

**Town of Hoosick
Regular Board Meeting
Tuesday November 12, 2019 7:00 pm**

Pledge of Allegiance

Roll Call: William Hanselman , Jerry McAuliffe, Supervisor Mark Surdam, and Eric Sheffer

Previous Meeting(s) Minutes- have been reviewed by the board and are available from the Town Clerk or www.townofhoosick.org .

Reports- Monthly Operating Statement, Abstract of Vouchers, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

Welcome/Public Comments- Open time to share thoughts, concerns, and announcements with the Board that are Town related. Please limit remarks to 3 minutes.

- **Dawn Merrills** addressed the board on the condition of Beck Road. The road is in horrible condition and Matt Beck states that the tractor trailers coming to the farm along with the snow plow are having a tough time with this.

Correspondence/Announcements

- DOT Response letter to Route 22 at the HFCS driveway request.

Town Clerk's Report

- Report for the month of October total: \$8,784.25 remitted to Supervisor: \$1,385.46
- No Facility use requests for the month of September.
- Regional training December 9th and BAS tax training December 3. Clerk's office will be closed for the morning hours as both Ginny and I will be attending.

Assessor's Report

Tony was not available for the meeting.

- **GAR Reassessment Update Project Proposal- Will discuss with Tony**
- **Tom Lemon's term has expired Assessment Review Board- This is not needed until May.**

Superintendent of Highway's Report

- **Bovie Hill Road-Closed until further notice.** Waiting on the county engineer to come and look at the road. Bill filled in the shoulder of the road and paved the piece to get ready for winter. Overnight the piece dropped 8-12 inches. Made the road a one lane road. Watched the road and overnight again had dropped another foot. The road is now closed until the county engineer reviews.
 - Emmons Road complaint - There was a culver that came apart and this was fixed.
 - Final Cornell report is done. Bill and Eric talked with Michelle. She is willing to meet with the board to go over this report. A workshop will be scheduled for December 3rd at 6pm.
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Town Historian

- Phil talked about buildings that were once here in the Town of Hoosick and what they are now.

Recreation

- **Rink Manager**- We are accepting applications for all positions for the rink but are in need of a Rink Manager to get the programing and staff started. An ad will be placed in the Eastwick for this position.
- **Rink Personnel, Leo McGuire** –has offered to stay to work on ice rink and maintain the ice for this season.

MOTION

Sheffer made the motion to approve Leo McGuire to work on the rink and maintain the ice for the season, Hanselman seconded. All ayes carried.

- Recreation report has been created with the breakdown of each department and salaries along with concession sales. This is for review and discussion to see if any of the costs can be lowered or eliminated.

Supervisor Surdam's Report

- Attended the West Hoosick & Buskirk Fire Departments public hearings for their budgets.
- Attended and helped out with the Halloween parade.
- Attended the 2020 TOH Budget public hearing.
- Continued working on the new collective bargaining agreement.
- Worked with LaBerge on submitting the Hudson River Valley Greenway Planning Grant to be used for updating our comprehensive plan.
- Prepare monthly meeting agenda.

Town Council Reports

Deputy Supervisor Sheffer- Halloween parade was a success. Thank you to all involved with the setup of this. Hoosick Rising, Joyce Brewer, local police department and fire department. Festival of Trees will be held on November 30th. CPWG update- Dept of Health and DEC are gathering information. The comment period will be ending soon. There is an email address to send comments to and can be provided upon request. For the Town of Hoosick Highway department equipment, gathered a few pictures of an emblem to be located on the non DOT trucks and equipment and have a few lettering options for lettering of the Town of Hoosick Highway department DOT trucks. Local Roads report is now finalized and will be discussed at the upcoming workshop.

Councilperson McAuliffe- nothing to report

Councilperson Hanselman-Bill was reviewing the upcoming budget and noticed the West Hoosick Fire Department and Buskirk Fire Department figures did not match the figures of what each department had sent in. This was reviewed and will be fixed before the budget is finalized.

New Business

- **Budget Transfers- Motion** to approve the November 2019 budget transfers as requested.

MOTION

Hanselman made a motion to approve budget transfers as request for November 2019, McAuliffe seconded. All ayes carried.

- **2019 Budget Modifications**

1. **Motion to approve Resolution # 53 to fund DASNY SAM Grant Recreation Project.**
2. **Motion to Approve Resolution # 54 to fund Cornell Roads Program.**

MOTION

Sheffer made the motion to approve **Resolution # 53** to fund DASNY SAM Grant Recreation Project, Hanselman seconded. All ayes carried.

MOTION

Sheffer made the motion to approve **Resolution # 54** to fund Cornell Roads Program, McAuliffe seconded. All ayes carried.

- **2020 Budget-Motion** to approve the 2020 Preliminary budget to be the Town of Hoosick adopted 2020 budget. There were two amendments that need to be made to the budget West Hoosick Fire Department budget amount needs to be corrected to \$54,905 and Buskirk Fire Department budget amount needs to be corrected to \$42,411.

MOTION

Hanselman made the motion to approve the 2020 Town of Hoosick budget with amendments to the West Hoosick Fire Department budget amount and the Buskirk Fire Department budget amount, McAuliffe seconded. All ayes carried.

