

**Town of Hoosick
Regular Board Meeting
Monday April 10, 2023 7:00 pm**

Called to Order

Pledge of Allegiance

Roll Call: Jerry McAuliffe, William Hanselman Jackie Houghton, Eric Sheffer, and Supervisor Mark Surdam.

Previous Meeting(s) Minutes- have been reviewed by the board and are available from the Town Clerk or www.townofhoosick.org .

Reports- Monthly Operating Statement, Abstract of Vouchers, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

Welcome/Public Comments- Open time to share thoughts, concerns, and announcements with the Board that are Town related. Please limit remarks to 3 minutes.

- **No public comments**

Correspondence/Announcements

- **Call for Volunteers-** Bennington Battlefield is looking for Interpreters, sign up for I Love my Park Day, or Join the Friends of Bennington. Email david.pitlyk@parks.ny.gov .
- **The Historical Society & The Friends of Bennington** are teaming up to host 3 major events this summer;
- **The Hoosick History and Heritage Fair** May 20th in the Armory. There will be a Trolley running from the Armory to the Battlefield all day.
- **The Community Picnic and Family Fun Day** July 15th at our Battlefield.
- **Drama presentation** called Voices of the Fallen August 5th & 6th.
- **Sponsors and Exhibitors** are welcome; please contact Joyce at friends.bennington.battlefield@gmail.com for more information or to register.
- **Rensselaer County Summer Guide-** Opportunity to list a summer event by contacting the Tourism Director Vito Ciccarelli Vciccarelli@rensko.com or Rensselaer County Executive Secretary Michelle Burton Mburton@rensko.com by May 1st 2023.

Town Clerk's Report

- **Monthly Report-**The Clerk's report for the month of March is as follows: \$11,641.00 and remitted to the Supervisor was \$11,126.74.
- **Summer Camp Applications** are now available online or from the Town Clerk.
- **Facility Use Request-** Diamond Diggers

MOTION

Houghton made the motion to approve the Diamond Diggers to use the athletic fields for softball camp from July 10th -July 14th. Sheffer seconded the motion. All ayes carried.

- **Facility Use Request- Sandlot Sluggers**

MOTION

Sheffer made the motion to approve the Sandlot Sluggers to use the athletic fields for baseball camp from July 17th – July 21st. Houghton seconded the motion. All ayes carried.

- **Facility Use Request- Hometown Ballers**

MOTION

Houghton made the motion to approve the Hometown Ballers to use the basketball courts for basketball camp from July 24th – July 28th. McAuliffe seconded the motion. All ayes carried.

Assessor's Report

- **Report**-Tony reported that data collection has been completed and the tentative roll is set to go to the county. Tiffany is halfway through the 2nd course for assessor.
- **Letter "Notice of Tentative Railroad Ceiling"**-Tony reports that we have gained value this time around. Supervisor Surdam stated that Pan AM is selling out and that he and Mayor Allen have a meeting set up with the new owners to discuss issues with parts of the railroad.
- **Assessor's Clerk Position pay**- Tiffany is placing an ad in the paper and wanted to know what the pay is going to be for the clerk that will be coming in. Tony and Tiffany called around to all of the local area assessor's offices to see what other clerks are making and had found out that most are being paid \$3-4 dollars more than what the Town of Hoosick is paying. After a brief discussion, the board decided on \$18.00/hour.

MOTION

Houghton made the motion to approve the salary of the assessor's clerk to be \$18.00/hour. Sheffer seconded the motion to approve the salary. All ayes carried.

- **Office Furniture request**- the board briefly discussed a desk purchase for the assessor's office. The current desks that are in there are both broken and need replacement. The board approved a \$500 dollar purchase for a desk to replace one of them.

MOTION

Sheffer made the motion to approve a \$500 purchase for a replacement desk. McAuliffe seconded the motion. All ayes carried.

- **Office Window request**- A request from Tiffany to have a window put in that is similar to the Town Clerk's office and the Village office in the assessor's office was discussed. An estimate of \$2,800 from Ed Granger was reviewed. The board stated that they would have to get approval from the Armory Board before construction was to begin.

MOTION

Houghton made the motion to approve the construction of the window in the assessor's office contingent on the approval of the Armory board. Sheffer seconded the motion. All ayes carried.

