

**Town of Hoosick
Regular Board Meeting
Monday December 10, 2018 7:00 pm**

Pledge of Allegiance

Roll Call: William Hanselman, Jerry McAuliffe, Eric Sheffer and Supervisor Mark Surdam Absent:
Jenn Hyde

Previous Meeting(s) Minutes- have been reviewed by the board and are available from the Town Clerk or www.townofhoosick.org .

Reports- Monthly Operating Statement, Abstract of Vouchers, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

Welcome/Public Comments-Open time to share thoughts, concerns, and announcements with the Board that are Town related. Please limit remarks to 3 minutes.

- Rob Bugbee with Stateline Riders asked the board about a letter that his brother Larry received regarding the race that happened this past summer. The Mass Gathering Law was in effect. He was not sure why he received the letter and wanted an explanation. Rob was told that a Mass Gathering permit needs to be obtained and the races are now more than educational purposes.
- Kevin Allard stated that he was in favor of the ice skating rink and the grant being changed over. He also said that he would possibly foil for a copy of the letters for Franchise.

Correspondence/Announcements

- Hoosick Falls Community Band 2018 Christmas Band Concert will be Wednesday December 19th at 7:30pm at the First United Presbyterian Church, 130 Main St.

Town Clerk's Report

- **Facilities Use Request:** None
- Report for the month of November total: \$8,503.75 remitted to Supervisor: \$1,195.60
- **Organizational Meeting:** We will be having our organizational meeting for January on the 14th starting at 6pm.
- **New Email Address-** hoosicktownclerk@gmail.com
- **New Hours-** the Town Clerks Office is now open on Saturdays!!! See new hours listed below.

Monday 8-4

Tuesdays 8-12- **This is a change**

Wednesday 8-4

Thursday 8-4
Friday 8-4
Saturdays 8-12- New Saturday Hours!!!

Assessor's Report

Busy with exemptions and have been researching the solar exemptions.

Superintendent of Highway's Report

Bill was not available for the meeting. He attended the Rensselaer County Emergency Plan meeting. Superintendent Shiland received a letter that the town was not selected for the Bridge Project.

Town Historian

- Phil talked about the WWI displays in the Town and that the school had brought over students and they all did writings on the men from the Hoosick Falls area that fought in WWI. Trustco paid for the writings to be bound in a book. He presented on a board all the pictures from the WWI weekend here in the Village/HAYC3
- **Bennington Battlefield Upcoming Events-** <https://parks.ny.gov/historic-sites/12/hunting.aspx#events>

Recreation

- **Reynolds/Gilchrest Skating Rink-** We are now accepting applications for Rink Guards and Instructors. Applications are available on the Town Web Site or from the Town Clerk.
- **Proposed 2018-2019 Public Skate Hours & Admission Prices- Motion to Approve,**
 - **MOTION TO APPROVE**
Sheffer made the motion to approve the rink hours and admission prices, McAuliffe seconded. All ayes carried

Proposed Rink Hours-

Monday & Tuesday	4-7 Open Skating
Wednesday	3:30-5:30 Open Skating 6-9 Skating Lessons
Thursday & Friday	4-6 Open Skating 6:30-8:30 Open Skating
Saturday	9-Noon Skating Lessons 1-4 Open Skating 6-9 Open Skating
Sunday	1-5 Open Skating

Proposed Rink Pricing-Student/Child/Seniors- \$2, Adult- \$3, Skate Rental- \$2, Skate Sharpening \$5.

Any Use of Rink: Everyone \$60.00 an hour, skate rentals not included.

- **Proposed Rink Staff-**

- **Returning Skating Instructors/Rink Guard-** Ayla Senecal & Heather Hyde

- **Returning Rink Guards-** Alyssa Houghton, Nicholas Houghton, Jillian Maser, Allison Perry, Isaac Humphrey.

- **New Rink Guards-** Benedict Kapron, Dezan Weirbach, Faye McDonald, Amy Perry, Alexander Pine.

- **Ice Maintenance-** Leo McGuire

- **MOTION TO APPROVE**

- Hanselman made the motion to approve the rink staff, seconded by Sheffer. All ayes carried.

