

Town of Hoosick 2020 Organizational Meeting January 13<sup>th</sup> 2020

Pledge of Allegiance

Call to Order

Supervisor's Committee Appointments

Fire & Rescue Squad – Councilperson McAuliffe  
Highway – Councilperson Hanselman  
Street Lighting & Time Warner Contract – Councilperson Houghton  
Insurance –Deputy Supervisor Sheffer  
Web Page -Supervisor Surdam

Supervisor's Appointments

Deputy Supervisor – Eric Sheffer  
Town Bookkeeper – Rae Philpott  
Town Historian – Phil Leonard

Town Board Resolutions/Appointments

**Resolution #1 of 2020:** Designating the Bulletin Board in the Lobby of the Hoosick Armory as the Town of Hoosick official Bulletin Board.

The foregoing resolution was offered by \_\_\_\_\_  
and seconded by \_\_\_\_\_, was duly put to all call vote  
as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____
COUNCILPERSON HOUGHTON	VOTING _____
SUPERVISOR SURDAM	VOTING _____

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**Resolution #2 of 2020:** Setting the time of meetings of the Town Board for the second Monday each month at 7:00 pm. Location of all meetings will be held at the Armory, located at 80 Church Street, Hoosick Falls, NY.

The foregoing resolution was offered by \_\_\_\_\_

and seconded by \_\_\_\_\_, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____
COUNCILPERSON HOUGHTON	VOTING _____
SUPERVISOR SURDAM	VOTING _____

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**Resolution #3 of 2020:** That the Town Board of the Town of Hoosick does (a) confer the benefits of Section 18 of the Public Officers Law of the State of New York upon the employees of the Town of Hoosick and (b) will thereafter be held liable for the cost incurred under the provisions of Section 18.

The foregoing resolution was offered by \_\_\_\_\_

And seconded by \_\_\_\_\_, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____
COUNCILPERSON HOUGHTON	VOTING _____
SUPERVISOR SURDAM	VOTING _____

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**Resolution #4 of 2020:** Naming Pioneer Commercial Bank and Key Bank as the depositories for the Town of Hoosick.

The foregoing resolution was offered by \_\_\_\_\_

And seconded by \_\_\_\_\_, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____
COUNCILPERSON HOUGHTON	VOTING _____
SUPERVISOR SURDAM	VOTING _____

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**Resolution #5 of 2020:** Naming **The Eastwick Press** as the official newspaper for the Town of Hoosick for the period covering 1/1/2020 – 12/31/2020.

The foregoing resolution was offered by \_\_\_\_\_

And seconded by \_\_\_\_\_, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____
COUNCILPERSON HOUGHTON	VOTING _____
SUPERVISOR SURDAM	VOTING _____

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**Resolution #6 of 2020:** Naming **The Eagle** as the official (alternate) newspaper for the Town of Hoosick for the period covering 1/1/2020 – 12/31/2020.

The foregoing resolution was offered by \_\_\_\_\_

And seconded by \_\_\_\_\_, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____
COUNCILPERSON HOUGHTON	VOTING _____
SUPERVISOR SURDAM	VOTING _____

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**Resolution #7 of 2020:** Authorizing the payment of all Town of Hoosick elected and appointed officials as established in the 2020 Budget and as listed in the Town of Hoosick Wage Schedule (Wage Schedule provided separately).

The foregoing resolution was offered by \_\_\_\_\_

And seconded by \_\_\_\_\_, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____
COUNCILPERSON HOUGHTON	VOTING _____
SUPERVISOR SURDAM	VOTING _____

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**Resolution # 8 of 2020** appointing Jonathan Schopf as the Attorney to the Town of Hoosick at an annual salary of \$12,000 for the period covering 1/1/2020 – 12/31/2020 and authorizing Supervisor Surdam to sign the 2020 Retainer and Legal Services Agreement.

The foregoing resolution was offered by \_\_\_\_\_  
And seconded by \_\_\_\_\_, was duly put to all call vote  
as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____
COUNCILPERSON HOUGHTON	VOTING _____
SUPERVISOR SURDAM	VOTING _____

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**Resolution #9 of 2020:** Appointing **Holli Cross** as Registrar of Vital Statistics for the Town of Hoosick for the period covering 1/1/2020 – 12/31/2020.

The foregoing resolution was offered by \_\_\_\_\_  
And seconded by \_\_\_\_\_, was duly put to all call vote  
as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____
COUNCILPERSON HOUGHTON	VOTING _____
SUPERVISOR SURDAM	VOTING _____

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**Resolution #10 of 2020:** Appointing **Ginny Blinstrub** as Deputy Registrar of Vital Statistics for the Town of Hoosick for the period covering 1/1/2020 – 12/31/2020.

