

**Town of Hoosick
Regular Board Meeting
Monday August 12, 2019 7:00 pm**

Pledge of Allegiance

Roll Call: William Hanselman , Jerry McAuliffe, Supervisor Mark Surdam, Eric Sheffer, and Jenn Hyde

Previous Meeting(s) Minutes- have been reviewed by the board and are available from the Town Clerk or www.townofhoosick.org .

Reports- Monthly Operating Statement, Abstract of Vouchers, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

Welcome/Public Comments- Open time to share thoughts, concerns, and announcements with the Board that are Town related. Please limit remarks to 3 minutes.

- **Eric Desrosiers** addressed the board regarding the recent Stop Work Order that was issued to the Desrosiers regarding a commercial track being worked on at 30 Eagle Bridge Road. He wanted to let the board know that there will be about 10 guys riding on the (Private) track. There are no events planned for the track. He is also looking into getting a truck to water down the track to keep the dust at a minimum. This is also safer for the riders if the track is watered.
 - **Danny Delurey** who is representing the WHRL submitted a detailed letter to the board regarding how the track is not just a private track but a commercial track according to the Land Use Law that is in effect in the Town of Hoosick. Dan went through a number of definitions that are located in the Land Use Law. He also defined Personal use versus commercial use. He asked the board to review Chapter 3 of the Land Use Law. He states that there is a go fund me page that donations have been taken and used for the use of the track.
 - **Kevin Allard** asked if there is a procedure in place for the use of the time clock. He wants to know if this is something that has been used by all employees using a time clock. Kevin wanted to know if anyone has or had reviewed the operating deficit from the pool/camp this year to see how much money was being used toward the pool. Kevin asked if the procedure that was listed in the 2017 audit is being used and if the procedure has been put into use. Mark did state that this is work in progress and we continue to monitor this. Kevin also states that Jim Hoag should have been appointed in May not at this meeting. Kevin also commented on the lettering for the town vehicles. He states that the lettering is hard to read. It should be bright white not gray which is not even visible. This should be on all new and used vehicles.
 - **Peter Schaapok** addressed the board by saying on Friday the 4th graders will be putting on a show and this starts at 7:00pm . This year marks the 242nd year for the Battle of Bennington. 2020 will be the next year for the reenactment. 2027 will mark the 250th year.
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Correspondence/Announcements

- **Southshire Roller Derby Event**- August 24th @ Reynolds/Gilchrest Skating Rink. Southshire was looking to use the rink the day before the event to prepare and practice for the main event and possibly swim after practice.

MOTION

Sheffer made the motion to approve the use of the rink the day before the event. Hyde seconded. All ayes carried.

- **Hoosick Rising**- Their website is now live @ www.hoosickrising.org . They are asking for area businesses and organizations to send a photo, contact info (website, phone, email) hours of operation and you are also welcome to send a short description or background story also.
- **NYSDEC Hoosick Area Community Update Flyer**- Summer 2019 is available through www.dec.ny.gov or www.townofhoosick.org .

Assessor's Report

- Tony received his 1st request for a solar farm on Pine Valley Road, Ford Farm in West Hoosick. We do have the Pilot Program in place. Jonathan stated that we will need to send out a letter to them. Tony will give Jonathan the information.

MOTION

Sheffer made the motion that Jonathan sends a letter regarding the solar farm request. Hanselman seconded. All ayes carried.

- Sales have been good both in the Town and the Village.
- An agreement has been made between the Village of Hoosick Falls and The Town of Hoosick regarding Tony as the Assessor. This will be retroactive back to June 10, 2019.

MOTION

Hyde made the motion to approve the agreement between the Village and the Town in regards to services for the Assessor. Hanselman seconded. All ayes carried.

- The Town received a letter from the NYS Department of Taxation and Finance requesting the form for Assessor be filled out appointing or reappointing the assessor. Tony has been reappointed for a six year term. September 30 , 2019

Town Clerk's Report

- Report for the month of June total: \$13,117.00 remitted to Supervisor: \$11,971.36
- No Facility use requests however there was a question on the Facility use for personal use. We have someone that has rented the pool for a party and needs to provide insurance information. He is a homeowner and does not have commercial insurance. The insurance company will not agree to the terms of what we are requesting. Need to know what to do in this case. After discussion, it was mentioned that we will change the Facility use form to indicate a private policy using the homeowner's policy with the 1,000,000 limit.