Supervisor Surdam's Report

- I attended a Fraud Prevention and Detection Webinar sponsored by Office of NYS Comptroller.
- Mayor Allen and I met w/ HAYC3 Board of Directors.
- Eric & I attended the meeting we had asked for with our Attorneys, DEC, DOH & EPA at the DEC Main Office in Albany.
- Eric & I attended the Retirement Celebration for Senator Marchione and 4 of her staff at Fairway @ Halfmoon in Mechanicville.
- Attended the quarterly Town Supervisors meeting with Rensselaer County @ Town of Sand Lake.
- Sat in on the monthly conference call w/ Mayor Allen, DEC, DOH, and EPA.
- Called and held an emergency meeting to discuss the SAM Grant proposed change back to Ice Refrigeration.
- Attended the new Local Levee Partnership Team meeting with FEMA.

Town Council Reports

Deputy Supervisor Sheffer- Eric called Association of Towns and received a lot of good information. Eric also attended the Festival of Trees in Village. Eric states the sign is in production and should be done soon.

Councilperson Hyde-Absent

Councilperson McAuliffe- Jerry did go to the food party to help with the Thanksgiving baskets and forgot to mention at the last meeting that this is all volunteers giving their time for the community. It was quite a few hours the year before last and this year they only sent 35 minutes handing out the baskets.

Councilperson Hanselman-Bill states that the time clock is now in and will be installed before the rink opens. Mark was asked to go over this with Tyler.

Old Business

- **SAM Grant-** After a brief discussion regarding the rink and the grant going back to the original plan to install refrigeration at the Reynolds Gilchrist Rink, Supervisor Surdam asked for a motion to change the grant. No one answered at first, then Deputy Supervisor Sheffer had a few questions regarding the grant.
 - **MOTION TO APPROVE**
Supervisor Surdam made the motion to approve seconded by Sheffer. Roll call vote: Hanselman-No, McAuliffe-No, Surdam-Aye, Sheffer-Aye. Sam Grant will remain the same as it was rewritten.
- **Woods Brook Grant-** We have received the Memorandum of Understanding from the Village Attorney-
 - **MOTION TO APPROVE**
Sheffer made the motion to approve the Memorandum of Understanding from the Village Attorney, Hanselman seconded, all ayes carried
- **Rte. 22 Rock Cut Parking Area-** Attorney Schopf updated the board and said there is nothing new on this as of yet.
- **Hoosick Area Community Participation Work Group-** Comment period has ended we should be receiving organizational information soon.
- **Updating our local Sign Law-** As we started this discussion last spring we quickly realized that this was more complicated and would require much more time than originally anticipated. This will be a project for 2019 so this has been tabled until the new year
- **Cable Franchise Fee Audit with Troy and Banks-** Received three letters from Troy and Banks. Two dated October 31st. Verizon Wireless has changed the account to tax exempt and a credit in the amount of \$145.04 which will appear on the next billing cycle. National Grid has coded the account as tax exempt and has issued a credit in the amount of \$10.04 this also will appear on the next billing cycle or two. National Grid is in the process of filing for additional refunds with the State. November 19th a letter was received stating 1st phase has been completed. Supervisor Surdam thanked Ginny Blinstrub for taking the lead on getting this done.
- **Thrive Challenge-** this was a shared service that the school had mentioned about a 10 million dollar grant that Ken Facin mentioned. There was no additional information provided. Supervisor Surdam thinks that this is no longer available.
- **Unsafe House Concerns-** 21169 NY 22- The neighbors are working with the owner to purchase. 21213 NY 22- Rensselaer County has taken possession and is trying to sell. Scott St. (Bogardus Property) we did receive an update of an interested buyer for the property. Demolition is being worked on.
- **Mass Gathering review of the Law-** The board members were encouraged to read the local law for the January meeting when this will be discussed further.
- **NYS Comp Plan-** The New York State Deferred Compensation Plan (NYSDCP) is a voluntary retirement savings plan created for New York State employees, and

employees of other participating public employers. Participants in the NYSDCP have their contributions deducted automatically from each paycheck to their deferred compensation account. This is just an alternative retirement.

