

Agenda
Town Of Hoosick Regular Meeting
February 12th 2019

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

- **Previous Meeting(s) Minutes-** have been reviewed by the board and are available from the Town Clerk or www.townofhoosick.org .
- **Reports-** Monthly Operating Statement, Abstract of Vouchers, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

IV. Welcome/Public Comments-- Open time to share thoughts, concerns, and announcements with the Board that are Town related. Please limit remarks to 3 minutes.

- Please Welcome Bernie Bandman, Ph.D. Executive Director of The Center for Communication in Medicine (CCM) to present information and ask the Town Board to consider sponsorship for SpeakSooner which is an initiative around helping educate people on how to prepare for, and have, difficult conversations related to their health. There will be a full SpeakSooner community education program “When the Doctor Becomes the Patient” on Saturday, April 13th, 2019, 6pm at the Hoosick Falls Central School. Web Site www.speaksooner.org .

V. Correspondence/Announcements

- Commercial Kitchen for Rent in Hoosick Falls- Information available @ hoosickrising@gmail.com
- Letter from St. Patrick’s Day Committee
- Rensselaer County VITA and Hoosick Area Church Association (HACA) Free Tax Prep has begun for families and individuals with an annual income under \$55,000 call 518-686-9491 for appointment.
- Save the date- Contra-Dance night March 1st HAYC3 Perry Room.
- Save the date- HFCS Empty Bowls returning to the HAYC3 Owls Nest on March 7th.
- Save the date- Spring Fling May 4th featuring Richard Cherry on piano with many of our own local singers.... HAYC3 Perry Room.... More information to come!!
- Town Wide Clean-up is being planned for May 4th.....
- Letter from Rensselaer County Agricultural & Horticultural Society celebrating the 200th Anniversary of the Great Schaghticoke Fair!! Many events being planned for August 31st.

VI. Town Clerk's Report

- **Facilities Use Request**
 - **Kiwanis Free Ice Skating – Sat. Feb 16th 1-4**
 - **HFCS 7th grade Skating-**
 - **Southshire Roller Derby**
- **Monthly Report**

VII. Assessor's Report

VIII. Superintendent of Highway's Report

- **284 Agreement**
- **Update-** Emergency Fuel Shut Off switch.
- **Fox Hollow Rd.-**
- **Kudos and Thank you to Bill Shiland-** Not often we receive positive comments this time of year but Paul Hand felt it was important to let us know when he needed some help during the night Bill Shiland went above and beyond the call of duty.

IX. Town Historian

- **Friends of the Bennington Battlefield-** Winter 2019 Newsletter is available through our Town web site, www.townofhoosick.org . Attached to the newsletter is the new 2019 membership form. The group is now legally incorporated and has the IRS 501(c) (3) designation.
- **Bennington Battlefield Upcoming Events-** <https://parks.ny.gov/historic-sites/12/hunting.aspx#events>

X. Recreation

- **Pool Manager needed-** The Town of Hoosick is accepting applications for a **Pool Manager for the 2019 Season. Applications are available at www.townofhoosick.org or from the Town Clerks Office.**
- **Reynolds/Gilchrest Skating Rink-** Is now open for Ice Skating!!
 - Rink Hours-

Monday & Tuesday	4-7 Open Skating
Wednesday	3:30-5:30 Open Skating
	6-9 Skating Lessons
Thursday & Friday	4-6 Open Skating
	6:30-8:30 Open Skating
Saturday	9-Noon Skating Lessons
	1-4 Open Skating

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|--------|------------------|
| | 6-9 Open Skating |
| Sunday | 1-5 Open Skating |
- Rink Pricing-Student/Child/Seniors- \$2, Adult- \$3, Skate Rental- \$2, Skate Sharpening \$5.
 - Rink Rental: Everyone \$60.00 an hour, skate rentals not included.

