

**Town Of Hoosick
Regular Meeting
April 9, 2018 7:00 PM**

Pledge of Allegiance

Roll Call: Supervisor Mark Surdam, Eric Sheffer, Jenn Hyde, Bill Hanselman, Jerry McAuliffe

- **Previous Meeting(s) Minutes-** have been reviewed by the board and are available from the Town Clerk or www.townofhoosick.org .
- **Reports-** Monthly Operating Statement, Abstract of Vouchers, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

I. Welcome/Public Comments-- Open time to share thoughts, concerns, and announcements with the Board that are Town related. Please limit remarks to 3 minutes.

- Kevin Allard – Zoning and Planning Board meeting minutes are not on website. Only thing on website is January’s agenda. Suggested new Bookkeeper should be a CPA
- Faith Kuebler – Fox Hollow Road was cold patched but never completed to the town line. No improvement made and residents have twisted ankles from potholes. Wants to follow up on the Town’s plan for this stretch of road
- Keith Cipperly – Agrees that new Bookkeeper should be a CPA. Questioned lease agreement with HAYC3. Has not received information from FOIL requests. Has new FOIL’s to give to clerk during normal business hours.

II. Correspondence/Announcements

- HAYC3 Love Your Village/Village Wide Tag Sale Saturday April 21st 9am-1pm in Partnership with St-Gobain. Welcome Station at HAYC3 Armory Celebrating Earth Day Weekend.
- Village Wide Tag Sale Saturday, May 26th 9am-1pm. Get free map placement or request a space at the HAYC3 Armory by visiting www.HAYC3.org/tag-sale . Questions? Call 518-686-9050 or email contactHAYC3@gmail.com .
- Senior Days at SPAC- Flyer is on the Town web site or contact Kathy Bugbee at the Hoosick Senior Center.
- Policy Change to CDBG Program from NYS Homes and Community Renewal.
- Wood Memorial Race sponsored by the Lions Club to be held on May 19
- Louis Miller Museum events are a discussion about quilts on April 14 at 2 pm; a concert at the museum with Dottie Cross and Dan Cottrell performing; Beef Tip dinner to be held at Bob’s Auto Parts on May 17.
- New County Executive to hold events during the summer. You can go to the County website to see what these events are when they will be held.

III. Town Clerk's Report

- **Facilities Use Request:**

Hoosick Falls Central School. Use of the rink for Lacrosse teams practice from March 12 – March 30 (Until practices held outside) from 2:45 – 6 pm. Total participants four adults and 45 children for a total of 50 (approx.)

Woodford Hollow Elementary School. Use of the pool for a school trip on June 19 from 10 am to 1 pm. Total participants 7 adults and 25 children for a total of 32

Valley Falls-Pittstown Youth Commission. Use of the pool for swimming lessons. Two sessions, one from July 9 – 20 and second from July 23 – August 3 from 11:30 am – 1 pm. Total participants 30-35 children each session for a total of 60-70 both sessions combined.

- **New Email Address-** hoosicktownclerk@gmail.com

- **New Hours- The Town Clerks Office is now open on Saturdays!!! See new hours listed below.**

Monday 8-4

Tuesdays 8-12- **This is a change**

Wednesday 8-4

Thursday 8-4

Friday 8-4

Saturdays 8-12- New Saturday Hours!!!

IV. Assessor's Report

- **Revaluation Project- Timeline**

1. The Informal Review Process has ended.
2. After May 1st Decision Notices will be mailed for those who went through the Informal Review Process.
3. May 22nd is Grievance Day for property owners who have gone through the Informal Review process and are not satisfied with the Decision. Contact Assessor Rice for additional information on this process.
4. July 1st Final Roll is submitted to NYS & Rensselaer County.
5. September 2018 the new assessments are applied to School Taxes.
6. January 2019 the new assessments are applied to the Town & County Taxes.
7. June 2019 the new assessments are applied to the Village Taxes **if** the Village Board adopts the new roll.

**Project questions should be directed to GAR Associates by calling
1-866-910-1776.**

VIII. Superintendent of Highway's Report

- **Fox Hollow update** – Road needs to be ditched, patched and black topped. It is first on the list to be patched once weather permits. After patching road will need to be ditched to redirect the water flow into the creek. Once this is complete the road will need to be milled down and then black topped. No date or time for any of this to happen because all is weather driven but will not all be done this year.
- Paula Sherman – Patching was done but not completed to the end of the affected area. What is the plan for the road. Last time it was chipped and sealed was years ago. Patching is just putting a bandaid on it.
- Bill Shiland explained that bigger culverts are needed, ditching has to go deep but cannot go lower than the creek. All work will need to be done on both sides of the road so that the other side does not become affected because of the work done on affected side. This type of work will be done by a private contractor.

