

**Agenda**  
**Town Of Hoosick Regular Meeting**  
**May 13<sup>th</sup> 2019**

**I. Call to Order**

**II. Pledge of Allegiance then Moment of Silence in honor of Previous Town Supervisor Sean Casey.**

**III. Roll Call**

- **Previous Meeting(s) Minutes-** have been reviewed by the board and are available from the Town Clerk or [www.townofhoosick.org](http://www.townofhoosick.org) .
- **Reports-** Monthly Operating Statement, Abstract of Vouchers, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

**IV. Welcome/Public Comments-- Open time to share thoughts, concerns, and announcements with the Board that are Town related. Please limit remarks to 3 minutes.**

- **Please Welcome Nicole T. Allen, AICP Planning Services Manager for Laberge Group** to discuss and answer any questions relating to updating the Town of Hoosick Comprehensive Plan and working with the Planning & Zoning Boards.
- **Please Welcome Justin Deming Chief, Regions 2, 4 & 8 Bureau of Environmental Exposure Investigation New York State Department of Health-** Justin is here to provide information on a multi-site health study grant that the NYS Dept. of Health is pursuing, answer any questions, and request a letter of support from the Town.
- **Other Public Comments to the Board**

**V. Correspondence/Announcements**

- **Hoosick Rising-** Their website is now live @ [www.hoosickrising.org](http://www.hoosickrising.org) . They are asking for area businesses and organizations to send a photo, contact info (website, phone, email) hours of operation and you are also welcome to send a short description or background story also.
- **Community Wide Tag Sale-** Saturday May 25<sup>th</sup> 8am-5pm \$5 for placement on the community map, \$25 for space in the HAYC3 Armory. For additional info visit [www.hayc3.org](http://www.hayc3.org) or [www.hoosickrising.org](http://www.hoosickrising.org) .
- **American Legion Post #40 Memorial Day Parade-** Monday May 28<sup>th</sup> Memorial Rites begin at 8:15am in Wood Park; Parade begins at 10am also in Wood Park. To enter the parade please contact Kevin O'Malley at 518-894-5035 or [hoosickkid@gmail.com](mailto:hoosickkid@gmail.com) .

## VI. Town Clerk's Report

- **Monthly Report**
- **Facilities Use Request**
  - **Southshire Roller Derby- Motion** to amend their application to include selling Alcoholic Beverages and to authorize Supervisor Surdam to sign the Special Event Permit Application they would like to submit to the NYS Liquor Authority called the Landlord Authorization Form. Note- Town Attorney Schopf has reviewed and all required Insurance Policies are in place. This was approved last year by the Board.

## VII. Assessor's Report

## VIII. Superintendent of Highway's Report

- **CHIPS Letter from NYSDOT dated April 26, 2019-** CHIPS & PAVE NY funding to remain the same. The \$24,832 Extreme Winter Recovery (EWR) funding we have received the last couple of years has been discontinued.

## IX. Town Historian

- **Phil Leonard**
- **Bennington Battlefield Upcoming Events-** <https://parks.ny.gov/historic-sites/12/hunting.aspx#events>

## X. Recreation

- **Motion to Appoint Summer Day Camp Director** Ashley St. Onge, **Assistant Director** Cassie Sherman, **Camp Counselors** Hannah Bugbee, Stephanie Merwin, **Lifeguards** Nicholas Houghton, Allison Perry and Amy Perry.
- **Please note- Camp Counselors** Jillian Maser, Guy Milliman, Nora Kipp, Kelly Pine, Abigail Philpott, Noreen McAuliffe, Ayla Senecal, and Andrew Stevens, **Lifeguards** Alyssa Houghton, Matthew Whitman, Zoey Becker and Ireland Ward **were all appointed at the April 18th Special Meeting. Also appointed at the special meeting;**
  - Pool Manager-** Janet Davendonis
  - Assistant Manager-** Tyler Rondeau
  - Concession Manager & Support Staff-** Leo Surdam
  - Pool Support Staff-** Leo McGuire
  - WSI Swim Program Coordinator-** Ireland Ward (contingent on passing WSI).Note- All Lifeguards will also assist with the swimming lessons program.
- **Motion to Appoint** Supervisor Mark Surdam as a Volunteer Certified Pool Operator (CPO). Note- CPO Certification expires in April 2020.