Superintendent of Highway's Report

- **Report-**Highway has been working on Tate Road and New Road with cutting back the brush and grading. They have also been filling in potholes with cold patch until the hot mix plants open. They have been gearing up for the spring season. They were able to get the calcium tank put together and ready for use. The building that will be used for the Community Garden tools has been jacked up and some of the boards have been replaced. Paul was in contact with Mike Bailey from Brunswick to discuss some shared services among the towns. He will be meeting with him next week.
- **Truck pricing for review-** Paul met with Jeff Delurey to spec out the truck and get pricing. All the new trucks are now coming with an automatic transmission. Paul went down to Zwack's in Stephentown and discussed other options for the truck. With everything he feels that is needed on the truck the cost is \$321,000. This will have a Cummings engine and a 5-year 100,000-mile bumper to bumper warranty. It will be about 18 months for delivery. In order to get this going an agreement will need to be signed. The board discussed pictures of the Cottrell Bridge; we are still waiting on the Bridge NY grant. Paul let the board know that the 2008 excavator that the Town currently owns is worth \$40,000 for trade in and a replacement excavator is \$294,000. The 2002 grader is currently worth \$35,000 and replacement of the grader is \$363,000. Paul mentioned using a mini excavator with rubber tracks that would be easy to transport on a trailer. He stated this would save on the larger excavator. The board asked him to find out what it would be to lease one. He will have this for the next meeting.

Town Historian

- **Report-** Rick states that he is still working on his Farms of Hoosick project. This is a lot of work and more than he had anticipated. Rick also asked about recognized area businesses that have been in the Hoosick area for 25-50 years and still are up and running. The board liked the idea and asked that he get pricing on the plaques. Rick stated that he is now the president for the Historical Society. He mentioned that there will be a presentation at the historical society regarding the Guilded Age.

Code Enforcement

- **Report-** Jared emailed his report from February and March to the board. They would like to see a little more details in the report.

Recreation

- **Pool & Summer Camp Pricing same as last year-** The board discussed pricing and have decided to keep the pricing the same as last year.
- **Proposed Free Lunch Program for Summer Camp-**The board discussed the lunch program with Ashley and decided that the program would be too hard with the amount of children that attend camp. Ashley also stated that it would be difficult since some of the children have food allergies.

- **Pool-** Tom Marciotta has rebuilt the chemical pumps, tested the water pumps and will be updating the feed lines. As of right now we are in need of 2 water pumps. Paul stated that he thinks there may be a spare one in the garage. He will check and let Tom know.

Supervisor Surdam's Report

- I virtually attended Legislation at lunch sponsored by the NYS Associations of Towns. The topic was the proposed NYS Budget.
- Tiffany, Eric and I met with Ed Granger in ref to adding a window and other changes to the Assessor's office.
- I had a phone meeting with Moriah from Paychex to follow up on our recent switch and to discuss additional services they provide.
- Meeting Agenda & meeting prep.

Town Council Reports

Deputy Supervisor Sheffer- Eric states that he is still waiting for the Comprehensive plan to come from Nicole. He will follow up with her this week to see where it is. Eric will meet with the Community Garden group this week. Eric also has a meeting with Matt Cronin on the renewals for the insurance. Paul and Eric will get together and get the signs ordered.

Councilperson McAuliffe- Jerry states that he just wanted to comment on Tate Road and how good it now looks with all of the brush cut back. He also wanted to state how nice the Falls Motel is coming with the new windows in.

Councilperson Hanselman- nothing this month

Councilperson Houghton- Jackie states that she thinks that it is time to start upgrading the tennis courts. Jackie will reach out and get an estimate on resurfacing the courts for the next meeting.

New Business

- **2022 Inner Budget Transfers-** No transfers this month.
- **North Hoosick & Hoosick Falls Fire Departments Community Day Event in July 2023 request for funding assistance-** The board discussed funding assistance and felt that they support other activities (i.e.: parades) and that this event is for the community. The board felt that \$1,000 would be the amount to send.

MOTION

Sheffer made the motion to approve \$1,000 to the North Hoosick Fire Department for the Community Day Event in July. Houghton seconded the motion. All ayes carried.

- **Hoosick Falls Fire Dept. Pine Tree Removal-** Because of timing Supervisor Surdam reached out to Board Members for a consensus of allowing the Fire Dept. to have a dying pine tree removed that was located between the Fire House and the Town Basketball Courts on Town Property. The Fire Dept. is paying to have the tree removed. The board discussed this a bit and all were okay with the trees coming down.
- **Local Law Adopting to On-Line Code-** there was a piece of the law that was not submitted to the general code and will be done and resent to them.
- **Motion** to update and Approve Town of Hoosick “Subject Matter List” from 2015 pursuant to Section 87 Article 6 of the New York State Public Officers Law. The board has discussed this “Subject Matter List” and will add it to the organization meeting at the beginning of the year. For now, the 2015 version of the Subject Matter List” has been approved and there has been no changes to this list since 2015.

