

Town of Hoosick
Regular Board Meeting
Wednesday February 5, 2020 7:00 pm

Pledge of Allegiance

Roll Call: Jerry McAuliffe, Supervisor Mark Surdam, and Eric Sheffer, Jackolyn Houghton. Bill Hanselman absent.

Previous Meeting(s) Minutes- have been reviewed by the board and are available from the Town Clerk or www.townofhoosick.org .

Reports- Monthly Operating Statement, Abstract of Vouchers, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

Welcome/Public Comments-- Open time to share thoughts, concerns, and announcements with the Board that are Town related. Please limit remarks to 3 minutes.

- Ken LaPorte presented the board with a letter complaining about the smell that comes from the Hemp Plant that is right next door to his 90 yr mother's home. Her quality of life has gone down because she cannot have window's open or hang clothes outside in the nice weather due to the smell. He stated that he brought this to the board six months ago and still nothing has been done. Feels the company should be either fined or shut down.
- Daniel Hitchcock and Nicholas Guarino from Naturae came to address the board about the complaints concerning the hemp plant. Right now there is no ETA on when the Capital Improvement inside the building will be completed. Building Inspector Rogers was there when Phase One of the project was completed. They are not satisfied with moving onto Phase Two. When improvements were originally planned ovens were not in the plan but have since been installed. They are seeking funding to complete improvements. They have tried a few things to alleviate the smell but so far they have not worked. Will continue to try to do whatever they can do solve this issue as they do not want anyone's quality of life to be affected by what they are doing.

Correspondence/Announcements

- FEMA Letter ref Rensselaer County field surveys by The Strategic Alliance for Risk Reduction (STARR II) in and around Rensselaer County from Jan 2020 through Aug 2020.
- NYSDEC John St. Superfund Program letter dated January 2020 outlining the Interim Remedial Measure (IRM) that is scheduled to begin Feb 3rd and may extend through March 7th depending on the weather.

Town Clerk's Report

- Report for the month of January total: \$760.00 remitted to Supervisor: \$376.10
 - Town of Hoosick Recreation Web Site-There appears to be another site that comes up when you call up the Town of Hoosick. Since that site was discovered it has been since taken down or
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it at least does not pop-up anymore when you type in Town of Hoosick. The other concern is that there is a Facebook page that has been set up for the Town's Recreation. We should know who is managing this site because we should want control of what is put onto this site. Don't want things not related or that should not be on there put onto it. Also, there are pictures of kids at events but there maybe parents who not want their child's picture on facebook. This will be looked into so we know who is managing this page and so that we have control of what is put onto this page. The Town's website has been set up with a recreation button under its listings. When clicked onto, all of the Town's recreation programs, camp, pool, rink will appear and if you click onto the one of those headings you will be able to get information on each program.

- Carnival Request for June 19th & 20th @ Athletic Field starting at 4 pm on Friday the 19th and end on Saturday at 11 pm. Friday hours will be 4 – 11 pm and Saturday will be 11 am – 11 pm- The Facility Use Application has been filled out and given to the Town Clerk. Since Deborah Mabey, Hoosick Falls Student Council Advisor is the requestor, insurance is not required from HFCS because we already have insurance on file that is good until July. It was asked if the Carnival company should also be required to have insurance. It was decided that yes, they should and should also have the Town, as well as HFCS, covered on the policy. It was asked if there should be a charge for the use of the rink. There is a \$60 per hr cost when renting the facilities but The Town does not usually charge for the use of facilities when it is being used by a Community Group so there would be no charge.
 - **Motion** to Approve Facility Use Request from Deborah Mabey, Hoosick Falls Student Counsel Advisor to have Carnival Company use the Athletic Field on June 19 & 20.
 - A motion was made by Jackie Houghton to approve the Facility Use Request from Deborah Mabey, Hoosick Falls Student Counsel Advisor to have Carnival Company use the Athletic Field on June 19 & 20. Seconded by Eric Sheffer. All ayes were carried
- Hoosick Falls Kiwanis Club Request for February 15 or if no ice February 22 as an alternate date for their Annual sponsored skating party for all interested youth. They will be provide tables, hot chocolate, cookies while not skating and will pay for skate rentals. The event will be from 1 – 4 pm with a prep time of 12 pm. Insurance has been submitted and on file.
 - Motion to Approve Facility Use Request from Hoosick Falls Kiwanis Club for February 15, with a no ice alternative date of February 22, for their Annual sponsored skating party for all interested youth.