The foregoing resolution was offered by \_\_\_\_\_  
And seconded by \_\_\_\_\_, was duly put to all call vote  
as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____
COUNCILPERSON HOUGHTON	VOTING _____
SUPERVISOR SURDAM	VOTING _____

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**Resolution #11 of 2020:** Appointing **Richard Kuebler** as Real Property Appraisal Aide for the Town of Hoosick for the period covering 1/1/2020 – 12/31/2020.

The foregoing resolution was offered by \_\_\_\_\_

And seconded by \_\_\_\_\_, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____
COUNCILPERSON HOUGHTON	VOTING _____
SUPERVISOR SURDAM	VOTING _____

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**Resolution #12 of 2019:** Appointing **Francis Rogers** as Building Safety Inspector & Code Enforcement Officer for the Town of Hoosick for the period covering 1/1/2020 – 12/31/2020

The foregoing resolution was offered by \_\_\_\_\_

And seconded by \_\_\_\_\_, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____
COUNCILPERSON HOUGHTON	VOTING _____
SUPERVISOR SURDAM	VOTING _____

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**Resolution #13 of 2020:** Authorizing the continued use of the Town of Hoosick Procurement Policy and the Town of Hoosick Investment Policy as adopted June 8<sup>th</sup> 2015 for 2020.

The foregoing resolution was offered by \_\_\_\_\_

And seconded by \_\_\_\_\_, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____
COUNCILPERSON HOUGHTON	VOTING _____
SUPERVISOR SURDAM	VOTING _____

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**Resolution #14 of 2020:** Appointing Nancy Quell (Animal Safe-Home and Rehabilitation LLC) as Dog Control Officer for the Town of Hoosick for the period covering 1/1/2020 -12/31/2020 and Authorizing Supervisor Surdam to enter into Agreement with Animal Safe-Home and Rehabilitation LLC for 2020.

The foregoing resolution was offered by \_\_\_\_\_

And seconded by \_\_\_\_\_, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____
COUNCILPERSON HOUGHTON	VOTING _____
SUPERVISOR SURDAM	VOTING _____

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**Resolution #15 of 2020:** Appointing Janet Deluca as Town Payroll Clerk for the Town of Hoosick for the period covering 1/1/2020 -12/31/2020.

The foregoing resolution was offered by \_\_\_\_\_

And seconded by \_\_\_\_\_, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____
COUNCILPERSON HOUGHTON	VOTING _____
SUPERVISOR SURDAM	VOTING _____

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**Resolution #16 of 2020:** Appointing Jerry McAuliffe and the Community Service Program as Custodians for the Town of Hoosick for the period covering January 1<sup>st</sup> 2020 through December 31<sup>st</sup> 2020.

The foregoing resolution was offered by \_\_\_\_\_

And seconded by \_\_\_\_\_, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____

COUNCILPERSON HANSELMAN VOTING \_\_\_\_\_  
COUNCILPERSON HOUGHTON VOTING \_\_\_\_\_  
SUPERVISOR SURDAM VOTING \_\_\_\_\_

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**Resolution #17 of 2020:** Appointing **Stanton King** as Attorney to Planning Board for the Town of Hoosick for the period covering 1/1/2020 – 12/31/2020.

The foregoing resolution was offered by \_\_\_\_\_

And seconded by \_\_\_\_\_, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER VOTING \_\_\_\_\_  
COUNCILPERSON MCAULIFFE VOTING \_\_\_\_\_  
COUNCILPERSON HANSELMAN VOTING \_\_\_\_\_  
COUNCILPERSON HOUGHTON VOTING \_\_\_\_\_  
SUPERVISOR SURDAM VOTING \_\_\_\_\_

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**Resolution #18 of 2020:** Appointing **Janice Kimball** as Court Clerk for the Town of Hoosick for the period covering 1/1/2020 – 12/31/2020.

The foregoing resolution was offered by \_\_\_\_\_

And seconded by \_\_\_\_\_, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER VOTING \_\_\_\_\_  
COUNCILPERSON MCAULIFFE VOTING \_\_\_\_\_  
COUNCILPERSON HANSELMAN VOTING \_\_\_\_\_  
COUNCILPERSON HOUGHTON VOTING \_\_\_\_\_  
SUPERVISOR SURDAM VOTING \_\_\_\_\_

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**Resolution # 19 of 2020:** Appointing **Holli Cross** as Records Management Officer for the Town of Hoosick for the period covering 1/1/2020 – 12/31/2020.