- **Changing Towns street lights to LED-** There are a 123 lights in the town. We just received the requested quote from National Grid which has been distributed to the Board. This was a discussion started with Rensselaer County as part of the Services Consolidation Effort. Supervisor Surdam has sent the quote to the County and to National Grid. We will continue to follow up on this.
- **Highway Garage LED Lighting Change Over-** Local contractor JA Bradley was hired through Integra LED as a part of a National Grid Program to change over approx. 75 lighting fixtures to LED. The project has been completed with the Town's portion of the cost being \$11,093 and the expected annual savings of \$1327.
- **Key Bank Issues-** It was said earlier this year that we would be looking into maybe going to a different bank. Glens Falls National. However, after a meeting with them it was the impression that they would be charging the same fees as Key Bank. Town Clerk Holli Cross has a phone meeting set up with Key Bank to discuss changes with the town accounts.
- **GASB 75 Project-** We have all the information we need and the 2018 valuation is in process. The only thing we need to wait for is a final discount rate which will be determined as of 12/31/2018. We expect to have the valuation report completed and ready for you in late January.
- **Solar & Wind Exemption Opt Out-** The concern was with the larger scale solar farms. They apply for a NYS tax exemption. If you opt out completely you have no control over this. If you partially opt out then the town is able to enforce a pilot program which is charging so much per kilowatt of power. This would possibly be a larger payment in lieu of taxes. A local law would need to be in place if the pilot program is selected. This will be further discussing in the January meeting.
- DEC has been out visiting local properties in hopes of securing voluntary access to collect samples of soil and ground water for PFOA and other potential contamination. They have been placing hand cards on doors. Please call if interested in doing the testing.
- **2018 PFOA follow up Blood Testing is now available NYS DOH-** Blood draw is available to everyone in the community previously tested or not. Step one of the process is to contact NYSDOH online at www.health.ny.gov/hoosick OR you can call 1-800-801-8092 Monday- Friday, 8:30-4:30. You will need to provide the names, birthdates, and contact information of your household who want to participate. You will then be mailed test orders that you will need to take to either Twin Rivers Medical on Danforth St. or Southwestern Vermont Medical Center in Bennington to have blood drawn. The test does not require fasting. There is no cost to you for this blood test. **UPDATE- *The opportunity for Blood testing has now been extended at least until December 31 2018 maybe beyond.***

There has been favorable blood tests coming back and the numbers have been coming down.

- **PFOA related contact information;** If community members have any questions, Department of Health staff can be reached between 8:30 am and 4:30 pm at these numbers: *For specific questions about potential health effects:*
Email: btsa@health.ny.gov, phone: 518-402-7800

For specific questions about the public water supply: Email: bpwsp@health.ny.gov, phone: 518-402-7650

For specific questions about private wells: Email: bee@health.ny.gov, phone: 518-402-7860

For specific questions about blood testing: Email: beoe@health.ny.gov, phone: 518-402-7950

In addition, The New York State Water Quality Hotline, [800-801-8092](tel:800-801-8092), is available, Monday-Friday 9am-8pm and Saturday 9am-3pm.

New Business

Budget Transfers- Some budget transfers this month.

➤ **MOTION TO APPROVE**

Sheffer made the motion to approve **Resolution #62** budget transfers as presented McAuliffe seconded. All ayes carried.

2018 Budget Transfers			
Account	Description	Debit	Credit
A1310.4	Bookkeeper/Payroll	115.00	
A1410.4	Town Clerk	250.00	
A1650.4	Central Communications		365.00
A1620.4	Building CE	3,000.00	
A7180.4	Recreation CE		3,000.00
A7310.1	Youth Program PS	200.00	
A7180.1	Recreation PS		200.00
DB5142.1	Snow Removal PS	7,500.00	
DB5148.1	Serv to Other Govt		7,500.00
	Total	11,065.00	11,065.00

2019 Budget Mistake on pg. 5- It has been discovered that the wrong valuation numbers were put in the Tax Rates Comparison Chart. The mistake has been corrected and had no effect on the budget in any way but only 4 columns on the chart. The corrected page is available upon request from the Supervisor, Town Clerk or any Town Board Member.

NYMIR 2018 Risk Review Report- The report revealed that the Town Garage needs to have automatic fire detection along with emergency shut offs. The town should be checking driver's

abstracts annually. The needs to add a hold harmless clause to the facility use application and a camera should be in the Town Clerks office.