- A motion was made by Eric Sheffer to approve Facility Use Request from Hoosick Falls Kiwanis Club for February 15, with a no ice alternative date of February 22, for their Annual sponsored skating party for all interested youth. Seconded by Jackie Houghton. All ayes carried

Assessor's Report

- In the middle to exemption time. Calls will be made starting on the 18th to remind those who are qualified that their paperwork needs to be submitted by March 1

Superintendent of Highway's Report

- Bovie Hill Road- Trying to get an Engineer from the County to help with the scope of work that is going to be needed because project will need to go out to bid
- CAMP-RS follow up item- Review of eligible roads- Workshop set for Wed Feb 26th @ 6pm here in the Armory. Snow date will be March 4 at 6 pm
- Hazard Mitigation Beaver Issue off Rte. 7.-It appears that there are no beaver's at this site at this time but traps will still be set should the reappear
- Request for Illegal Dumping Fine Signs for rural roads-Some of the area's of concern are Wilson Hill, East and West Hoosick. For what type of dumping do we need signs for. Dave Sutton has offered to help with this by helping to do a fundraiser to help with the costs. Eric is going to talk with Davie to see what we can come up with concerning this problem.
- Fuel and Sand Bids-There were only one bid submitted for Fuel and one bid submitted for Sand.

Fuel Bid was submitted by Doug's Oil. For Fuel Oil for all Town of Hoosick locations for the season of February 6, 2020 to December 31, 2020. The cost is based on the daily rack price. Cost as of January 29, 2020 \$1.778, Cents over cost \$.15, Total \$1.928.

Diesel fuel for all Town of Hoosick locations for the season of February 6, 2020 to December 31, 2020. The cost is based on Daily Rack Price. Coast as of January 29, 2020 \$1.7829, Cents over cost \$.15, Total \$1.9329.

- **Motion** to Accept Bid from Doug's Oil for Fuel and Diesel fuel at prices quoted
 - A motion to accept bids from Doug's Oil for Fuel and Diesel Fuel at prices quoted made by Jerry McAuliffe. Seconded by Eric Sheffer. All ayes carried.

Sand Bid was submitted by Peckham Industries. 2,500 tons of Shaftsbury Gravel/Stone winter sand for a Unit Price, FOB \$8.65 Delivered \$12.40, Extended Total, FOB \$21,625.00 Delivered \$31,000.00. A 24 hour notice needed if delivery is required.

- **Motion** to Accept Bid from Peckham Industries at prices quoted.

- A motion to accept bid from Peckham Industries at prices quoted made by Eric Sheffer. Seconded by Jerry McAuliffe. All ayes carried

Town Historian

- Phil Leonard-Absent

Recreation

- Reynolds/Gilchrist Rink is open as weather permits- Call (518) 686-4833 or check our Facebook Page for updates.
- Additional Rink Staff
 - **Motion** to approve staff as follows retroactive to January 14th 2020; Heather Hyde.
 - Motion to approve staff as follows retroactive to January 14th 2020; Heather Hyde made by Eric Sheffer. Seconded by Jackie Houghton. All ayes carried
- Rink Report for January- During the month of January the rink was open 15 days and closed 16 days. Approximately 437 skaters; 261 skate rentals; Lesson registration for January 4th and 11th. Lessons started on January 18th – approximately 46 lesson rentals. We have had three lessons and have three remaining.