The foregoing resolution was offered by \_\_\_\_\_

And seconded by \_\_\_\_\_, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER VOTING \_\_\_\_\_  
COUNCILPERSON MCAULIFFE VOTING \_\_\_\_\_  
COUNCILPERSON HANSELMAN VOTING \_\_\_\_\_  
COUNCILPERSON HOUGHTON VOTING \_\_\_\_\_

SUPERVISOR SURDAM

VOTING \_\_\_\_\_

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**Resolution #20 of 2020:** Appointing **Annette Nealon** as Deputy Records Management Officer for the Town of Hoosick for the period covered 1/1/2020 – 12/31/2020.

The foregoing resolution was offered by \_\_\_\_\_

And seconded by \_\_\_\_\_, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____
COUNCILPERSON HOUGHTON	VOTING _____
SUPERVISOR SURDAM	VOTING _____

**Resolution #21 of 2020:** Establishing the mileage reimbursement rate for 2020 as allowed by the Internal Revenue Service at **57.5 cents** per mile.

The foregoing resolution was offered by \_\_\_\_\_

And seconded by \_\_\_\_\_, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____
COUNCILPERSON HOUGHTON	VOTING _____
SUPERVISOR SURDAM	VOTING _____

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**Resolution #22 of 2020:** Establishing a Petty Cash Fund of **\$200.00** for the Town Clerk.

The foregoing resolution was offered by \_\_\_\_\_

And seconded by \_\_\_\_\_, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____
COUNCILPERSON HOUGHTON	VOTING _____
SUPERVISOR SURDAM	VOTING _____

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**Resolution #23 of 2020:** Authorizing the Superintendent of Highways to purchase equipment, tools and implements during the year without prior approval of the town board in the amount not to exceed \$3000.00

The foregoing resolution was offered by \_\_\_\_\_  
And seconded by \_\_\_\_\_, was duly put to all call vote  
as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____
COUNCILPERSON HOUGHTON	VOTING _____
SUPERVISOR SURDAM	VOTING _____

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**Resolution #24 of 2020:** Authorizing the payment of utility, insurance, health insurance and like bills prior to Town Board audit.

The foregoing resolution was offered by \_\_\_\_\_  
And seconded by \_\_\_\_\_, was duly put to all call vote  
as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____
COUNCILPERSON HOUGHTON	VOTING _____
SUPERVISOR SURDAM	VOTING _____

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**Resolution # 25 of 2020:** Designating **Mark Surdam**, Town Supervisor as the Town of Hoosick Official Delegate for the Association of Towns 2020 annual meeting.

The foregoing resolution was offered by \_\_\_\_\_  
And seconded by \_\_\_\_\_, was duly put to all call vote  
as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____
COUNCILPERSON HOUGHTON	VOTING _____
SUPERVISOR SURDAM	VOTING _____

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**Resolution #26 of 2020:** Designating **Eric Sheffer** as the Town of Hoosick Official Alternate Delegate for the Association of Towns 2020 annual meeting.

The foregoing resolution was offered by \_\_\_\_\_  
And seconded by \_\_\_\_\_, was duly put to all call vote  
as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____
COUNCILPERSON HOUGHTON	VOTING _____
SUPERVISOR SURDAM	VOTING _____

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**Resolution #27 of 2020:** Appointing **Mark McQuerrey** as Zoning Board Attorney for the Town of Hoosick at the annual salary of \$5665 for the period covering 1/1/2020 – 12/31/2020.

The foregoing resolution was offered by \_\_\_\_\_  
And seconded by \_\_\_\_\_, was duly put to all call vote  
as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____
COUNCILPERSON HOUGHTON	VOTING _____
SUPERVISOR SURDAM	VOTING _____

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**Resolution #28 of 2020:** Appointing **James Hoag** as Zoning Board Chairperson for the Town of Hoosick for the period covering 1/1/2020 – 12/31/2020.

The foregoing resolution was offered by \_\_\_\_\_  
And seconded by \_\_\_\_\_, was duly put to all call vote  
as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____
COUNCILPERSON HOUGHTON	VOTING _____
SUPERVISOR SURDAM	VOTING _____

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**Resolution #29 of 2020:** Appointing **Karen Jennings** as Secretary to the Zoning Board for the Town of Hoosick at a salary of \$1,009 for the period covering 1/1/2020 – 12/31/2020.