- **Pool Manager Janet Davendonis-** has supplied a pool calendar reflecting what is scheduled for the pool at this time.
- **WSI Training Class-** Hoosac School has offered to let us use their pool; Janet is working on trying to set up a class.
- **WSI Swim Program Coordinator Ireland Ward-** will have lesson sign ups the week of June 17<sup>th</sup> from 3pm-5:30pm at the pool.
- **Pool Officially Opens July 1<sup>st</sup>, Swimming Lessons and Summer Day Camp begin the week of July 8<sup>th</sup>.**
- **Summer Camp & Measles-** We have received information from NYS Health through Rensselaer County Health Dept. It is recommended that we maintain current, complete immunization records for staff. Additionally, camps should maintain a detailed list of staff, campers and other individuals who are not fully immunized and protected against Vaccine Preventable Diseases (VPD). **Discussion**
- **Summer Day Camp Administration of Medication-** Question recently came up asking our staff to assist with administering medication. Attorney Schopf has provided for our review form OCFS-LDSS-7008 (11/2004) from NYS Office of Children and Family Services. Our policy is campers need to be able to self-administer medications. **Discussion**
- **Time Clock for Pool- Discussion**

## **XI. Supervisor Surdam's Report-**

## **XII. Town Council Reports**

### **Deputy Supervisor Sheffer-**

- **Cornell Local Roads Program; Summer Intern- Motion** to appoint Michelle Gocio as the Cornell Local Roads Program Summer Intern to work for the Town of Hoosick under supervision of Highway Superintendent Shiland and the Town Board collecting and entering the local road data into the provided Cornell Road Software Program.
- **Hoosick Rising-**

### **Councilperson Hyde-**

### **Councilperson McAuliffe-**

### **Councilperson Hanselman-**

### **XIII. Old Business**

- **SAM Grant-** We expect to have the CHA Design and information by the end of this week. We are still collecting project estimates.
- **Woods Brook Grant-** Project Kick off meeting was held; see Supervisor Surdam's report for information.
- **Rte. 22 Rock Cut Parking Area-** Attorney Schopf update, **Discussion.**
- **Unsafe House Concerns-** 21169 NY 22 Demo has begun. 21213 NY 22 Rensselaer County is going to try to auction off one more time. 57 Scott St. continuing to go through probate process.
- **Mass Gathering review of the Law-** Workshop was held May 7<sup>th</sup> with very good discussion and progress made. **Discussion & Set date for Public Hearing**
- **Changing Towns street lights to LED-** The next step is consulting with NY Power Authority through Rensselaer County. *Nothing new to report at this time.*
- **Updating our Town of Hoosick Employee Handbook & Policy/Procedure Manual-** No new information at this time. *Nothing new to report at this time.*
- **Hudson River Greenway Grant-** Submittal postponed until the next round.
- **Civil Rights Compliance Review- Update-** We received a letter dated April 11<sup>th</sup> that the review is complete and we are in compliance.
- **On-Line Town Code- Discussion**

### **XIV. New Business**

- **BCN Phone Line Subscriber Service Agreement-** Motion to authorize Supervisor Surdam on behalf of the Town Board to sign a new agreement keeping the same rates we have for a 12, 24 or 36 month contract.
- **Fire Proof Cabinet is Full- Discussion**

- **Executive Session- If needed**

#### **Scheduled Meetings-**

- **Please Note- Board Openings-** Planning Board (2), Housing Authority Board (1), Zoning Board (1). Contact Supervisor Surdam or any Town Board Member if interested.

**Zoning Board** meets the First Monday of the month; **Planning Board** meets the third Monday of the month, both in the Court Room of the HAYC3 Armory. Meeting minutes are available online @ [www.townofhoosick.org](http://www.townofhoosick.org) or from the Town Clerk.

**Adjournment pending the signing of Vouchers**