XI. Supervisor Surdam's Report-

XII. Town Council Reports

Deputy Supervisor Sheffer-

- Hoosick Rising Report
- Sign status
- Cornell Local Roads Program- Summer Intern

Councilperson Hyde-

Councilperson McAuliffe-

Councilperson Hanselman-

XIII. Old Business

- **SAM Grant-** Supervisor Surdam has submitted the required application packet to DASNY. There is more to do, we will continue to work on it. **Resolution to determine Phase Three of the Community Recreation/Pool House Improvements- SAM Grant- as a Type II action for SEQR purposes. Motion**
- **Woods Brook Grant-** We are waiting for the announcement of the kick off meeting.
- **Rte. 22 Rock Cut Parking Area-** Attorney Schopf update, **Discussion.**
- **Hoosick Area Community Participation Work Group-** Comment period has ended we should be receiving organizational information soon.
- **Updating our local Sign Law-** As we started this discussion last spring we quickly realized that this was more complicated and would require much more time than originally anticipated. This will be a project for 2019.
- **Unsafe House Concerns-** 21169 NY 22, 21213 NY 22, 57 Scott St. Attorney Schopf has sent out **Letters of Notice of Unsafe Structure- Violation Local Law #3 of 2007** to the property owners. **Discussion** ref next step in this process.
- **Mass Gathering review of the Law- Discussion**

- **Changing Towns street lights to LED-** We have received the requested proposal from National Grid in ref to letter dated August 28th 2018 for estimated purchase price for street lights. The estimated price is \$35,720 for 120 lights. This was the first piece on information needed to continue to work with Rensselaer County through the Shared Service Initiative to determine what will be best for Town Street Lighting.
- **GASB 75 Project-** The required report has been received and will be used as calculation for future retirement cost.
- **Solar Exemption Pilot Program- Workshop** was held Wednesday January 30th. **Public Hearing** on the proposed Payment in Lieu of Taxes (PILOT) Law will be before the March Town Board Meeting.
- **LOSAP & Morgan Stanley-** Because Morgan Stanley has changed the Firm's Policies it will no longer service the NHFD Length of Service Awards Program (LOSAP) investment account and after meeting with Ralph Lemme from USB the NHFD would like us to move the investment funds to USB Financial Services Inc. **Motion authorizing Supervisor Surdam to sign the necessary paperwork to move the NHFD LOSAP Investments from Morgan Stanley to USB Financial Services Inc. and to begin working with Portfolio Manager and First Vice President-Wealth Management Ralph Lemme, CFP and his team of advisors.**
- **Troy & Banks-** As they continue to review our utility accounts for over payment we have received notice of a National Grid Sales Tax Refund in the amount of \$950.95. As per our agreement 30% or \$288.30 will be paid to Troy & Banks and the appropriate account corrections have been made.
- **Board Openings-** Planning Board (2), Housing Authority Board (1 maybe 2), Zoning Board (1).
- **NYMIR 2018 Risk Review Safety Recommendations-**
 - Review Facility Use Form. Done revised form has been put into use. **Discussion** on pricing that should be on the form.
 - Highway Garage automatic fire detection and alarm system.
 - Annual review of our driver's motor vehicle record.-Done this is a policy we will add to our updated Employee Handbook with Policies and Procedures.
- **National Incident Management System (NIMS) Compliance-** At the request of Supervisor Surdam we have received a 2018 Update from Rensselaer County Emergency Preparedness Coordinator Eric Gaunay. The information has been sent to the Board. There is much more to this than Board Members taking a couple of classes for certification. Much of what FEMA is looking for has been adopted and there is a lot that will overlap as we work through Threat and Hazard Identification and Risk Assessment (THIRA) and Stakeholder Preparedness Review (SPR) that will be completed under the Rensselaer County Hazard Mitigation Plan Update.
- **Rensselaer County Multi-Jurisdictional Hazard Mitigation Plan Update-** Supervisor Surdam has submitted the initial required worksheets for this project. The goal is to reach out to the entire community any way we can in an effort to identify potential community threats and hazards and then work together to establish community planned mitigation and or preparedness for the hazards that are identified. This will be a yearlong project where community support and involvement will be the key to having a successful action plan. More information to follow soon.

- **Local Levee Partnership Team (LLPT)**- Coordinated by The Federal Emergency Management Agency (FEMA) Region II and NYSDEC Supervisor Surdam has been asked to serve on the LLPT with Mayor Allen and Niel Stowell, members from Rensselaer County EMS, NYS Dept of Homeland Security, US Army Corps of Engineers and other Hazard Planners. The ultimate goal of this project is to certify our local levee which from all indications is much easier said than done. It does appear that this will be a fairly long and expensive Village Project that they must undertake.