Bathhouse Bond Resolution- The following is a summary of a resolution to be voted on by the Town Board of the Town of Hoosick on December 10, 2018. Said resolution authorizes the issuance and sale of a serial bond or bonds and a bond anticipation note or notes in anticipation of the issuance and sale of said serial bonds, in an amount not to exceed \$300,000. The proceeds from the sale of the obligations authorized in said resolution shall be used for the specific purpose of financing the reconstruction of the bathhouse at the Town of Hoosick Pool Complex, including any necessary site work and the acquisition and installation of equipment, machinery, and apparatus related thereto. The period of probable usefulness for said purpose is fifteen (15) years. A copy of the resolution summarized herein is available for public inspection during normal business hours at the Office of the Town Clerk located in Hoosick Falls, New York.

➤ **MOTION TO APPROVE**

Hanselman made the motion to approve the Bathhouse Bond Resolution, **Resolution #63** and authorizing Supervisor Surdam to sign all of the required paperwork. McAuliffe seconded. All ayes carried

ASA Grant Letter of Support for the Hay Berry Farm property on Babcock Lake Rd.-

➤ **MOTION TO APPROVE**

McAuliffe made the motion to authorize Supervisor Surdam to send a letter of support on behalf of the Town of Hoosick. Sheffer seconded. All ayes carried.

Town of Hoosick's Policy Against Discrimination and Harassment- Motion to approve this new policy replacing any existing Discrimination and Harassment Policies.

➤ **MOTION TO APPROVE**

Sheffer made the motion to approve the new policy replacing any existing Discrimination and Harassment Policies. McAuliffe seconded. All ayes carried.

Board Openings- Planning Board (2), Housing Authority Board (1 maybe 2), Zoning Board (1). Assessment Review Board Appointment- Motion to reappoint Joyce Whalen to a 5 year term which will expire Sept 30 2023. Thank you Joyce!!

➤ **MOTION TO APPROVE**

McAuliffe made the motion to reappoint Joyce Whalen to a 5 year term which will expire September 30, 2023. Sheffer seconded. All ayes carried.

Rensselaer County Multi-Jurisdictional Hazard Mitigation Plan- 5 Year Update- Resolution- Motion for the Town of Hoosick to be an active participant in the 5 year update plan.

➤ **MOTION TO APPROVE**

Hanselman made the motion to approve **Resolution #64** for the Town of Hoosick to be an active participant in the 5 year update plan. McAuliffe seconded. All ayes carried.

Managed IT Services- Motion to accept the Business Automation Services Inc.(BAS) June 2017 proposal for Managed IT Services.

➤ **MOTION TO APPROVE**

Sheffer made the motion to accept the Business Automation Services Inc. (BAS) June 2017 proposal for Managed IT Services. McAuliffe seconded. All ayes carried.

Youth Center Request- We received an email from Penny Acree asking if the Youth Center Employees could take the required Sexual Harassment Training with the Town when it is offered. This was discussed and as long as there is no cost for the town to do this there should be no problem with the Youth Center taking the required class.

Court Audit- The board decided on January 16th starting at 6pm to do court audit.

Town Clerk Audit- The board decided to do the audit the same day as the court audit, January 16th

Executive Session- Motion to enter into Executive Session for the purpose of discussing legal issues surrounding lease for municipal offices.

➤ **MOTION TO ENTER INTO EXECUTIVE SESSION**

McAuliffe made the motion to enter into executive session, (time 8:44pm) Hanselman seconded. All ayes carried.

➤ **MOTION TO EXIT EXECUTIVE SESSION**

Hanselman made the motion to exit executive session at 9:30PM, McAuliffe seconded, all ayes carried.

Scheduled Meetings

Zoning Board meets the First Monday of the month; **Planning Board** meets the third Monday of the month, both in the Court Room of the HAYC3 Armory. Meeting minutes are available online @ www.townofhoosick.org or from the Town Clerk.

Adjournment

McAuliffe made the motion to adjourn the regular meeting at 9:31pm pending the signing of vouchers, Hanselman seconded, all ayes carried.

Bills Paid Abstract #12 Vouchers 580-621

General A	\$ 56,546.89
General B	\$ 13,002.87
Highway DA	\$ 8,602.47
Highway DB	\$ 116,848.54
Capital Fund H	\$ 18,155.28
Trust & Agency	\$ 7,372.06
Total:	\$ 220,528.11

Respectfully submitted,

Holli Cross
Town Clerk