

Agenda
Town Of Hoosick Regular Meeting
March 11th 2019

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

- **Previous Meeting(s) Minutes-** have been reviewed by the board and are available from the Town Clerk or www.townofhoosick.org .
- **Reports-** Monthly Operating Statement, Abstract of Vouchers, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

IV. Welcome/Public Comments-- Open time to share thoughts, concerns, and announcements with the Board that are Town related. Please limit remarks to 3 minutes.

V. Correspondence/Announcements

- Hoosick Rising- There website is now live @ www.hoosickrising.org . They are asking for area businesses and organizations to send a photo, contact info (website, phone, email) hours of operation and you are also welcome to send a short description or background story also...

VI. Town Clerk's Report

- **Facilities Use Request**
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 - Southshire Roller Derby
- **Monthly Report**
- **Electronic Death Registration System (EDRS)- Discussion**

VII. Assessor's Report

VIII. Superintendent of Highway's Report

- **284 Agreement- Update**
- **Emergency Fuel Shut Off switch- Update**
- **Bid Openings- Fuel Oil, Diesel**
- **Highway Garage Fire Alarm System- Update**
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IX. Town Historian

- **Friends of the Bennington Battlefield-** Winter 2019 Newsletter is available through our Town web site, www.townofhoosick.org . Attached to the newsletter is the new 2019 membership form. The group is now legally incorporated and has the IRS 501(c) (3) designation.
- **Bennington Battlefield Upcoming Events-** <https://parks.ny.gov/historic-sites/12/hunting.aspx#events>

X. Recreation

- **Pool Manager & Summer Camp Director needed-** The Town of Hoosick is accepting applications for a Pool Manager and a Summer Camp Director for the 2019 Season. Applications are available at www.townofhoosick.org or from the Town Clerks Office.
- **Facilities Use Request Form-** Discussion for pricing that we need to add to form.
- **Town of Hoosick Community Center-** Submitted IRS Form 940 for 2018 showing taxable wages.
- **Pool Employee Handbook-** Discussion- Needs to be reviewed and updated for the 2019 season.
- **Reynolds/Gilchrest Skating Rink-** Time may be running out. Called ahead for conditions.
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XI. Supervisor Surdam's Report-

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XII. Town Council Reports

Deputy Supervisor Sheffer-

- Cornell Local Roads Program- Summer Intern

Councilperson Hyde-

Councilperson McAuliffe-

Councilperson Hanselman-

XIII. Old Business

- **SAM Grant-** Supervisor Surdam has submitted the required application packet to DASNY. There is more to do, we will continue to work on it.
- **Woods Brook Grant-** We are waiting for the announcement of the kick off meeting.
- **Rte. 22 Rock Cut Parking Area-** Attorney Schopf update, **Discussion**.
- **Hoosick Area Community Participation Work Group (CPWG)-** We have received the proposed outline for the organization and charge and have been asked to provide feedback.- **Discussion**
- **Updating our local Sign Law-** As we started this discussion last spring we quickly realized that this was more complicated and would require much more time than originally anticipated. This will be a project for 2019.
- **Unsafe House Concerns-** 21169 NY 22, 21213 NY 22, 57 Scott St. Attorney Schopf sent out Letters of Notice of Unsafe Structure to the property owners last month. We had a hearing before the meeting tonight- Properties are in Violation Local Law #3 of 2007 **Discussion** ref next step in this process.
- **Mass Gathering review of the Law- Discussion**
- **Changing Towns street lights to LED-** We have received the requested proposal from National Grid in ref to letter dated August 28th 2018 for estimated purchase price for street lights. The estimated price is \$35,720 for 120 lights. This was the first piece on information needed to continue to work with Rensselaer County through the Shared Service Initiative to determine what will be best for Town Street Lighting.
- **Solar Exemption Pilot Program- Public Hearing** on the proposed Payment in Lieu of Taxes (PILOT) Law is scheduled for Tuesday March 19th at 6pm here in the Armory.
- **Board Openings-** Planning Board (2), Housing Authority Board (1 maybe 2), Zoning Board (1).
- **NYMIR 2018 Risk Review Safety Recommendations-**
 - Review Facility Use Form. Done revised form has been put into use. **Discussion** on pricing that should be on the form.
 - Highway Garage automatic fire detection and alarm system.
 - Annual review of our driver's motor vehicle record.-Done this is a policy we will add to our updated Employee Handbook with Policies and Procedures.
- **Rensselaer County Multi-Jurisdictional Hazard Mitigation Plan Update-** Supervisor Surdam has submitted the initial required worksheets for this project. The goal is to reach out to the entire community any way we can in an effort to identify potential community threats and hazards and then work together to establish community planned mitigation and or preparedness for the hazards that are identified. This will be a yearlong project where community support and involvement will be the key to having a successful action plan. More information to follow soon.
- **Local Levee Partnership Team (LLPT)-** Coordinated by The Federal Emergency Management Agency (FEMA) Region II and NYSDEC Supervisor Surdam has been asked to serve on the LLPT with Mayor Allen and Niel Stowell, members from Rensselaer County EMS, NYS Dept of Homeland Security, US Army Corps of Engineers and other Hazard Planners. The ultimate goal of this project is to certify our local levee

