

**Town of Hoosick  
Regular Board Meeting  
Monday March 12, 2018 7:00 pm**

**Pledge of Allegiance**

**Roll Call:** Supervisor Mark Surdam, Eric Sheffer, William Hanselman, Jerry McAuliffe, Jenn Hyde

**Previous Meeting(s) Minutes-** have been reviewed by the board and are available from the Town Clerk or [www.townofhoosick.org](http://www.townofhoosick.org) .

**Reports-** Monthly Operating Statement, Abstract of Vouchers, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

**Welcome/Public Comments--** Open time to share thoughts, concerns, and announcements with the Board that are Town related. Please limit remarks to 3 minutes

- The Sherman's from Fox Hollow Road state that the condition of Fox Hollow has improved and most of the large holes have been filled. However there are new holes that are now appearing on the Grafton end towards the farm. They are looking for more permanent repairs to be done since nothing has been done to the road since 1989. They are also looking for a plan for this road. This has not been discussed and they are looking for a written plan for a more permanent solution to the road. They feel that neglect to the road has created the condition of Fox Hollow. They would like to see the amount of money and a written plan for the road by next month's meeting. They will continue to come to every months meeting until this has been satisfied.

**Correspondence/Announcements**

- **Hoosick Falls St. Patrick's Day-** Parade is this coming Saturday March 17<sup>th</sup> at 12 Noon. This year they will hold the Irish Festival in Wood Park, with Irish music, food, vendors and drink in the afternoon after the Parade.
- **Congratulations** to local resident Kate Logan who finished 2<sup>nd</sup> place in her appearance on Jeopardy.
- **HAYC3** invites you to participate in "Love Your Village," an annual clean-up devoted to a spring-cleaning of Hoosick Falls in Partnership with Saint Gobain, Saturday April 21<sup>st</sup> from 9am to 1pm.
- **Village Wide Tag Sale** May 26<sup>th</sup> from 9am – 1pm. Get free map placement or request space at the HAYC3 Armory by visiting [HAYC3.org/tagsale](http://HAYC3.org/tagsale).
- **USDA Rural Development Home Repair Program Information-** communicating the availability of their Single Family Housing Loan Programs, Home Repair Loan & Grant Programs and the Community Facilities Program. All of the information is available on the Town web site.

### Town Clerk's Report

- Report for the month of February total: \$711.00 - remitted to Supervisor: \$328.35
  - **Facility Use Request –Ice Rink:** March 9 2018 this was cancelled.
  - **Facility Use Request –A Spring Sport Facility Use request** was submitted for Hoosick Falls Central School.
    - **Motion to Approve**  
Sheffer made the motion to approve the facility use for spring sports for Hoosick Falls Central School, McAuliffe seconded. All ayes carried.

### Assessor's Report

- **Revaluation Project- Timeline**
  1. 2018 Assessment Notification Letters have been mailed & should have been received by all Town of Hoosick Property Owners.  
Assessor reports that some of the letters were returned and he has mailed out what he can and the rest seem to be bank owned properties.
  2. Two short videos [www.townofhoosick.org](http://www.townofhoosick.org) click on Boards & Departments under Assessor Right side of page. These videos have great information; video #2 is on top gives great information and direction for the next steps if you do not agree with your new assessment.
  3. If you would like to see the comparable properties that were used to establish your assessment just below the videos on the TOH website click on Project and Information Forms then Public Access, enter your name, click on your property, then in the upper left corner pick comparable then Run Query.
  4. The Informal Review Process is the Best Time to communicate any information you have to support requesting a change to your new assessment. **You must schedule an Informal Review Appointment by March 16<sup>th</sup>.**
  5. After May 1<sup>st</sup> Decision Notices will be mailed for those who went through the Informal Review Process.
  6. May 22<sup>nd</sup> is Grievance Day for property owners who have gone through the Informal Review process and are not satisfied with the Decision. Contact Assessor Rice for additional information on this process.
  7. July 1<sup>st</sup> Final Roll is submitted to NYS & Rensselaer County.
  8. September 2018 the new assessments are applied to School Taxes.
  9. January 2019 the new assessments are applied to the Town & County Taxes.
  10. June 2019 the new assessments are applied to the Village Taxes if the Village Board adopts the new roll.