V. Town Historian

- **Phil Leonard-**
- **Bennington Battlefield-** We are seeking more volunteer docents for the upcoming season. We are happy to work with anyone who has a passion for history and a willingness to learn more about the battle. If you would like more details, contact David Pitlyk @ david.pitlyk@parks.ny.gov
- **Bennington Battlefield Upcoming Events-** <https://parks.ny.gov/historic-sites/12/hunting.aspx#events>
- **Friends of Bennington-** <http://www.benningtonbattlefield.org/> are looking for anyone who may be interested in making a submission for their upcoming newsletter. If you have an idea for an article please feel free to contact them,

VI. Recreation Report

- **Pool Membership Application with pricing information is available from the Town Clerk or www.townofhoosick.org .**
- **TOH Summer Day Camp Application, Session Dates, Pricing Info is also available from the Town Clerk or www.townofhoosick.org .**
- **Swimming Lesson Registration will be held at the Pool June 11th To June 15th 3pm To 5pm.** Swimming Program Coordinator is Katherine Danforth. Town Pool Phone # is 518-686-4083.
- **Proposed 2018 Summer Staff Pay Scale-** NYS Minimum wage is now \$10.40 (\$9.70) per hr. Brackets show last year's hourly pay for the same position.
\$10.40 (\$9.70) hr. Camp Councilor
\$10.40 (\$10.20) hr. Camp Counselor with CPR & First Aid
\$10.95 (\$10.95) hr. Life Guards with CPR & First Aid
\$11.95 (\$11.95) hr. Life Guards with WSI Certification
\$12.95 (\$12.95) hr. Assistant Managers- One for Summer Camp & One for Pool
\$12.95 (\$12.95) hr. Swimming Program Coordinator
\$17.95 (\$17.95) hr. Managers (2)
\$17.70 (\$17.95) hr. Pool Support Staff (2)

Motion to Approve

Hyde made the motion to approve the Pay Scale as presented, Hanselman seconded.

Discussion – Hyde questioned when budget was put together was the salaries of increased just for the camp counselors and those with CPR. Surdam responded that minimum wage was increased and as an incentive we do pay those with CPR and WSI credentials a bit more to encourage them to seek getting certified.

Hanselman questioned if we are over staffed from when we just had one director for the camp and pool. Surdam responded that we are required to have a certain ratio of counselors to children.

Hyde stated that maybe we need to take a look at what it costs for this program and see where we stand as far as staffing, are we over staffed, under staffed or where we should be.

Hanselman asked that maybe the board could get a print out of the costs undertaken by the town to run these activities. Surdam will have Bookkeeper put a report together for the board.

Roll Call: Hyde, aye; Sheffer, aye; Hanselman, aye, McAuliffe aye; Surdam aye. Motion approved.

• **2018 Camp & Pool Season**

Rachel Green, Camp Manager Tyler Lindsey, Assistant Camp Manager

Janet Davendonis Pool Manager Tyler Rondeau, Assistant Pool Manager

Katherine Danforth, * WSI (Swim Lesson) Coordinator

*WSI = Water Safety Instructor

Motion to Approve

Sheffer made the motion to approve 2018 Camp & Pool Season Appointments, Hyde seconded.

Roll Call: Hyde, aye; Sheffer, aye; Hanselman, aye, McAuliffe, aye; Surdam, aye. Motor approved.

VII. Supervisor Surdam's Report-

- I spoke on the phone with Corey Cisney from National Fitness Campaign in ref to Fitness Court and Grant associated with it.
- I met with Phil Koziol from LaBerge at the pool bathhouse to review the project to that point.

- Walked in the St. Patrick's Day Parade.
- With the Town Board I attended a tour and update of the North Hoosick Fire Dept. buildings, equipment and operations overview.
- Eric and I attended a meeting with Penflex at the NHFD to discuss the investment account of the Service Reward Program.

VIII. Town Council Reports

Deputy Supervisor Sheffer

- Insurance Review – There will be a little bit of an increase in cost due to labor claims but this was budgeted for. Other than that it looks good.
- Receiving complaints from residents in West Hoosick about Spectrum and the installation of cable. They have been receiving letters saying service will begin on a particular date then a new letter comes with a new date for service.
- The fees for the Grandma Moses sign have been waived to redo the sign. Hoping to get the image and be finished with restoring this sign.

Councilperson Hyde

- Followed up on outreach with UAlbany. Has not heard anything from them or the Mayor
- Rensselaer Chamber is open to putting events up on their website

Councilperson McAuliffe

- Was invited to the North Hoosick and Hoosick Fire Departments to observe what they do. It was very informative and to see what each department does is commendable.
- The radio's used do not work well. There are some dead areas where you can hear nothing coming through on them. Maybe the Town could write a letter to Motorola to see what can be done to alleviate this problem.

Councilperson Hanselman

- Also met with the North Hoosick and Hoosick Fire Departments. Commended the commitment of the members.
- Asked the Board to look into overall recreation spending.
- Submitted an alternate bid from local contractor Rick Tabor for concrete repair at the pool, Estimate is for a 12x24 instead of a 12x12.