MOTION

Hyde made the motion to approve the change to the Facility use form for private use. Sheffer seconded. All ayes carried. Attorney Schopf will make the change to the facility use form and send the new one over to the Town Clerk.

Superintendent of Highway's Report

- Complaint was received from Verizon about a mowing incident that happened on New Road. All has been handled and rectified.

Town Historian

- Natty Bumppo Day was held July 13th and this was a great event.
- Mr. & Mrs. Mark Hogan from Cincinnati OH personally delivered Portraits, pictures, letters and a journal all associated with Levi Chandler Ball. There were paintings from the 1800's and one of them is Marcia Ball, sister to Levi Chandler Ball. Diaries were made by Frank Pierce. There are 28 of them. Diaries were also kept by Rosco and Morrison. In the diaries you can find out what life was like in the 1900's.
- **Friends of Bennington Battlefield- Summer 2019 Newsletter is now available, www.townofhoosick.org.**
- Artifacts Recovered from the Battlefield now on display at the Bennington Museum through August 25th.
- **Bennington Battlefield Upcoming Events-**

Friday August 16th-

- **5:00 PM-** The Kids Encampment organized by local fourth and fifth graders will be open to the public.
- **7:00 PM** the Friends of the Bennington Battlefield will host the annual commemoration of the Battle of Bennington. The program will include DAR and SAR representatives and students from Hoosick Falls. The ceremony will take place near the flagpole.

Saturday August 17th-

- **11:00 AM** Program at the Caretakers House- Park Ranger Eric Schnitzer of the Saratoga National Historical Park will present on his new collaboration, Don Troiani's Campaign to Saratoga-1777: The Turning Point of the Revolutionary War in Paintings, Artifacts, and Historical Narrative.
- **3 PM** Bennington Battlefield will have an information table at the Battle of the Pies held at 423 Main St. in Bennington, Vermont. Buy a slice of pie, with milk, ice cream, and or cheese, or all four!! Judging will take place at 4:00 PM.

Sunday, August 18th-

- **10 AM-** Tours of the Battlefield will be available on the Hour until 4 PM to interested visitors. Groups will meet under the flagpole.
- **12:30 PM-** The Friends of Bennington Battlefield will march in the annual Battle Day Parade in Bennington.

Wednesday, August 28th, 6 PM at Browns Walloomsac Taproom, the battlefield discussion group will discuss Eric Schnitzer's Campaign to Saratoga-1777.

Saturday, August 31st, 12 PM the battlefield will host Volunteer Day at the Tory Fort. They need help arranging small logs at the Tory Fort. Work gloves are recommended. Refreshments will be served. Parking will be on the grounds of the Barnett House.

Recreation

- Swim lessons & Summer Day Camp are almost over. There was a couple of incidents at camp this year but were handled by the Manager and Assistant Manager.

Supervisor Surdam's Report

- Ongoing meeting and or discussions with Pool & Summer Camp Managers as we move through the summer season.
- Eric and I attended the Natty Bumpo Dedication and Celebration presented by the Hoosick Historical Society and hosted by the Hoosick Falls Baptist Church. It was a unique and well done event, thank you all!!
- I was invited to and did attend the Town of Hoosick Rescue Squad Picnic that was held at the BBQ Recreation Pavilion.
- I attended the Cornell Road Program update meeting held at Hoosac School. I think everyone would agree that our Summer Intern for this project Michelle Gocio is doing an excellent job for us.
- Tom and I met with Matt from CHA at the pool as we focus in on the final design for the spray pad.
- I was invited to the Historical Society to meet with the Hogan's from Cincinnati OH who are very distant relatives of Levi Chandler Ball who was extremely instrumental in the early development of the Village of Hoosick Falls. The Hogan's delivered 4 large portraits, some pictures and letters and a very thick hand written Journal by Levi Ball that included Genealogy from that time era all of which is a great addition to the museum.
- I sat in on the monthly update conference call in ref to the PFAS contamination and remediation.
- At this time I am announcing that I am running for Town Supervisor this November for the two year term as the Town Supervisor. I have had many people thank me and encourage me to stay on as Supervisor.

Town Council Reports

Deputy Supervisor Sheffer- Hoosick Rising's meeting was last week. They are closing in on the map location and trying to do some fundraising activities. They will be doing the Christmas tree lighting again this year. The island out on 22 & 7 has not been cleaned up this year and Eric would like to get a group of volunteers to help do this. DOT opened an investigation on the passing zone in front of the Lumber Jack Café. They have to review all facts involved such as how many accidents and review the reports. This is Michelle's last month for data collection on the town roads. A report will be generated from the information gathered.