**Project questions should be directed to GAR Associates by calling 1-866-910-1776.**

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### Superintendent of Highway's Report

- **New Truck** – A 2019 Ford F-Series SD has been quoted for purchase with a 9' snowplow, 8' spreader, radio, lights and other accessories. Superintendent Shiland was looking for a motion from the board to move forward with this purchase.
  - **Motion to Approve**  
Sheffer made the motion to approve the purchase of the truck Hyde seconded. All ayes carried.
- **Cottrell Road Bridge**  
RFQ letters have been sent out to a number of Engineering Firms seeking letters of interest from firms who would like to work with us on this project. We have received a few letters of interest. Craig Manning is one of them and he has worked with the Town in the past for the White Creek bridge project and was very helpful with all aspects of the project.
  - **Motion to Approve**  
McAuliffe made the motion to approve the Engineer firm of Craig Manning Hanselman seconded. All ayes carried.

### Town Historian

Phil discussed the increase in people coming to the museum. He states that there use to be only 90 that would be signing in and now there are over 300. He wanted to thank Joyce Brewer for all she does for the museum. Phil had a board of all of the many places that you were able to purchase vehicles in town.

- **Bennington Battlefield** - He encourages everyone to take a look at the Battlefield as there are many events coming up and going on. <https://parks.ny.gov/historic-sites/12/hunting.aspx#events>
- **Friends of Bennington** – Phil states that the group right now is reading books and then they will gather to have a discussion on the book(s). <http://www.benningtonbattlefield.org/>

### Recreation Report

- **Season is over** – Was not able to maintain ice so the season is over.
- **Reynolds/Gilchrest Skating Rink**- Attached Report
- **2018 Summer Camp- July 9<sup>th</sup> through August 17<sup>th</sup>. Pricing discussion;** last year was \$85 for residents and \$95 for non-residents. Board agreed to keep everything the same.
  - **Motion to Approve**  
Hyde made the motion to approve and keep the Summer Camp prices the same for the 2018 season, Sheffer seconded, all ayes carried.
- **2018 Pool Price List & Schedule** - The Board agreed to keep everything the same from 2017.
  - **Motion to Approve**  
Hyde made the motion to approve and keep the Summer Camp prices the same for the 2018 season, Sheffer seconded, all ayes carried.

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- All information for the 2018 Pool & Summer Camp is available through the Town Clerk at the HAYC3 Armory and on the Town Website @ [www.townofhoosick.org](http://www.townofhoosick.org) look under Recreation.

### **Supervisor Surdam's Report**

- Continue to work with Eric, Tony and Emily to gathering information and speaking to different experienced companies that can assist us with building and technology security issues, technology support and cloud services. This project started with a request last year from our insurance carrier NYMIR that Eric was working on and has grown into us taking a serious look at the needs I have mentioned. In the next month or two, I hope to have enough information and pricing put together to make some recommendations for the Board to consider.
- Replied to a US Census Bureau request in ref a Boundary & Annexation Survey.
- Attended a Hoosick Rising meeting held upstairs at Iron Coffee. Thank you to Mike Milliron for hosting, Kevin O'Malley & Brian Bushner for putting the meeting together and a special thank you to Jeff Cleary from Senator Marchione's office for attending the meeting with me.
- Following up on the Honeywell conference call from last month, I did reach out to a number of local property owners who's land they would like to use for access or testing/drilling as they continue the search for an Alternate Water Source for the Municipal Water Supply.
- Through Patrick Dailey, Principal Hoosick Falls CSD, Mayor Allen and I were invited to meet with Dan Barrett who is a Grants Consultant with an impressive resume who is working with Pat and the School District. Dan is willing to assist our community as a whole in Revitalization. He encouraged us to apply for 2018-19 NYS Capital Region Economic Development Grants. A list of 13 items to discuss, talked about working on a 5 year plan, being creative and thinking outside of the box a little. I look forward to talking with him more as we look deeper into this.
- Tony, GAR and I addressed questions and concerns as they came to us in reference to the assessment letters that were mailed out last weekend as part of the Town wide Revaluation Project. Please refer to the Assessor section of the Agenda for additional information.
- Our Environmental Attorney Dean Sommer and I attended a DEC meeting with the Village at the Village Offices in ref to the Municipal Water Supply Alternate Water Source Study that DEC performed. Additional information will be coming out soon on this with the plan to have another Public Update Meeting very soon.