which from all indications is much easier said than done. It does appear that this will be a fairly long and expensive Village Project that they must undertake.

- **Updating our Town of Hoosick Employee Handbook & Policy/Procedure Manual-Discussion**
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- **DEC has been out visiting local properties in hopes of securing voluntary access to collect samples of soil and ground water for PFOA and other potential contamination.**
- **2018 PFOA follow up Blood Testing is now available NYS DOH-** Blood draw is available to everyone in the community previously tested or not. Step one of the process is to contact NYSDOH online at www.health.ny.gov/hoosick OR you can call 1-800-801-8092 Monday- Friday, 8:30-4:30. You will need to provide the names, birthdates, and contact information of your household who want to participate. You will then be mailed test orders that you will need to take to either Twin Rivers Medical on Danforth St. or Southwestern Vermont Medical Center in Bennington to have blood drawn. The test does not require fasting. There is no cost to you for this blood test. **January Update- *The opportunity for Blood testing has been extended through March;* PFOA related contact information;** If community members have any questions, Department of Health staff can be reached between 8:30 am and 4:30 pm at these numbers: *For specific questions about potential health effects: Email: btsa@health.ny.gov, phone: 518-402-7800*

For specific questions about the public water supply: Email: bpwsp@health.ny.gov, phone: 518-402-7650

For specific questions about private wells: Email: beei@health.ny.gov, phone: 518-402-7860

For specific questions about blood testing: Email: beoe@health.ny.gov, phone: 518-402-7950

In addition, The New York State Water Quality Hotline, [800-801-8092](tel:800-801-8092), is available, Monday-Friday 9am-8pm and Saturday 9am-3pm.

XIV. New Business

- **Inter Fund Transfers-** As presented final adjustments for 2018. **Motion to approve.**
- **Speaksooner Sponsorship- Discussion** Please Welcome Bernie Bandman, Ph.D. Executive Director of The Center for Communication in Medicine (CCM) to present information and ask the Town Board to consider sponsorship for SpeakSooner which is

an initiative around helping educate people on how to prepare for, and have, difficult conversations related to their health. There will be a full SpeakSooner community education program “When the Doctor Becomes the Patient” on Saturday, April 13th, 2019, 6pm at the Hoosick Falls Central School. Web Site www.speaksooner.org .

- **Hudson River Greenway Grant-** Motion for Laberge to complete application.
- **Planning & Zoning-** Motion to hire LaBerge to assist with the Planning Board.
- **North Hoosick Fire Dept Service Award Program-** Motion to approve the 2018 2018 Service Award Program Firefighter Records as provided and to authorize Supervisor Surdam to sign all required documents.
- **Hoosick River Greenway Trail Enhancement Project-** Discussion
- **Teamsters Local 294 Contract-** Discussion & appointment of negotiating team to represent the Town for a new contract.
- **Civil Rights Compliance Review-** Letter Received- Discussion
- **Discrimination & Harassment Complaint/Investigation Process Train the Trainer Seminar to Fulfill Annual Training Requirement-** Discussion
- **Charter Communication tax deduction letter-** Discussion
- **Accounting Software Onsite Demo-** Friday March 15th at 1pm.

- **Executive Session-** Motion to enter into Executive Session for the purpose of discussing legal issues surrounding lease for municipal offices, Image Rights Copyright matter and any legal issues with requested MOU through NYSDEC pertaining to the PFOA contamination issue.

Scheduled Meetings-

Zoning Board meets the First Monday of the month; **Planning Board** meets the third Monday of the month, both in the Court Room of the HAYC3 Armory. Meeting minutes are available online @ www.townofhoosick.org or from the Town Clerk.

Adjournment pending the signing of Vouchers