Account: 8989.4 Home & Community CE -Debit \$620.  
Account: 3989.4 Public Safety, Other - Credit \$620.  
Total General Fund B - Debit: \$620 / Credit: \$620.  
**Motion to Approve**  
Sutton made the motion to approve budget transfers within the 2017 Budget, Wysocki seconded, all ayes carried.
- **Resolution #39, 2017 To Approve 2017 Budget Modification For \$3800 Received From The NYS Justice Court Assistance Program Grant.**  
**Motion to Approve**  
Sheffer made the motion to approve resolution #39, 2017, Hyde seconded. Roll Call  
Vote: Sheffer: aye, Hyde: aye, Sutton: aye, Wysocki: aye, Surdam: aye. Motion Approved.
- **North Hoosick Fire Dept. (NHFD)Service Reward Program-Motion** to approve the NHFD 2016 Posting Certification Form as presented by NHFD Chief Alan Bornt.

- **Engineer Fee Addition/Expansion Rink:** Surdam has asked Bill Cottrell for some preliminary project cost estimates for a possible addition/expansion to the Reynolds/Gilchrest Skating Rink & Multi-Purpose Building. His fee to provide this information will be \$600.00.  
**Motion To Approve**  
Sutton made the motion to approve paying William Cottrell Associates the fee of \$600.00, Sheffer seconded, all ayes carried.
- **County Executive Request Letter of Support - Sales Tax**  
**Motion to approve**  
Sutton made the motion authorizing Supervisor Surdam to write a letter of support for the County, Hyde seconded, all ayes carried.
- **9 Brady Lane Code Enforcement Issue-** Discussion executive session
- **Executive Session 8:08 PM**  
**Motion** made by Hyde to enter into executive session for attorney review and updates of Marker Road & Cipperly Road litigation and to consult with attorney legal issues dealing with 9 Brady Lane, Sheffer seconded, all ayes carried.
- **Exit Executive Session 8:39 PM**  
**Motion** made by Hyde to exit Executive Session, seconded by Wysocki, all ayes carried.

**Scheduled Meetings**

**Zoning Board** meets the First Monday of the month; **Planning Board** meets the third Monday of the month, both in the Court Room of the HAYC3 Armory. Meeting minutes are available online @ [www.townofhoosick.org](http://www.townofhoosick.org) or from the Town Clerk.

**Adjournment 8:40 pm**

Motion to adjourn the meeting with no further business and pending the signing of vouchers, Wysocki seconded, all ayes carried.

**Bills Paid Abstract #3 Vouchers 106-154**

General A	\$37,989.73
General B	\$13,995.84
Highway DA	\$48,579.71
Highway DB	\$15,940.38
Special SS	\$17,298.20
Trust & Agency	\$ 2,382.85
Total:	\$136,186.71

Respectfully submitted,  
Sue Stradinger, Town Clerk