

**Town of Hoosick  
Regular Board Meeting  
Monday September 9, 2019 7:00 pm**

**Pledge of Allegiance**

**Roll Call:** William Hanselman , Jerry McAuliffe, Supervisor Mark Surdam, and Eric Sheffer

**Previous Meeting(s) Minutes-** have been reviewed by the board and are available from the Town Clerk or [www.townofhoosick.org](http://www.townofhoosick.org) .

**Reports-** Monthly Operating Statement, Abstract of Vouchers, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

**Welcome/Public Comments-** Open time to share thoughts, concerns, and announcements with the Board that are Town related. Please limit remarks to 3 minutes.

- **Connie Kheel**-asked if the comprehensive plan is in the works or finished and where the town is at with it. Supervisor Surdam states that the plan was being updated and worked on. Planning and Zoning laws will be revised after the plan has been updated.
- **Rick Tinkham**-Rick just stated that the houses are selling in the Town and Village. From January through the meeting date there has been 105 transactions for real estate. The negative activity that is happening in the Town and Village needs to stop. We have a great community.
- **Kevin Allard**-Kevin wanted to say that he was said to see the resignation of Jenn Hyde. She has done a lot for the town and is sad to see her go. Kevin wishes her all the best. Also, he wanted to know if a resolution was going to be done for the lettering on the Town equipment.

**Correspondence/Announcements**

- **Southshire Roller Derby Event-** Saturday September 21<sup>st</sup> @ Reynolds/Gilchrest Skating Rink.
- **Community Block Party Saturday October 5<sup>th</sup> at 5PM-** Hosted by Father Tom Zelker & ICC Parish. Free Event to be held on Main St. in front of Immaculate Conception Church.
- **Immaculate Conception Basket Bingo-** October 3<sup>rd</sup>, 5-10pm Armory Perry Room
- **National Society Daughters of the American Revolution** letter of support for two proclamations;

Proclaim the week of September 16-22 as Constitution Week. **Motion**

**MOTION**

Sheffer made the motion to Proclaim the week of September 16-22 as Constitution Week. McAuliffe seconded. All ayes carried.

Proclaim November as National American Indian Heritage Month. **Motion**

**MOTION**

Hanselman made the motion to Proclaim November as National American Indian Heritage Month. Sheffer seconded. All ayes carried.

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- **Community Update August 2019 John Street Site Investigation and Cleanup-** The update includes the latest information on progress to address soil, groundwater, and soil vapor contamination on, or related to, the John Street site. The update also contains resource directory information. For this and other PFAS community related information please go to [www.dec.ny.gov/chemical/108791.html](http://www.dec.ny.gov/chemical/108791.html) . Information is also available at the Cheney Library, 73 Classic St. in the Village of Hoosick Falls.
- **5<sup>th</sup> Annual Local Government Innovation Conference Flyer-** To be held Oct 17-18, 2019 @ Empire State Plaza.
- **NYMIR-** Updated Harassment & Discrimination Training to comply with New Legislation Now Available on The Online University.

### **Assessor's Report**

School bills are out as of September 1<sup>st</sup>. Tony states that he will be going out collecting data this fall. Tony will be attending school for training the week of September 22<sup>nd</sup>.

### **Town Clerk's Report**

- Report for the month of June total: \$6,942.50 remitted to Supervisor: \$864.62
- No Facility use requests for the month of September.
- Received Jenn Hyde's resignation as a councilperson. Jenn has sold her house and is now living outside of the Hoosick area.

### **Superintendent of Highway's Report**

- **Fog Hill Road-**Ditching will be done on the road. The roads have a crown on them. Adjustments have been made for the water flow. Bill went over when it rained to make sure that the work completed worked. Issue is fixed for now. Bill states that the driveway is steep so that may have to be addressed.
- Cemetery work is completed.
- Grader broke down and will be fixed. Still waiting on a part to be delivered.
- Bovie Hill is being worked on and hope to finish this soon.
- Finishing closing down the Town Pool. Water is drained from the pool and will do pumps next week.

### **Town Historian**

- Phil brought with him all of the journals that he discussed at our last meeting. He states there is a lot of interesting information in the journals and that you can learn a lot on how people lived in the 1900's.
- There will be a program of Natty Bumppo presented by Carren Eldred and Joyce Brewer in the Bennington Museum.
- **Friends of Bennington Battlefield- Summer 2019 Newsletter is now available,** [www.townofhoosick.org](http://www.townofhoosick.org) .
- Artifacts Recovered from the Battlefield now on display at the Bennington Museum through August 25<sup>th</sup>.

### **Recreation**

- **2019 Summer Camp & Community Pool Over-** Camp is 60 children and there are plans to do training for the lifeguards and WSI before next summer. The board will be reviewing the report from this past summer and determining pricing for the upcoming budget.
- **Town of Hoosick Recreation Web Site-** this has been up and has not been updated in a while. Would need someone to update this. There is very minimal cost to the town for this site.
- **Rink Manager-** Tyler Rondeau will not be returning to manage the rink this year. If anyone is interested please contact the Town of Hoosick.

