

**Town of Hoosick
Regular Board Meeting
Tuesday November 13, 2018 7:00 pm**

Pledge of Allegiance

Roll Call: William Hanselman, Jenn Hyde, Jerry McAuliffe, Eric Sheffer and Supervisor Mark Surdam

Previous Meeting(s) Minutes- have been reviewed by the board and are available from the Town Clerk or www.townofhoosick.org .

Reports- Monthly Operating Statement, Abstract of Vouchers, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

Welcome/Public Comments-Open time to share thoughts, concerns, and announcements with the Board that are Town related. Please limit remarks to 3 minutes

- Greg Laurin, President of the Directors of the board at The Center for Rehabilitation, wanted to introduce the new Administrator of the Center to the board, David Lovelace. There have been lots of changes to the Center and wanted to let everyone know that with the 2.9 million dollar grant they have updated the heating and lights at the center along with many other things in the Center. Bill Cottrell, Engineer and board member kept the project going and on schedule. The Center continues to look for more people to hire as they are growing. Wage scale has been looked at and brought up to where it should be based on the wage scale in this area.
- Kevin Allard recently did a request for time sheets for the pool. He was not able to read any of them as the time sheet was on blue paper. He did have one and questioned what the duties were that were written on the sheet and the time associated with those duties. He states that is why a time clock is needed. Bill Hanselman stated that we would be addressing the time clock later in the meeting.
- Jon Sherman addressed the board and stated that the shrubs and bushes that he was told to move for the highway department so they could do the work have been removed. The left over bushes and shrubs that are there can be removed. Mr. Shiland was present and wanted to confirm with Mr. Sherman that if they were to come over and finish the culvert in front of the house that there would not be any issues with the removal of the bushes and shrubs that were left near the road. Mr. Sherman said there would be no issue.

Correspondence/Announcements

- Letter from NYS DOT ref Philip Kingman 1.36 acres abandoned railroad property.

- Hoosick Rising is holding a Visit Businesses Downtown on December 8th. Music in the park.

Town Clerk's Report

- Report for the month of September total: \$9,460.50 remitted to Supervisor: \$1,463.11
- **Facilities Use Request:**
None for the month
- Attending a tax class in Clifton Park on November 27th. Office will be closed for the day.
- Attending a class in Binghamton December 3rd for Town Clerk training. Ginny will be covering the office.
- **New Email Address-** hoosicktownclerk@gmail.com
- **New Hours-** the Town Clerks Office is now open on Saturdays!!! See new hours listed below.

Monday 8-4
 Tuesdays 8-12- **This is a change**
 Wednesday 8-4
 Thursday 8-4
 Friday 8-4
Saturdays 8-12- New Saturday Hours!!!

Assessor's Report

- First batch of exemptions have been mailed (Enhanced) the next set to go out is for Agriculture and Senior. Last to go will be for disability.

Superintendent of Highway's Report

- **Bridge NY-** Still waiting on a response from Bridge NY on the application submitted over a year ago will keep on the lookout for the decision.
- **Plows and Sanders are all on and ready to go for the winter season.**

Veteran Rep

- George Driscoll-Not Present

Town Historian

- **Phil Leonard-** Phil spoke about Will Kennedy. Phil also talked about the days that the WW1 display was going on in the Armory. Phil thanked all that were involved with the displays. He stated that this was a great turnout for the community. Hoosick Falls Central School had students come over to the museum to do research on the men from the area and they went back to school and did a report on what they found on each of the men they had chosen.
- **Bennington Battlefield Upcoming Events-** <https://parks.ny.gov/historic-sites/12/hunting.aspx#events>

Recreation Report

- Will be discussing the upcoming rink information at the December meeting for setting the hours and prices. Accepting applications for the rink at this time. You can download an application from the website or get one from the Town Clerk's office.
- **Rink Manager- Motion to approve** Tyler Rondeau as the rink Manager for 2018-2019 season at \$17 per hour.
 - **Motion to Approve**
Sheffer made the motion to approve Tyler Rondeau as the rink Manager for 2018-2019 season at \$17 per hour. Hanselman seconded, all eyes carried.

Supervisor Surdam's Report

- Sat in on NYS Property Tax Cap Webinar.
- Participated in a conference call with Matt Kroneberger from FEMA in reference to our local Levee System Analysis & Mapping. Highway Superintendent Shiland and I will be attending a meeting for this on November 28th.
- Attorney Schopf and I met in Albany with LaBerge and Bonacquisti Brothers to resolve outstanding issues with the Pool Bathhouse Project.
- Attended the 2019 TOH Budget Workshop.
- Attended the 2019 Public Hearings for the West Hoosick and North Hoosick Fire Departments.
- Reached out to our Bond Council Michael Logan from Hodgson Russ LLP to begin process for renewing Pool BAN for Phase 1 and setting up the planned BAN for Phase 2 of the pool project.
- Attended the Public Hearing for the 2019 TOH Budget.
- We have received the DASNY packet for the SAM Grant Recreation Project Application submitted through Senator Marchione's Office.
- Attended the 100th Anniversary recognition program of the Armistice that ended WWI sponsored by the Town of Hoosick Historical Society.
- Attended Veteran's Memorial Service held in the Village Park.
- Deputy Supervisor Sheffer and I with our Attorneys are scheduled to attend a meeting in Albany later this month with DEC Commissioner Seggos and EPA Region 2 Administrator Lopez to discuss POET Systems in the Town.
- Submitted our 2019 budget tax cap information to NYS OGS.