- **DEC has been out visiting local properties in hopes of securing voluntary access to collect samples of soil and ground water for PFOA and other potential contamination.**

- **Feb 2019 Communications:**
 - Feb 6th Letter from Honeywell & St. Gobain Attorneys ALLEN & Desnoyers LLP to Town Environmental Attorneys Young/Sommer LLC to provide the Town of Hoosick with requested funding Assistance in the amount of \$40,000 to allow the Town to continue its ongoing evaluation of the investigations and remedial actions regarding PFCs. This is a voluntary Technical Assistance Grant (TAG) type payment with no agreements involved on either side.
 - Hello Mayor Allen / Supervisor Surdam,
I am pleased to inform you that CT Male (for Saint-Gobain) will be starting the Interior and Exterior Soil Vapor Investigation Programs at the Saint-Gobain ~ McCaffrey Street (442046) and Liberty Street (442048) Project Sites in Hoosick Falls during the week of February 11, 2019. The planned work will be done according to the approved 2018 Supplemental Investigation Work Plan Documents provided to you previously on December 13, 2018. It is anticipated that both Soil Vapor Investigation Programs will continue through February 17th.
 - Hello Mayor Allen / Supervisor Surdam,
I am pleased to inform you that Test Production Well drilling work is about to begin near the Wysocki Farm as a part of the Supplemental Groundwater Source Investigation Program and the ongoing Municipal Water Supply Study for the Village of Hoosick Falls. I have been informed that Smith Drilling plans to start drilling on February 11, 2019.
 - Hoosick Falls Landfill: Site Characterization report is final, copies are being sent.

- **2018 PFOA follow up Blood Testing is now available NYS DOH-** Blood draw is available to everyone in the community previously tested or not. Step one of the process is to contact NYSDOH online at www.health.ny.gov/hoosick OR you can call 1-800-801-8092 Monday- Friday, 8:30-4:30. You will need to provide the names, birthdates, and contact information of your household who want to participate. You will then be mailed test orders that you will need to take to either Twin Rivers Medical on Danforth St. or Southwestern Vermont Medical Center in Bennington to have blood drawn. The test does not require fasting. There is no cost to you for this blood test. **January Update- *The opportunity for Blood testing has been extended through March;* PFOA related contact information;** If community members have any questions, Department of Health staff can be reached between 8:30 am and 4:30 pm at these numbers: *For specific questions about potential health effects: Email: btsa@health.ny.gov, phone: 518-402-7800*

For specific questions about the public water supply: Email: bpwsp@health.ny.gov, phone: 518-402-7650

For specific questions about private wells: Email: bee@health.ny.gov, phone: 518-402-7860

For specific questions about blood testing: Email: beoe@health.ny.gov, phone: 518-402-7950

In addition, The New York State Water Quality Hotline, [800-801-8092](tel:800-801-8092), is available, Monday-Friday 9am-8pm and Saturday 9am-3pm.

XIV. New Business

- **Brud Way Repair Shop Issue-** has not gone away. **Discussion**
- **Updating our Town of Hoosick Employee Handbook & Policy/Procedure Manual-** **Discussion**
- **Rensselaer Plateau-** **Discussion**
- **TOH Park & Recreation Improvement Project-** We have schedule on site meeting with Matt from CHA for 2pm this Friday 2/15.
- **Shared Services Meeting with Rensselaer County-** has been scheduled for Friday March 1st at 9am in the County DSS Admin Building in Troy. In order to comply with the new guidelines, the County must convene two meetings with all municipalities in 2019 to discuss crafting a new plan.
- **Hudson River Greenway Grant- Resolution**
- **Court Audit-** Completed Wed January 16th - **Resolution**
- **Town Clerk Audit-** Completed Wed January 16th- **Resolution**
- **February Planning Board Meeting Change-** Due to the observance of President's day the Planning Board meeting will be Monday February 25th at 7pm.

- **Executive Session- Motion** to enter into Executive Session for the purpose of discussing legal issues surrounding lease for municipal offices.

Scheduled Meetings-

Zoning Board meets the First Monday of the month; **Planning Board** meets the third Monday of the month, both in the Court Room of the HAYC3 Armory. Meeting minutes are available online @ www.townofhoosick.org or from the Town Clerk.

Adjournment pending the signing of Vouchers