IX. Old Business

- **Phase 2 of the Pool Rehab Project is the Bathhouse-** The project is well to update the bathhouse that is nearly 50 years old. The project is expected to be complete in May.
- **Pool Rehab Project- Change Order #3 for \$1,806.20** for relocation of the electrical junction box in the kitchen.

Motion to Approve

Motion made by Sheffer to approve Pool Rehab Project Change Order #3 for \$1,806.20, Hanselman seconded. All ayes carried. Motion approved.

- **Pool Bathhouse Rehab Periodic Estimate No 2-** Covering construction period March 1st 2018 through March 31st 2018 for \$61,915.48

Motion to Approve

Motion made by Hanselman to have Supervisor Surdam sign and return Owner Approval Periodic Estimate No 2, seconded by McAuliffe. All ayes carried. Motion approved.

- **Pool Rehab Project Meetings-** Wednesday 4/11 8am Team Meeting, Thursday 4/12 11am meeting with LaBerge to review some issues. Meeting with LaBerge has been changed from 11am on 4/12 to 2 pm.
- **A spring 2018 PFOA follow up Blood Draw is being planned by NYS DOH.** Additional information will be provided soon.
- **A Spring Community Update Meeting is being planned.** Information will be provided soon.
- **PFOA related contact information;** If community members have any questions, Department of Health staff can be reached between 8:30 am and 4:30 pm at these numbers: *For specific questions about potential health effects: Email: btas@health.ny.gov, phone: 518-402-7800*

For specific questions about the public water supply: Email: bpwsp@health.ny.gov, phone: 518-402-7650

For specific questions about private wells: Email: beei@health.ny.gov, phone: 518-402-7860

For specific questions about blood testing: Email: beoe@health.ny.gov, phone: 518-402-7950

In addition, The New York State Water Quality Hotline, [800-801-8092](tel:800-801-8092), is available, Monday-Friday 9am-8pm and Saturday 9am-3pm.

X. New Business

- **Budget Transfers-** As requested via email by Emily.

Motion to Approve

Motion made by Sheffer to make budget transfers as requested by the bookkeeper, seconded by Hyde. All ayes carried. Motion approved

- **2018 Budget Modification-** If needed.
- **Penflex-** Letter dated April 3rd 2018 shows the required contribution to the Town of Hoosick/North Hoosick Fire Protection District Service Reward Program Trust Fund for the plan year ending December 31st, 2017 is \$21,323.69.

Motion to Approve

Motion made by McAuliffe to approve letter dated April 3, 2018 which shows the required contributions to the Town of Hoosick/North Hoosick Fire Protection District Service Reward Program Trust Fund for the plan year ending December 31, 2017 is \$21,323.69, seconded by Hanselman. All ayes carried. Motion approved.

- **Penflex-** NHFD Participants who are entitled to a payment of \$700 each as of January 1st, 2018, which represents a year of service credit earned during 2017: Edward J. Bornt, Robert B. Cook, Edward L. Flood, David L. Kessler and John L. Lettre.

Motion to Approve

Motion made by McAuliffe to authorize Supervisor Surdam to authorize payment of these Service Awards, seconded by Hyde. All ayes carried. Motion approved.

- **Request for Special Meeting** to go into Executive Session with Attorney's to discuss questionnaire responses and other legal issues in ref to the PFOA Contamination Issue

Special meeting date and time will be April 23 at 6 pm

- **Emily Sanders (Bookkeeper) - will be done working for the Town July 1st.** We are searching for a replacement.

- **Cable Franchise Fee Audit-** We have been contacted by Tim Mahoney of Troy & Banks proposing to conduct an audit for the purposes of verifying the accuracy of the payments paid or due to the Town of Hoosick for taxes, or any other monies. The compensation for this service is a contingency fee of 40% of the underpayments identified and recoverable.

Motion to Approve

Motion made by Hyde to authorize Supervisor Surdam to enter into the Cable Franchise Fee Audit Agreement with Troy & Banks Consultants LLC, seconded by Sheffer. All ayes carried. Motion approved.

- **Hoosick Pool Project Concrete Change Order Proposal-**

Motion to Approve

Discussion – Hanselman obtained some quotes for concrete. Board to look into quotes and see if can be purchased cheaper. No motion to be made at this time.

XI. Executive Session- If needed.

Scheduled Meetings-

Zoning Board meets the First Monday of the month; **Planning Board** meets the third Monday of the month, both in the Court Room of the HAYC3 Armory. Meeting minutes are available online @ www.townofhoosick.org or from the Town Clerk.

Adjournment – 8:27 pm

Hyde made the motion to adjourn the meeting pending the signing of Vouchers, Sheffer seconded. All ayes carried.

Bills Paid – Abstract #4 – Vouchers 160-218

General A	\$ 53,836.83
General B	\$ 14,316.34
Highway DA	\$ -
Highway DB	\$ 34,680.50
Capital Fund H	\$ 70,446.77
Special Fire SF	\$ 21,498.34
T and A	\$ 7,927.34
Total	\$202,706.47

Respectfully submitted,
Ginny Blinstrub, Hoosick Deputy Town Clerk