Town Council Reports

- **Deputy Supervisor Sheffer-** Eric announced Hoosick Rising is doing the Festival of Trees in the Village. They are actively working on the 501c3 and thank the Town for helping with getting them started. Attendance was up at the last meeting and officers have been elected. Eric received the quote from the Sign Company for \$1000. He wanted to make sure everyone was aware and will order the sign. Supervisor Surdam stated that this has already been approved and to move forward with this.

- **Councilperson Hyde-Jenn** will not be at the December meeting. She is having surgery.
- **Councilperson McAuliffe-** Jerry attended the brunch at the food pantry. He was not aware of the many things that the pantry does for the community. They give out a lot of food and deliver to the ones who are not able to get out. There is tons of food that goes through the pantry. They also provide tax services to residents.
- **Councilperson Hanselman-Bill** wanted to mention that he attended the fire department budget hearings for both West Hoosick and North Hoosick. He states that West Hoosick had most of the members in attendance for the hearing for any questions but no residents attended and North Hoosick had a couple of concerned residents attend the meeting with questions regarding the budget of the fire company. None of the fire personal wanted to come out and answer their questions. He was upset that the fire company did not want to explain where the numbers were coming from on the budget to the residents. Bill also mentioned about getting a time clock for the rink to start using this year for punching in and out. Quote was obtained from WB Mason for \$227.89 and time cards will be purchased.
 - ***Motion to Approve***
Sheffer made the motion to approve the purchase of the Time Clock and time cards for the rink. McAuliffe seconded, all ayes carried.

Old Business

- **SAM Grant- Senator Marchione** has approved the change from rink refrigeration to Pool & Recreation updates. Application has been submitted. DASNY Project Information Packet arrived late last week. Completing all of the information requested in this packet is the next step in the process, we have 30 days to complete.
- **Mayor Rob Allen-**Presented the board with a PowerPoint presentation to show that the report that was done and presented to the board regarding the refrigeration at the ice rink was not completely accurate and felt that the report was incomplete. Mayor Allen states that after meeting with residents of the town on a weekly basis, his presentation shows that the numbers were off, people listed in the report that state they were contacted were in fact not contacted and the list goes on. If interested, please contact the Town Clerk for a copy of the full presentation. Dean from Hoosac School would like to see the grant stay alive and move forward with this.
- **Woods Brook Grant-** the Village will be Lead Agency on the \$900,000 CDBG Public Infrastructure Grant for Woods Brook Project to Barton & Loguidice (B&L). The Village has received a revised proposed agreement from B&L with a scope

of services and the Town and Village will execute an MOU outlining the terms of the working relationship for this project. Project Planning will begin soon.

- **Rte. 22 Rock Cut Parking Area-** Still trying to figure out who is responsible for the area next to the river near the rock cut. Jonathan is reviewing the deeds and doing title searches.
- **Hoosick Area Community Participation Work Group-** Following up from the information that was provided at our September meeting, opportunity to provide any feedback to hocomments@dec.org has been extended to November 16th.
- **2018 PFOA follow up Blood Testing is now available NYS DOH-** Blood draw is available to everyone in the community previously tested or not. Step one of the process is to contact NYSDOH online at www.health.ny.gov/hoosick OR you can call 1-800-801-8092 Monday- Friday, 8:30-4:30. You will need to provide the names, birthdates, and contact information of your household who want to participate. You will then be mailed test orders that you will need to take to either Twin Rivers Medical on Danforth St. or Southwestern Vermont Medical Center in Bennington to have blood drawn. The test does not require fasting. There is no cost to you for this blood test. **UPDATE- The opportunity for Blood testing has now been extended to December 31 2018.**
- **PFOA related contact information;** If community members have any questions, Department of Health staff can be reached between 8:30 am and 4:30 pm at these numbers: *For specific questions about potential health effects:*
Email: btsa@health.ny.gov, phone: 518-402-7800

For specific questions about the public water supply: Email: bpwsp@health.ny.gov, phone: 518-402-7650

For specific questions about private wells: Email: bee@health.ny.gov, phone: 518-402-7860

For specific questions about blood testing: Email: beoe@health.ny.gov, phone: 518-402-7950

In addition, The New York State Water Quality Hotline, [800-801-8092](tel:800-801-8092), is available, Monday-Friday 9am-8pm and Saturday 9am-3pm.