The foregoing resolution was offered by \_\_\_\_\_  
And seconded by \_\_\_\_\_, was duly put to all call vote  
as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____
COUNCILPERSON HOUGHTON	VOTING _____
SUPERVISOR SURDAM	VOTING _____

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**Resolution #30 of 2020:** Appointing **Karen Jennings** as Secretary to the Planning Board for the Town of Hoosick at a salary of \$1,009 for the period covering 1/1/2020 – 12/31/2020.

The foregoing resolution was offered by \_\_\_\_\_  
And seconded by \_\_\_\_\_, was duly put to all call vote  
as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____
COUNCILPERSON HOUGHTON	VOTING _____
SUPERVISOR SURDAM	VOTING _____

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**Resolution #31 of 2020:** Appointing **Ken Lorenz** as Planning Board Chairperson for the Town of Hoosick for the period covering 1/1/2020 – 12/31/2020.

The foregoing resolution was offered by \_\_\_\_\_  
And seconded by \_\_\_\_\_, was duly put to all call vote  
as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____

COUNCILPERSON HOUGHTON  
SUPERVISOR SURDAM

VOTING \_\_\_\_\_  
VOTING \_\_\_\_\_

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**Resolution #32 of 2020:** Authorizing Armory Rental payments to HAYC3, from the Town of Hoosick, in the amount of \$2800.00 per month as per 2018 lease agreement.

The foregoing resolution was offered by \_\_\_\_\_

And seconded by \_\_\_\_\_, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____
COUNCILPERSON HOUGHTON	VOTING _____
SUPERVISOR SURDAM	VOTING _____

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**Resolution #33 of 2020:** Establishing a \$20.00 charge on all returned checks to the Town of Hoosick for insufficient funds.

The foregoing resolution was offered by \_\_\_\_\_

And seconded by \_\_\_\_\_, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____
COUNCILPERSON HOUGHTON	VOTING _____
SUPERVISOR SURDAM	VOTING _____

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**Resolution # 34 of 2020:** Authorizing the Hoosick Town Board Deputy Supervisor Sheffer signature authority on town checks in emergency situations.

The foregoing resolution was offered by \_\_\_\_\_

And seconded by \_\_\_\_\_, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING _____
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COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____
COUNCILPERSON HOUGHTON	VOTING _____
SUPERVISOR SURDAM	VOTING _____

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**Resolution #35 of 2020:** Appointing **Charles Yavaniski** as Deputy Superintendent of Highways.

The foregoing resolution was offered by \_\_\_\_\_  
And seconded by \_\_\_\_\_, was duly put to all call vote  
as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____
COUNCILPERSON HOUGHTON	VOTING _____
SUPERVISOR SURDAM	VOTING _____

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**Resolution #36 of 2020:** Appointing **Highway Superintendent Shiland, Charles Thurber, Supervisor Surdam and Councilperson Hanselman** to the Town Highway Dept. Safety Committee.

The foregoing resolution was offered by \_\_\_\_\_  
And seconded by \_\_\_\_\_, was duly put to all call vote  
as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____
COUNCILPERSON HOUGHTON	VOTING _____
SUPERVISOR SURDAM	VOTING _____

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**Resolution #37 of 2020:** To stay with New York State Municipal Workers Compensation Alliance (Comp Alliance) for Workers Compensation Insurance beginning January 1, 2020 and ending December 31, 2020 with an estimated cost of \$35,000.00 and authorizes Supervisor Surdam to sign the 2020 Revised Plan Document.

The foregoing resolution was offered by \_\_\_\_\_  
And seconded by \_\_\_\_\_, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____
COUNCILPERSON HOUGHTON	VOTING _____
SUPERVISOR SURDAM	VOTING _____

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**Resolution #38 of 2020:** Appointing the Town Supervisor and the Deputy Town Supervisor as the Compliance Officers for the Town of Hoosick's Police Against Discrimination and Harassment that was adopted December 10<sup>th</sup>, 2018.

The foregoing resolution was offered by \_\_\_\_\_  
And seconded by \_\_\_\_\_, was duly put to all call vote as follows:

COUNCILPERSON SHEFFER	VOTING _____
COUNCILPERSON MCAULIFFE	VOTING _____
COUNCILPERSON HANSELMAN	VOTING _____
COUNCILPERSON HOUGHTON	VOTING _____
SUPERVISOR SURDAM	VOTING _____

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**Town Clerk Appointments**

Deputy Town Clerk – Virginia Blinstrub  
Deputy Town Clerk – Annette Nealon

**Town Highway Superintendent Appointments**

Deputy Highway Superintendent – Charles Yavaniski