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### Town Council Reports

- **Deputy Supervisor Sheffer:** will be meeting with Matt for policy renewal.
- **Councilperson Hyde:** will be meeting with a professor to talk about the PFOA contaminations and a possible program at the college. Hyde encourages someone from the Village to attend as well.
- **Councilperson McAuliffe:** Attended the Installation of officers at the North Hoosick Fire Department. They honored Luke Hoag in all that he does for the Make a Wish Foundation. He raised over \$130,000 this past year with his letters to Santa. There is a walk through on Monday to see the Facility at 7:00pm and for the department to answer any questions that the board may have. All are welcome.
- **Councilperson Hanselman:** The dirt roads in the town need to be addressed and a plan needs to be put in place for fixing them.

### Old or Ongoing Business

- **A spring 2018 PFOA follow up Blood Draw is being planned by NYS DOH.** Additional information will be provided soon.
- **A Spring Community Update Meeting is being planned.** Information will be provided soon.
- **PFOA related contact information;** If community members have any questions, Department of Health staff can be reached between 8:30 am and 4:30 pm at these numbers: *For specific questions about potential health effects:*  
*Email: [btsa@health.ny.gov](mailto:btsa@health.ny.gov), phone: 518-402-7800*

*For specific questions about the public water supply: Email: [bpwsp@health.ny.gov](mailto:bpwsp@health.ny.gov), phone: 518-402-7650*

*For specific questions about private wells: Email: [beei@health.ny.gov](mailto:beei@health.ny.gov), phone: 518-402-7860*

*For specific questions about blood testing: Email: [beoe@health.ny.gov](mailto:beoe@health.ny.gov), phone: 518-402-7950*

In addition, The New York State Water Quality Hotline, [800-801-8092](tel:800-801-8092), is available, Monday-Friday 9am-8pm and Saturday 9am-3pm.

New Business

- **Budget Transfers-** none this month.
- **Resolution #46 Budget Modification to Pay GAR Invoices in the amount of \$38,130 for Revaluation Project**
  - ***Motion to Approve***  
Sheffer made the motion to approve Resolution #46 2018, seconded by McAuliffe. Roll Call Vote: Hanselman: aye, McAuliffe: aye, Hyde: aye, Sheffer: aye, Surdam: aye. Motion approved.
- **Resolution #47 Budget Modification to Pay for Pool Bathhouse Renovation Project**
  - ***Motion to Approve***  
Hanselman made the motion to approve Resolution #47 2018, seconded by Hyde. Roll Call Vote: Hanselman: aye, McAuliffe: aye, Hyde: aye, Sheffer: aye, Surdam: aye. Motion approved.
- **Local Law #2 of 2018- Motion to approve Local Law #2 of 2018** Authorizing the Town of Hoosick to Accept Certain Payments via Credit Cards.
  - ***Motion to Approve***  
Sheffer made the motion to approve Local Law #2, McAuliffe seconded. All ayes carried.
- **Local Law #3 of 2018- Motion to approve Local Law #3 of 2018** to Adopt Certain Benefits Under Section 458-b of the Real Property Tax Law Authorizing an Alternative Tax Exemption for Cold War Veterans.
  - ***Motion to Approve***  
Hanselman made the motion to approve Local Law #3, Sheffer seconded. All ayes carried.
- **Solar Law-** Just received information on this from the Zoning Board. There is more discussion that needs to be clarified before a law will be passed.
- **North Hoosick Fire Dept. Service Reward Program-** On February 25<sup>th</sup> 2018 the Town Board received via e-mail all of the 2017 Service Award Program Firefighter Records as supplied by the NHFD for review.
  - ***Motion to Approve***  
McAuliffe made the motion to approve the Service Rewards, Hyde seconded. All ayes carried.
- **NHFD Service Reward Program Investment Account-** We are removing previous Board Member Jeff Wysocki and adding Eric Sheffer to the Morgan Stanley Account. Supervisor Surdam will remain on the account.
- **Pool Bathhouse Rehab Periodic Estimate No. 1-** Covering construction period October 18, 2017 through February 28, 2018 for \$86,885.96. **Motion authorizing Supervisor Surdam to sign and return under Owner Approval Periodic Estimate No. 1.**
  - ***Motion to Approve***  
Sheffer made the motion to authorize Supervisor Surdam to sign and return under owner aproal periodic Estimate No. 1, McAuliffe seconded. All ayes carried.