Councilperson Hyde-None

Councilperson McAuliffe- Jerry attended the PFOA work group. DEC was in attendance at the meeting. July 31st was a meeting with the Hoosick residents regarding reopening a post office in the Hoosick area. They are looking to do a mobile post office or if a spot needs to be rented it needs to be at least 500 square feet. Jerry wanted to wish Wally Sheffer well and thanked him for his 16 years of

service on the Zoning Board. Jerry wanted to remind everyone of the Wednesday morning coffee and donuts with the vets at the American Legion. Jerry also wanted to thank all of the firefighters that responded to the fire alarm at the church. It turned out that it was beside the church and the trash fire was extinguished.

Councilperson Hanselman- None

New Business

- **West Hoosick Motocross Track-** The track issue will be discussed in executive session after the meeting.
- **Budget Transfers- Motion to approve budget transfers as requested.**
MOTION
Hanselman made the motion to approve the budget transfers as requested. McAuliffe seconded. All ayes carried.
- **Budget Modification-**
Motion to modify the 2019 Budget to pay the BPAS Invoice to complete the required GASB 75 Valuation as per **Resolution # 50**
MOTION
Hyde made the motion to approve and modify the 2019 Budget to pay the BPAS invoice to complete the required GASB 75 Valuation as per **Resolution #50**. Sheffer seconded. Roll call vote Hanselman aye, McAuliffe aye, Hyde aye, Sheffer aye, Supervisor Surdam aye.
Resolution #50 approved.
- **Memorandum of Understanding (MOU) between NYSDEC & Town of Hoosick ref PFAS Contamination-** The board will be keeping a watch on this.
- **Penflex Service Reward Program- Motion to approve** the required contribution to the Town of Hoosick/North Hoosick Fire Protection District Service Reward Program Trust Fund for the plan year ending December 31, 2018 of \$23,100.00.
- **2020 Budget-** Schedule was reviewed and was decided all dates are good. October meeting to be held on Tuesday, October 15th
- **Hoosick Post Office Meeting-** As previously said no residents were in attendance. Only two that attended were Terri Knuetter and Jerry McAuliffe.
- **Comp Alliance Workers Comp Loss Control Survey-** Letter dated July 16th 2019- The result was no recommendations. We do have a meeting scheduled for August 21st at 11am here in the Armory to discuss our Workers Comp Coverage.
- **Code Enforcement in New York State-** Final Investigative Report from NYS Senate dated August 5th 2019. According to this 143 page report we are likely to see a development in NY State laws to assist in the administration and enforcement of the Uniform Code. The full report is available from any Town Board member or at www.townofhoosick.org
- **NYS Parks, Recreation and Historic Preservation Letter- Motion** that the Hoosick Town Board is in Concurrence with the NYS Parks, Recreation and Historic Preservation use of Environmental Protection Funding for the acquisition reference Tory Retreat-Cottrell 2 Acquisition as outlined in the letter dated August 1, 2019 to Supervisor Surdam.

MOTION

McAuliffe made the motion to accept that the Hoosick Town Board is in Concurrence with the NYS Parks, Recreation and Historic Preservation use of Environmental Protection Funding for the acquisition reference Tory Retreat-Cottrell 2 Acquisition as outlined in the letter dated August 1, 2019 to Supervisor Surdam. Hanselman seconded. All ayes carried.

- **Town of Hoosick Rescue Squad AED Donation-** Agreement was signed and made between the Town of Hoosick and the Town of Hoosick Rescue squad that the Town of Hoosick is responsible for the maintenance and up keep of the AED that was donated by the Town of Hoosick Rescue Squad.
- **NYS Ag & Markets July 17th 2019 Municipal Shelter Inspection Report-** Animal Safe-Home and Rehabilitation, LLC rated as Satisfactory. Previous deficiencies noted on 5/28/19 inspection report have been corrected.
- **Planning Board.** We are now down to 4 members for a 7 member board. Attorney Schopf to reduce the number of planning board members so a quorum will be met at future meetings.
- **Zoning & Planning Board Training-** Due to illness the scheduled July training did not take place as planned. We have rescheduled the training for Monday August 26th at 6pm in the Armory meeting room.
- **Teamsters Meeting-** The initial negotiation meeting that was scheduled for last Friday was canceled due to illness will be rescheduled very soon. The new meeting date is set for this Friday, August 16th.
- **Hoosick Housing Authority Board Re-Appointment-** Motion to re-appoint Christine Kovage to the Hoosick Housing Authority Board of Directors for a 5 year term retroactively beginning October 1st 2018 through September 30th 2023.