Supervisor Surdam's Report

- The Board and I completed the required 2019 Court Audit.
- Eric & I attended the monthly CPWG meeting.
- I met with the regional rep for the upcoming Census.
- Rae Philpot & I sat in on a webinar of common mistakes submitting the Annual Update Document (AUD) to NYS.
- I participated in the most recent Teamsters negotiation meeting.

Town Council Reports

Deputy Supervisor Sheffer

- Hoosick Rising Update- All is going well
- CPWG Update-Next meeting is the week of February 10. Both Senate representatives reviewing where EPA is at on this and why it is taking so long to get it done.

Councilperson McAuliffe

- Becoming a “Purple Heart Community”-There was a meeting the week of January 27. The hardest part is trying to find out who the Purple Heart recipients are. A Resolution for the March meeting will need to be done for this.

Councilperson Hanselman

- Turf for Rink-In Councilperson Hanselman's absence, Eric Sheffer gave the update on this. There is more involved in this to get it done. More information in new business discussions.
- Rick Ferrannini would like to put a vending machine in at the pool. He will be at March's meeting to speak to the board concerning this.

Councilperson Houghton

Nothing to report

New Business

- Budget Transfers
 - **Motion** to approve 2019 Year End Budget Transfers as presented.
 - Motion to approve 2019 Year End Budget Transfers as presented made by Eric Sheffer. Seconded by Jerry McAuliffe. All ayes carried
- Budget Modification- General Code online Code Project- Motion to Approve – No motion
- Hoosick Housing Authority Board Appointment
 - **Motion** to appoint Lauren MacPherson to the Hoosick Housing Authority Board of Directors to complete the term ending September 30th 2020.
 - Motion to appoint Lauren MacPherson to the Hoosick Housing Authority Board of Directors to complete the term ending September 30th 2020 made by Jerry McAuliffe. Seconded by Jackie Houghton. All ayes carried
- Hoosick Falls St Patrick's Day Parade- We have budgeted \$600 for the event, the committee recently requested an increase to \$1,000- Surdam stated that he advised the committee that any monetary changes need to be in before October as that is when the Town's budget is done and presented. Jackie Houghton said sge is just concerned that if we approve we will be setting a precedent for others to ask for increases once budget has already been said. Eric Sheffer noted that this is a big day for Hoosick Falls. \$400 should not affect the budget if we don't wait until next year.
 - **Motion** to approve an additional \$400 be given to the Hoosick Falls St Patrick's Day Parade
 - Motion to approve an additional \$400 be given to the Hoosick Falls St Patrick's Day Parade made by Eric Sheffer. Seconded by Jerry McAuliffe. All ayes carried
- Young/Sommer LLC- Because it is a new year Dean Sommer is asking for Board Approval to continue to work with him.