### **Supervisor Surdam's Report**

- The Aug 21<sup>st</sup> meeting that I attended with Comp Alliance was just a review and confirmation that our workers comp coverage is all set with no expected changes. There was no additional information on the member loyalty award program rebate.
- I attended a Cyber Security Webinar offered by NYMIR.
- Union Contract Negotiations- I attended two meetings with the Union and held a Special Meeting with the Town Board to discuss proposals.
- I attended the Training class we held for the Planning, Zoning, and Town Boards. Nicole Allen & Matthew Rogers from the LaBerge Engineering Planning Dept. facilitated the training class. Nicole & Matthew are Professional Planners and Matthew had the added experience of being a Planning Board Chairman for the Town of Corinth. We covered a number of topics based on recent issues that are being experienced with new sub-divisions. We will use this training as a spring board to become better organized with clearer processes and guidelines. Our simple sub division law did come up again and we do take a closer look at that to determine if and how maybe to carve out commercial from the law. I thought this was a very productive 2 hours and look forward to working on providing better support to our Planning & Zoning Boards.
- I met out Summer Camp Manager Ashley St Onge to follow up on this year's program and to discuss needs/thoughts for next year.
- Tom Margiotta and I have continued to work with CHA on the pool splash pad, mechanical room and pavilion plans. We have received a finished copy of the plans and will need to set up a workshop to move forward with the project. I continue to Thank Tom for all of his help with this project and with helping me as the Pool Operator keeping our pool water crystal clear.
- I did attend the monthly PFOA conference call with NYSDEC, NYSDOH, EPA and Mayor Allen.

### **Town Council Reports**

**Deputy Supervisor Sheffer-** Local Roads program is wrapping up for the summer. A detailed report will be available in a couple of weeks. Hoosick Rising met last week. They have a lot of activities coming up. Apple pie eating contest will be done at the same time as the Walter Woods tractor weekend. Christmas tree lighting will be coming back again this year. The island at 22 and 7 has been weeded for the most part. Jerry, Bill and Dave along with Eric did the weeding. There are still small weeds that need to be done but may use a spray to get rid of them. Eric attended CPWG meeting. DEC had a

presentation and DOH was on hand to answer any questions, all and all a good meeting. Facilitators are doing a good job. As a town we should reach out to see what the town can do to help.

**Councilperson McAuliffe-** Jerry attended the zoning meeting. They will be reopening Theresa's restaurant at some point. St. Mary's school has sold. There will be a block party in front of the church October 5<sup>th</sup>. This is also the start of the Capital Campaign to save the church. Jerry also went to Elhannon to see about the rescue dogs. They have pictures down there of all kinds of dogs to rescue. Jerry came home with a German Shepard.

**Councilperson Hanselman-**Bill attended the Zoning and Planning training with LaBerge. He feels that stipends for zoning and planning boards should be reviewed since we are starting a new budget cycle. Town of White Creek provided a structure of what they do for their members.

### **New Business**

- **West Hoosick Motocross Track-** Supervisor Surdam gave the residents' time to speak. The residents still want to know what the board is doing to stop the track. The board has done all that they can do at this point by issuing the stop work order. Everything seems to have stopped. If they are using the track privately than this is permitted. One resident stated what about the Go Fund Me Page? This was reviewed and does not seem to have any more movement on it since the stop work order was issued. In order to bring them to court the board would need better evidence.
- **Budget Transfers- Motion** to approve 2019 budget transfers as requested.  
**MOTION**  
Sheffer made the motion to approve the 2019 budget transfers. Hanselman seconded. All ayes carried.
- **2020 Budget-**This was reviewed in August. Just a reminder that the October meeting will be held on Tuesday, October 15.
- **Truck & Equipment Lettering Resolution-** Requires any new equipment to be lettered according to the resolution. **Resolution #51** was created and passed. Motion was made by McAuliffe, Seconded by Hanselman. Roll call: Hanselman:Aye, McAuliffe:Aye, Surdam:Aye, Sheffer:Aye. Questions were raised by the Superintendent of Highways, Bill Shiland. He wanted clarification on equipment listed in the Resolution. He needed to make sure what equipment was to be lettered as it states all equipment in the resolution. Motion was made to revoke approval of **Resolution #51** and rewrite what specific equipment was to be lettered. Motion was made by Hanselman to table to the next regular meeting. Sheffer seconded.
- **Village Notice of Intent to Serve as Lead Agency for the Waste Water Treatment Plant (WWTP) Effluent Disinfection Project-** a letter was received regarding the Village's intent to serve as lead agency for the Waste Water Treatment Plant. Everyone was in agreeance with this.
- **Comp Alliance Letter- Member Loyalty Award Program-** Supervisor Surdam received a letter regarding the Member Loyalty Award Program and where the event will be held this year.
- **New York Battery Energy Storage Systems-**This needs to be reviewed and a plan in place similar to the solar law. Jonathan will review and put together a law for review.