New Business

**Budget Transfers- Town of Hoosick Proposed 2018 Budget Transfers
10/10/2018**

General Fund A			
Account	Description	Debit	Credit
1110.4	Justices CE	1,000.00	
1660.4	Central Storeroom		1,000.00
7310.4	Youth Program CE	420.00	
7180.1	Recreation PS		420.00
	Total General Fund A	1,420.00	1,420.00

➤ **Motion to Approve**

Sheffer made the motion to approve this month's budget transfers, seconded by Hyde. All ayes carried.

- **NYMIR Risk Management Bulletin & Webinar-** We will need to adopt the new NYS model of the sexual harassment prevention policy or one that meets the NYS minimum requirements. The Webinar date for understanding the recent changes to NYS Sexual Harassment Legislation is November 28th at 2pm.
- **NYMIR 2018 Risk Review Report- Discussion**
- **Penflex Service Reward Program 2018-** We have received a letter from Morgan Stanley stating that they will no longer be able to service certain government entity accounts. This does affect our Penflex Service Reward Program as the funds are invested through Morgan Stanley. North Hoosick Fire Dept. is aware, we are working on the issue, additional information is expected soon.
- **2019 Town of Hoosick Budget- Motion** to approve the 2019 Town of Hoosick 2019 Preliminary Budget with no changes as the 2019 Town of Hoosick Budget.
 - **Motion to Approve**
Hanselman made the motion to approve the 2019 Town of Hoosick 2019 Preliminary Budget with no changes as the 2019 Town of Hoosick Budget, McAuliffe seconded. Roll Call Vote: Sheffer: Aye, Hyde: Aye, McAuliffe: Aye, Hanselman: Aye Surdam: Aye. Motion Approved
- **Zoning Law Update to include new Solar Law- Resolution #57 Local Law # 3 of 2018. Motion** to adopt Resolution # 57 of 2018 Authorizing Attorney Schopf to prepare and submit a true copy of the proposed Local Law #2 of 2009 with our 2018 amendments to the Rensselaer County Economic Development and Planning Department.
 - **Motion to Approve**

Hyde made the motion to adopt Resolution # 57 of 2018 Authorizing Attorney Schopf to prepare and submit a true copy of the proposed Local Law #2 of 2009 with our 2018 amendments to the Rensselaer County Economic Development and Planning Department., Sheffer Seconded. Roll Call Vote: Sheffer: Aye, Hyde: Aye, McAuliffe: Aye, Hanselman: Aye Surdam: Aye. Motion Approved.

- **Solar & Wind Exemption Opt Out- Tabled until December meeting.**
Supervisor Surdam asked Eric to contact the Association of Towns to see if any information was available with this.
- **Key Bank Resolution- Motion** to approve Key Bank signers.
 - ***Motion to Approve***
Hyde made the motion to approve Resolution #60 appointing Key Bank Signatories for the Town of Hoosick. McAuliffe seconded. Roll Call Vote: Sheffer: Aye, Hyde: Aye, McAuliffe: Aye, Hanselman: Aye Surdam: Aye. Motion Approved.
- **Local Law #4 of 2018 A Local Law Providing for the Control of Noise- Resolution #61 Local Law # 4** to adopt Resolution # 61 of 2018 Authorizing the filing of Local Law #4 and to prepare and submit a true copy of the proposed Local Law #4 with the County.
 - ***Motion to Approve***
Hyde made the motion to adopt Resolution # 57 of 2018 Authorizing Attorney Schopf to prepare and submit a true copy of the proposed Local Law #2 of 2009 with our 2018 amendments to the Rensselaer County Economic Development and Planning Department., Sheffer Seconded. Roll Call Vote: Sheffer: Aye, Hyde: Aye, McAuliffe: Aye, Hanselman: Aye Surdam: Aye. Motion Approved.
- **Marking Certain Town of Hoosick Vehicles & Equipment- Motion** to adopt Resolution #58 of 2018 to identify certain Town of Hoosick Vehicles and Equipment.
 - ***Motion to Approve***
McAuliffe made the motion to approve Resolution #58 of 2018 to identify certain Town of Hoosick Vehicles and Equipment. Hanselman seconded. Roll Call Vote: Sheffer: Aye, Hyde: Aye, McAuliffe: Aye, Hanselman: Aye Surdam: Aye. Motion Approved.
- Mass Gathering Law was not that bad but will need to change a few things. The board will take a look at this in the December meeting.
- **Executive Session- Not needed**

Scheduled Meetings-

Zoning Board meets the First Monday of the month; **Planning Board** meets the third Monday of the month, both in the Court Room of the HAYC3 Armory.

Meeting minutes are available online @ www.townofhoosick.org or from the Town Clerk.

Adjournment

Sheffer made the motion to adjourn the regular meeting at 9:08pm pending the signing of vouchers, McAuliffe seconded, all ayes carried.

Bills Paid Abstract #11 Vouchers 524-579

General A	\$ 24,747.80
General B	\$ 4,815.62
Highway DA	\$ 149.35
Highway DB	\$ 19,377.79
Capital Fund H	\$ 18,035.01
Trust & Agency	\$ 9,051.48
Total:	\$ 78,477.05

Respectfully submitted,

Holli Cross
Town Clerk