- **Motion** to approve that the Town of Hoosick continue consulting with Dean Sommer of Young/Sommer on environmental issues.
 - Motion to approve that the Town of Hoosick continue consulting with Dean Sommer of Young/Sommer on environmental issues made by Eric Sheffer. Seconded by Jerry McAuliffe. All ayes carried
- Resolution #40 of 2020 Justice Court Audit
 - **Motion** to approve Justice Court Audit
 - Motion to approve Justice Court Audit made by Jack Houghton. Seconded by Jerry McAuliffe. All ayes carried
- Court Clerk compensation review- Due to the increasing time, reporting and responsibility The Town Judges have requested that the Town Board review and adjust the compensation for the Court Clerk-The court clerk is presently working 50 hours per month. Thought that a president would be made for other employees to ask for an increase during the year. Needs to be researched further. Tabled for March's meeting.
- Used Turf available from Riley Rink- Turf is 20 years old but has only been used 2 times a year and had been kept inside. It cannot get wet. They were asking \$15,000 for it but we have been able to get it down to \$5,000. Have to be able to pick it up before their new turf comes in, which is expected to come on March 15. We need to find storage for it for the winter months and figure out what needs to be done to lay it down when the time comes. The \$5,000 cost is a very good price considering what a brand new one would cost.
 - **Motion** to Approve the Purchase of a used Turf from the Riley Rink for the cost of \$5,000
 - Motion to approve the purchase of a used turf from the Riley Rinks for the cost of \$5,000 was made by Jerry McAuliffe. Seconded by Eric Sheffer. All ayes carried
- National Grid Letter dated Dec 10, 2019- Ref Removal of Demand Service @ the Highway Garage
- McCaffrey St. Vent Test- DEC is going to follow up with the Community Participation Work Group (CPWG) regarding the testing that has been completed. The next meeting is scheduled for Thursday Feb 13th at 6pm in the HFCS Cafeteria and is open to the public.
- Hoosick Falls Hydro- We have been contacted by James Besha, Sr., P.E. of Albany Engineering Corp that they have purchased the plant on Sewer Plant Road and do plan on restoring the plant to operation after the damage caused by Hurricane Irene.
- Rensselaer County 2020 Census Complete Count Committee Meeting Friday 2/7 – 9:30am @ HVCC

- Rt 7 Traffic Light Issue-This issue has come up before. There is not much that the Town can do as they do not control the traffic light. DOT would need to be contacted to see what can be done at this intersection with regards to the traffic light. Eric Sheffer to reach out to the DOT

Old Business

- On-Line Town Code- Contract has been signed to move forward with the project.
- Planning and Zoning Boards Training Workshop and Follow-Up Recommendations from LaBerge- We are waiting on the Zoning Board response before we move forward with proposing changes.
- SAM Grant- Update- Rensselaer County Health Dept. has approved the CHA portion of the project contingent on some minor changes which have been made and resubmitted, we are still waiting on this approval.
- New York Municipal Insurance Reciprocal (NYMIR) Buildings inspections- The inspection has been scheduled for 10am Wednesday February 12th. The primary purpose of the upcoming inspection is to assist us with establishing appropriate values for insurance purposes.
- 2001 Employee Handbook- Project Discussion & Plan-The only employee who would be covered under the new Employee Handbook would be the Assessor. Working with consultant and he is putting together a things that should be covered under an Employee Handbook

Executive Session

- Entering into Executive Session to discuss Teamsters Contract negotiations & discuss legal question in ref to Hydro Project.
 - **Motion** to enter into executive session at 8:42 pm to discuss Teamsters Contract negotiations & discuss legal question in ref to Hydro Project made by Eric Sheffer. Seconded by Jackie Houghton. All ayes carried.
- **Exit Executive Session**
 - Motion made to exit executive session at 9:11 pm by Jackie Houghton. Seconded by Eric Sheffer. All ayes carried.

Please Note- Board Openings- Assessment Review Board (1), please contact Supervisor Surdam or any Town Board Member or Assessor Rice if interested.

Scheduled Meetings- Zoning Board meets the First Monday of the month; Planning Board normally meets the third Monday of the month but due to holidays this year the Jan. meeting will be 1/27/2020 and the Feb meeting will be 2/24/2020. These meetings are held at 7pm in the Court Room of the HAYC3 Armory. Meeting minutes are available online @ www.townofhoosick.org or from the Town Clerk.

Adjournment

Jerry McAulffe made the motion to adjourn the regular meeting at 9:11 pm pending the signing of Vouchers. Seconded by Jackie Houghton. All ayes carried.

Bills Paid Abstract #2/Vouchers 11-60

General A	\$	22,460.36
General B	\$	16,265.16
Highway DA	\$	-----
Highway DB	\$	34,552.06
Capital Fund H	\$	2,954.48
Fire Protection	\$	792,306.17
Trust & Agency	\$	<u>2,038.54</u>
Total:	\$	965,576.77

Respectfully submitted,

Ginny Blinstrub
Deputy Town Clerk