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- **Request for Special Meeting** to go into Executive Session with Attorney's to discuss questionnaire responses and other legal issues in ref to the PFOA Contamination Issue- **Date and time to be determined when all parties have been contacted and agree on a date.**
- **Emily Sanders (Bookkeeper) - will be done working for the Town July 1<sup>st</sup>.** We need to begin the search for a replacement. Ginny has been learning to code bills to help out Emily for now.
- **Governor's Office of Storm Recovery ("GOSR") Letter Dated February 14<sup>th</sup>, 2018-** Lead Agency Designation for Environmental Review of Uncle Sam Holding Company.
  - ***Motion to Approve***  
Hyde made the motion to consent to GOSR serving as the lead agency for review under SEQRA and authorizing Supervisor Surdam to sign and return the consent form, Sheffer seconded. All ayes carried.
- **Dog Control Building Request-** There was a letter sent to the Town requesting help with maintenance of the dog control building. The request was for \$1,000 to help do the repairs needed from a recent storm that damaged the building.
  - ***Motion to Approve***  
McAuliffe made the motion to approve the \$1,000 for the shelter, Hyde seconded. All ayes carried.
- **Harassment Prevention Policies & Prevention Handbook-** NYMIR has encouraged us to adopt this and did send a Sample Policy for our review/use.
  - ***Motion to Approve***  
Sheffer made the motion to approve the Harassment Policy as presented from NYMIR, Hyde seconded. All ayes carried. Jonathan will change Municipality with Town of Hoosick.
- **CSEA FOIL Request-** was received in February seeking records of unrepresented employees. Attorney Schopf is following up with them on this request.
- **Town of Hoosick & HAYC3 Lease Agreement-** Motion to approve 3 year lease agreement between the Town of Hoosick and Hoosick Area Partnership For Parents and Youth, Inc. (HAYC3) as presented to the Hoosick Town Board via email March 7<sup>th</sup> 2018 from Hoosick Town Attorney Schopf effective as of January 1, 2018 through December 31<sup>st</sup> 2020.
  - ***Motion to Approve***  
Sheffer made the motion to approve 3 year lease agreement with HAYC3, Hyde seconded. All ayes carried. Attorney is still waiting on the total square footage.

**Scheduled Meetings**

**Zoning Board** meets the First Monday of the month; **Planning Board** meets the third Monday of the month, both in the Court Room of the HAYC3 Armory. Meeting minutes are available online @ [www.townofhoosick.org](http://www.townofhoosick.org) or from the Town Clerk.

**Adjournment 8:23pm**

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Motion made by Hyde to adjourn the meeting with no further business and pending the signing of vouchers, Sheffer seconded, all ayes carried.

***Bills Paid Abstract #3 Vouchers 106-154***

General A	\$ 62,796.53
General B	\$ 3,296.30
Highway DA	\$ 1,732.56
Highway DB	\$ 60,556.99
Capital Fund H	\$ 90,082.13
Trust & Agency	<u>\$ 3,607.18</u>
Total:	\$222,071.69

Respectfully submitted,  
Holli Cross, Town Clerk

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