- **Planning Board Member Reduction- Motion** to approve **LL# 4 of 2019, Resolution # 55** a local law providing for the reduction of the number of the members of the Town Planning Board from 7 to 5.

MOTION

Sheffer made the motion to approve **Local Law #4 of 2019, Resolution # 55** approving the reduction of the number of members of the Town Planning Board from 7 to 5, McAuliffe seconded. All ayes carried.

- **Kathy Bugbee's** term on the Housing Authority Board expired 9/30/19- **Motion** to reappoint Kathy Bugbee to Hoosick Housing Authority Board for 5 year term retroactive to October 1st 2019 and through September 30, 2024.

MOTION

Hanselman made the motion to reappoint Kathy Bugbee to Hoosick Housing Authority Board for 5 year term retroactive to October 1st 2019 and through September 30, 2024, Sheffer seconded. All ayes carried.

- **Penflex, Inc. Service Award Program 2019-2020 Service Fee Agreement- Motion** authorizing Supervisor Surdam to sign the 2019-2020 Service Fee Agreement with Penflex Inc. at a cost of \$2600 which does not include the audit package fee for program year 2019.

MOTION

McAuliffe made the motion to authorize Supervisor Surdam to sign the 2019-2020 Service Fee Agreement with Penflex Inc. at a cost of \$2600 which does not include the audit package fee for program year 2019, Hanselman seconded. All ayes carried.

- **Letter of Support for Rade Dzambic and International Sports Academy (ISA).** - Supervisor Surdam did provide the requested letter of support that was addressed to US Consulate General in Belgrade, Serbia.
- **Becoming a “Purple Heart Community”**- An email was forwarded to all the board members from Holli from Daphne Jordan regarding this program. Mark will ask Joyce Brewer and Tom McMartin if they would like to be a part of this.
- **High Meadows Farm** in East Hoosick is looking to put in a Mobile Home Trailer on the farm for his help to live in. Town Ordinance #1 of 1988 was sent to all of the board members to review along with the Town attorney. Attorney Schopf states the application fee would be \$50 and once all the required paperwork is received he would draw up the license.

MOTION

Sheffer made the motion to approve the Mobile Home Trailer on the High Meadows Farm, McAuliffe seconded. All ayes carried.

Old Business

- **On-Line Town Code**- Proposal came through. This proposal is a 3 year project that will be implemented in a 3 year span. This will incorporate a link from the town website to the general code website.
- **Planning and Zoning Boards Training Workshop and Follow-Up Recommendations from LaBerge**- Recommendations have been received from LaBerge. Attorney Schopf will review the recommendations. Some of the recommendations are that the Building Inspector receives all of the applications or one general person along with the fee. Check lists should be used to make sure everything is being reviewed.
- **Greenway Grant for updating Comprehensive Plan- Update**- The grant has been submitted.
- **Truck & Equipment Lettering**- This was discussed earlier. The law will be re-written to reflect the emblems on the non DOT trucks and equipment. The law will also state what type of lettering that will be required for the DOT trucks.
- **Updating Employee Handbook**- It is the understanding from Ginny that information that was given to her regarding updating the handbook is a little more complex. Other towns have used a service for re-writing their handbooks. This maybe what needs to happen with ours. Supervisor Surdam will inquire more on this.
- **Solar Law Update**- Attorney Schopf will do revisions to the solar law and should be ready for use by spring.
- **NYSERDA Battery Energy Storage**- Attorney Schof will put a law together for the boards to review and make necessary changes. The law could also be ready for use by spring.

For specific questions about the public water supply: Email: bpwsp@health.ny.gov, phone: 518-402-7650

For specific questions about private wells: Email: beei@health.ny.gov, phone: 518-402-7860

For specific questions about blood testing: Email: beoe@health.ny.gov, phone: 518-402-7950

In addition, The New York State Water Quality Hotline, 800-801-8092, is available, Monday-Friday 9am-8pm and Saturday 9am-3pm.

Scheduled Meetings-

Please Note- Board Openings- Hoosick Housing Authority Board (1), Assessment Review Board (1). Contact Supervisor Surdam or any Town Board Member if interested.

Zoning Board meets the First Monday of the month; **Planning Board** meets the third Monday of the month, both in the Court Room of the HAYC3 Armory. Meeting minutes are available online @ www.townofhoosick.org or from the Town Clerk.

- **Executive Session-** Entering into executive session at 8:19pm for the purpose of a tax cert proceeding and discussion of the union contract.

MOTION

Sheffer made the motion to enter into executive session, McAuliffe seconded. All ayes carried.

EXIT EXECUTIVE SESSION

McAuliffe made the motion to exit executive session at 9:21 pm, Sheffer seconded, all ayes carried.

Hanselman made the motion to adjourn the regular meeting at 9:22 pm pending the signing of vouchers, Sheffer seconded, all ayes carried.

Bills Paid Abstract #11 2019 Vouchers 476-519

General A	\$	17,036.18
General B	\$	2,931.34
Highway DB	\$	63,995.37
Capital Fund H	\$	7,437.67
Fire Protection	\$	2,300.00
Trust & Agency	\$	6,118.84
Total:	\$	99,819.40

Respectfully submitted,

Holli Cross
Town Clerk