MOTION

Hyde made the motion to re-appoint Christine Kovage to the Hoosick Housing Authority Board of Directors for a 5 year term retroactively beginning October 1st 2018 through September 30th 2023. Sheffer seconded. All ayes carried.

Note- We still need to add an additional TOH Housing Authority Board Member to replace Ann Bornt who recently passed away.

- **Zoning Board Appointments-**
- **Motion** to reappoint James Hoag to the Town of Hoosick Zoning Board for a 5 year term retroactive to May 1st 2019 through April 30th 2024.

MOTION

McAuliffe made the motion to approve the re-appointment of Jim Hoag to the Town of Hoosick Zoning Board for a 5 year term retroactive to May 1st 2019 through April 30th 2024. Hanselman seconded. All ayes carried.

- Motion to accept the resignation of Wallace Sheffer Jr. and to appoint Fred Perie to complete the term which ends April 30th 2023

MOTION

- **Hanselman** accepted the resignation of Wallace Sheffer, Jr. and to appoint Fred Perie to complete the term which ends April 30th 2023. McAuliffe seconded. All ayes carried.

Old Business

- **SAM Grant-** We now have the CHA Design and information. We still may need to tweak few things but it will help us move forward. We are still collecting project estimates.
- **Combined TOH/Village of Hoosick Falls Woods Brook Grant Project-** May 2019 meeting minutes contain the most recent update. Lead agency will be addressed at the Village board meeting.
- **Rte. 22 Rock Cut Parking Area- Nothing new to report on this issue.**
- **Mass Gathering review of the Law-** Public hearing was held tonight before the Town Board Meeting. There are changes that need to be addresses and a new date has been set for September 9th at 6:45pm.
- **Updating our Town of Hoosick Employee Handbook & Policy/Procedure Manual-** Ginny to begin working on for us.
- **On-Line Town Code- A quote is needed and emails have been going back and forth with the agency and Attorney Schopf**
- **Retaining Employee Records Electronically-** Attorney Schopf checking for retention requirements- Attorney Schopf looked into this and does not see any problem with storing electronically.
- **Updating Local Law #1 of 2008 for Building Code Fees-**All information will be reviewed and a decision will be made on increases.
- **Bathhouse Grant Update-** The information provided to State Parks & Recreation was not what they were looking for. What they want is a complete new survey that reflects all of the updates. We are waiting on Weston & Sampson to complete the survey that needs to be submitted to Parks & Rec. This should be completed before the next meeting.
- **Solar Law Revision- Next steps**

For specific questions about the public water supply: Email: bpwsp@health.ny.gov, phone: 518-402-7650

For specific questions about private wells: Email: beei@health.ny.gov, phone: 518-402-7860

For specific questions about blood testing: Email: beoe@health.ny.gov, phone: 518-402-7950

In addition, The New York State Water Quality Hotline, [800-801-8092](tel:800-801-8092), is available, Monday-Friday 9am-8pm and Saturday 9am-3pm.

Scheduled Meetings-

Please Note- Board Openings- Planning Board (2), Housing Authority Board (1), and Zoning Board (1). Contact Supervisor Surdam or any Town Board Member if interested.

Zoning Board meets the First Monday of the month; **Planning Board** meets the third Monday of the month, both in the Court Room of the HAYC3 Armory. Meeting minutes are available online @ www.townofhoosick.org or from the Town Clerk.

- **Executive Session- Motion** to enter into Executive Session for the purpose of discussion of the Motorcycle track and Highway issue.

MOTION TO ENTER INTO EXECUTIVE SESSION

Sheffer made the motion to enter into executive session, (time 8:46pm) Hyde seconded. All ayes carried.

MOTION TO EXIT EXECUTIVE SESSION

McAuliffe made the motion to exit executive session at 9:27PM, Hanselman seconded, all ayes carried.

Adjournment

Hyde made the motion to adjourn the regular meeting at 9:28 pm pending the signing of vouchers, Hanselman seconded, all ayes carried.

Bills Paid Abstract #8 2019 Vouchers 313-381

General A	\$ 29,404.78
General B	\$ 16,101.60
Highway DA	\$ 1,630.09
Highway DB	\$ 114,718.38
Fire Protection	\$ 350.00
Trust & Agency	\$ 10,830.42
Total:	\$ 173,035.27

Respectfully submitted,

Holli Cross
Town Clerk