- **Rensselaer County Legislature Fire Advisory Board-** Supervisor Surdam has sent out emails to the local fire departments to see if anyone is interested in serving on the board. He is waiting to see if there is any response.
- **Recyclers Permits-** Supervisor Surdam states that Permits are due every two years and this is something that the all of our area recyclers have to apply for. Fran did get these out and gave them until Friday to respond
- **Planning Board Reduction Law-** this will be tabled until next month.
- **Notice of Claim-** This has been taken care of by NYMIR and will await the next step.

### **Old Business**

- **SAM Grant-** We now ready to put this out to bid. Need to get the specifics and then this can be sent out. 28,000 in engineering fees have been paid.
- **Zoning & Planning Board Training-** All the board members that attended the training felt that the training was a good start for all members involved on the planning and zoning boards. This gives them something to work with. Checklists, flowcharts and what to do with simple subdivisions was just a few of the topics discussed. Will have to update the website with changes.
- **Teamsters Negotiations-** Supervisor Surdam and Councilperson Sheffer met with the teamsters on the upcoming and renewal of the union contract. This is still work in progress.
- **Combined TOH/Village of Hoosick Falls Woods Brook Grant Project-** There is no update on the Woods Brook Project.
- **Rte. 22 Rock Cut Parking Area-** Can hear music playing down by the river. Loud enough to hear it as far away as hill road. Hoosac School can hear it as well.
- **Mass Gathering review of the Law-** 2<sup>nd</sup> Public hearing was held tonight before the Town Board Meeting. **Motion to approve**

#### **MOTION**

Sheffer made the motion to accept the Mass Gathering Law. McAuliffe seconded. Roll call vote: Hanselman: No, McAuliffe: Yes, Sheffer: Yes, Surdam: Yes. Law passed.

- **Updating our Town of Hoosick Employee Handbook & Policy/Procedure Manual-** Ginny to begin working on for us. **No Update**
- **On-Line Town Code-** Jonathan has been emailing back and forth with the agency. Has not received an answer. He will follow up before the next meeting.
- **Retaining Employee Records Electronically-** We have the scanner just need to set up and start scanning. Supervisor Surdam to contact BAS to set up scanner.
- **Updating Local Law #1 of 2008 for Building Code Fees-** Board members to review and see what prices would be fair. Supervisor Surdam was not sure if the prices should mock the Village's or not. This will be discussed at our next meeting.
- **Bathroom Grant Update-** We are still waiting on the required new survey from Weston & Sampson. It was told to Supervisor Surdam that he would have it by this time but received an email stating that there was a glitch and they were not able to get this completed.
- **Solar Law Revision-** Jonathan has completed a draft of the changes. This has been sent to Planning and Zoning for review.

- **Hoosick Post Office-** No updates on the post office.
- **Greenway Grant for updating Comprehensive Plan-** This grant will be coming up soon. We are applying for a grant to assist with updating the Comprehensive Plan.

For specific questions about the public water supply: Email: [bpwsp@health.ny.gov](mailto:bpwsp@health.ny.gov), phone: 518-402-7650

For specific questions about private wells: Email: [bee@health.ny.gov](mailto:bee@health.ny.gov), phone: 518-402-7860

For specific questions about blood testing: Email: [beoe@health.ny.gov](mailto:beoe@health.ny.gov), phone: 518-402-7950

In addition, The New York State Water Quality Hotline, [800-801-8092](tel:800-801-8092), is available, Monday-Friday 9am-8pm and Saturday 9am-3pm.

**Scheduled Meetings-**

**Please Note- Board Openings-** Planning Board (2), Housing Authority Board (1), and Zoning Board (1). Contact Supervisor Surdam or any Town Board Member if interested.

**Zoning Board** meets the First Monday of the month; **Planning Board** meets the third Monday of the month, both in the Court Room of the HAYC3 Armory. Meeting minutes are available online @ [www.townofhoosick.org](http://www.townofhoosick.org) or from the Town Clerk.

- **Executive Session-** None required.

Sheffer made the motion to adjourn the regular meeting at 8:58 pm pending the signing of vouchers, McAuliffe seconded, all ayes carried.

**Bills Paid Abstract #9 2019 Vouchers 383-429**

General A	\$	23,916.87
General B	\$	5,670.69
Highway DA	\$	2,450.88
Highway DB	\$	14,569.63
Fire Protection	\$	23,100.00
Trust & Agency	\$	2,042.42
Total:	\$	86,000.49

Respectfully submitted,

Holli Cross  
Town Clerk