MOTION

Sheffer made the motion to accept the 2015 version of the “Subject Matter List”. Houghton seconded the motion. All ayes carried.

- **Solar Projects- Hawthorn Project** (CS Energy) currently under review by the Zoning Board, **Wilson Hill Solar Project** to be presented soon by Nexamp. Solar projects that are approved need to contact Tony/Tiffany via certified letter and enter into a mandated 60-day pilot program.
- **Zoning Board Attorney- Motion** to Appoint Andy Gilchrist of Gilchrist Tingley, P.C. to replace Mark McQuerrey as the Town of Hoosick Zoning Board Attorney and to authorize Supervisor Surdam to the Service Agreement dated April 4th 2023.

MOTION

Hanselman made the motion to appoint Andy Gilchrist of Gilchrist Tingley P.C. as the new Hoosick Zoning Board Attorney to replace Mark McQuerrey. Sheffer seconded the motion. All ayes carried.

- **Zoning Board Appointment- Motion** to Re-Appoint Fred Pirie to the Zoning Board of Appeals for a 5 year term from May 1, 2023 through April 30, 2028.

MOTION

McAuliffe made the motion to approve the re-appointment of Fred Pirie to the Zoning Board of Appeals for a 5-year term from May 1, 2023 through April 30, 2028. Hanselman seconded the motion. All ayes carried.

Old Business

- **Zoning Law re-writes update- Workshop was held Wednesday 12/14 at 6pm.**
- **\$925,000 Recreation SAM Grant-** Everything is complete on our end. Recent Update- we have heard from the DASNY in response to Supervisor Surdam’s email and we have been told we are still waiting for final approval. **Eric is working on breathing new life into this grant.**
- **Town of Hoosick Road Asset Management Plan Scope of Work Draft- No update**
- **Motion** to Adopt **Local Law #1 of 2023** Providing for the Establishment of a temporary moratorium of eighteen (18) months on the acceptance of applications for site plan approval, use or construction, operation, licensing, establishment or development of cannabis retail dispensaries in the Town of Hoosick.

MOTION

Sheffer made the motion to approve **Local Law #1 of 2023** Providing for the Establishment of a temporary moratorium of eighteen (18) months on the acceptance of applications for site plan approval, use or construction, operation, licensing, establishment or development of cannabis retail dispensaries in the Town of Hoosick. McAuliffe seconded the motion. All ayes carried.

- **Motion to Adopt Local Law #2 of 2023** for the Establishment of the Registration of Domestic Partnerships.

MOTION

Sheffer made the motion to approve **Local Law #2** of 2023 for the Establishment of the Registration of Domestic Partnerships. McAuliffe seconded the motion. All ayes carried.

- **Motion to Adopt Local Law # 3 of 2023** for the Establishment of a Community Garden Permit System.

MOTION

Houghton made the motion to approve **Local Law # 3** of 2023 for the Establishment of a Community Garden Permit System. McAuliffe seconded the motion. All ayes carried.

For specific questions about the public water supply: Email: bpwsp@health.ny.gov, phone: 518-402-7650

For specific questions about private wells: Email: beei@health.ny.gov, phone: 518-402-7860

For specific questions about blood testing: Email: beoe@health.ny.gov, phone: 518-402-7950

New York State Water Quality Hotline, 800-801-8092, is available, Monday-Friday 9am-8pm and Saturday 9am-3pm.

Scheduled Meetings-

Scheduled Meetings- Zoning Board meets the First Monday of the month; **Planning Board** meets the third Monday of the month. These meetings are held at 7pm in the Court Room of the HAYC3 Armory. **The Planning Board meeting and the Zoning Board meeting will be held via ZOOM just as the regular monthly meeting was held.** Meeting minutes are available online @ www.townofhoosick.org or from the Town Clerk.

- **Executive Session- Houghton made the motion to enter into executive session at 8:44 pm to discuss a personnel issue. McAuliffe seconded the motion.**

Houghton motioned to exit executive session at 9:04 pm. Sheffer seconded the motion.

Adjournment

Houghton made the motion to adjourn the regular meeting at 9:04 pm pending the signing of vouchers, Sheffer seconded the motion. All ayes carried.

Bills Paid Abstract #4 2023 Vouchers 162-259

General A	\$	50,478.97
General B	\$	2,232.55
Highway DA	\$	1,446.70
Highway DB	\$	43,223.61
Capital Fund H	\$	1,606.45
Fire Protection	\$	-----
Library	\$	-----
Trust & Agency	\$	<u>601.72</u>
Total:	\$	99,590.00

Respectfully submitted,

Holli Cross
Town Clerk