

**Town of Hoosick
Regular Board Meeting
Monday January 14, 2019 7:00 pm**

Pledge of Allegiance

Roll Call: William Hanselman, Jerry McAuliffe, Eric Sheffer and Supervisor Mark Surdam, Jenn Hyde

Previous Meeting(s) Minutes- have been reviewed by the board and are available from the Town Clerk or www.townofhoosick.org .

Reports- Monthly Operating Statement, Abstract of Vouchers, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

Welcome/Public Comments-Open time to share thoughts, concerns, and announcements with the Board that are Town related. Please limit remarks to 3 minutes.

- No Public Comments to be heard

Correspondence/Announcements

- A huge Thank You from the Town of Hoosick to the North Hoosick Fire Dept. for a job well done in response to the train derailment with 3 loaded tankers of propane. We also need to thank all of our Town & Village firefighters who participated directly or indirectly with valuable time and assistance. Thank you to the Rensselaer County EMS and Hazmat teams for everything and to County Executive Steve McLaughlin for his response & support. We thank Troy Fire Hazmat for their quick response and assistance. We also need to thank NYS Police, Fire & DEC for all of their time, expertise and support though out this incident. Thank you to Governor Cuomo and DEC Commissioner Seggos for their immediate calls of support to the Town of Hoosick. Thank you to Pan Am Railway & Vermont Railway for the quick response, expertise and cooperatively working with all of the entities that were at the scene and for bringing this accident to a safe ending.
- Letter from Rensselaer County Clerk Frank Merola in ref to recent DMV changes and to let us know our satellite office will remain open as they monitor the situation.
- Two copies of letters from Agriculture & Markets to Agricultural Stewardship Association Inc. informing them that through the Farmland Protection Implementation Grants (FPIG), the ASA has been awarded the sum of \$658,655 to assist with the purchase of Development Rights project to permanently protect the viable agricultural lands associated with the Battle Acres Farm and \$700,265 for the Hoacre Farm.

Town Clerk's Report

- **Facilities Use Request: Facilities Use Request: Southshire Roller Derby 6/15, 7/20, 8/24, 9/21.** Need to confirm all these dates are available and a Facility Use form will have to be submitted to approve.

- **Field Trip-** HFCS 8th grade will be taking a field trip to the rink on February 15th from 10am-12pm.

MOTION TO APPROVE

Sheffer made the motion to approve the field trip to the rink on February 15th from 10am – 12pm, Hyde seconded. All ayes carried.

- Report for the month of December total: \$2,108.25 remitted to Supervisor: \$527.58

Assessor’s Report

Tony has been working on taxes that have been returned with bad addresses. Tony continues to work on exemptions. Tony is also doing research for the Pilot program for Solar and Wind.

Superintendent of Highway’s Report

- 284 agreement this is work in progress
- **Update-** Emergency Fuel Shut Off switch has been ordered and waiting for it to arrive.
- **Lettering of the Trucks** Bill wanted to clarify that some of the equipment will not have the Town Seal but will have Town of Hoosick on the doors.
- **Driver’s Licenses for Town Highway Drivers** Bill states that the licenses do not get checked every year but will start doing it every year
- **New Highway Employee** - Mike Matatt has been hired to replace an employee that quit. He has 1 year to obtain CDL.
- **Cottrell Road** - Bill states that the big holes on Cottrell road have been fixed.

Town Historian

Phil was a little under the weather and was not able to attend the meeting tonight.

- **Friends of the Bennington Battlefield-** Winter 2019 Newsletter is available through our Town web site, www.townofhoosick.org . Attached to the newsletter is the new 2019 membership form. The group is now legally incorporated and has the IRS 501(c) (3) designation.
- **Bennington Battlefield Upcoming Events-** <https://parks.ny.gov/historic-sites/12/hunting.aspx#events>

Recreation

- **Reynolds/Gilchrest Skating Rink-** The rink is now open for the skating season. Finally, ice has been made and the skate sharpener has been fixed.
- **Rink Hours**

Monday & Tuesday	4-7 Open Skating
Wednesday	3:30-5:30 Open Skating
	6-9 Skating Lessons
Thursday & Friday	4-6 Open Skating
	6:30-8:30 Open Skating
Saturday	9-Noon Skating Lessons

- 1-4 Open Skating
- 6-9 Open Skating
- Sunday** 1-5 Open Skating
- **Rink Pricing**-Student/Child/Seniors- \$2, Adult- \$3, Skate Rental- \$2, Skate Sharpening \$5.
- **Rink Rental:** Everyone \$60.00 an hour, skate rentals not included.

Supervisor Surdam’s Report

- I attended a webinar called Open Book NY to learn how to access our Annual Financial Report for multiple years through the State Comptroller’s Office web site.
- Attended the Hoosac School Yule Log celebration.
- Sat in on the monthly water contamination conference call.
- I met with Tyler Rondeau at the rink.
- Working on the TOH Emergency Plan with the County

Town Council Reports

Deputy Supervisor Sheffer- Eric attended the Hoosick Rising meeting at the Museum last week. Discussion at the meeting was that the Festival of Trees was a hit. The 501c3 is moving forward and discussion on where they are at with this. The group discussed the possibility of doing welcoming packages for new people moving into the area with local business’s information. The group would like to see the membership increase. The sign for the Town of Hoosick is ready for pick up on Friday. Eric will pick it up. The Cornell program will come up with a plan to fix the town roads. This will be for long term planning.

Councilperson Hyde-Jenn went to the chamber last week. They discussed a new water source for our area. Hyde met with the Sheriff and the new DA for the county.

Councilperson McAuliffe- Jerry helped with the Christmas baskets. This year’s theme was pajamas. They were a 120 pairs short of filling all the baskets. They put out a call for help with the pajamas and more than 120 pairs appeared to help finish the baskets. Hoosick Fire radios are still an issue. Jerry reported an issue with the tracks by Railroad Avenue a few months ago and spoke to Bruce Patire about the issue. Jerry states that in light of the issue in North Hoosick this past week he would hate to see the same issue happen near the fields where children are playing. Bruce will be meeting with State and from the railroad to see what needs to happen.

Councilperson Hanselman-Nothing

Old Business

- **SAM Grant-** Supervisor Surdam requested and received an extension to the end of January to submit plans and questionnaire
- **Woods Brook Grant-** We are waiting for the announcement of the kick off meeting.

- **Rte. 22 Rock Cut Parking Area-** Attorney Schopf updated the board and said there is nothing new on this as of yet. As far as he can find the land is still owned by Hoosac School but has not looked at the historical part of the deeds.
- **Hoosick Area Community Participation Work Group-** Comment period has ended we should be receiving organizational information soon.
- **Updating our local Sign Law-** As we started this discussion last spring we quickly realized that this was more complicated and would require much more time than originally anticipated. This will be a project for 2019. This has been tabled until next month.
- **Unsafe House Concerns-** 21169 NY 22- The neighbors are working with the owner to purchase. This property has been purchased and structure will be coming down. 21213 NY 22- This is county owed. Scott Street (Bogardus Property) an Engineer study was done and it was deemed an unsafe structure.
- **Mass Gathering review of the Law-** There is a conflict with the local law and the zoning law. Page 6 of the zoning law use of dirt bikes is only permitted in one zone and all others are not permitted. Eric and Mark state that the Land Use Law and the Local Law need to allow for the bike events to happen.
- **Changing Towns street lights to LED-** No new information this month.
- **Key Bank Issues-** Key Bank has changed the structure of our accounts. We will have to wait and see what the new charges, if any, will be.
- **GASB 75 Project-** Report expected in late January.
- **Solar & Wind Exemption Pilot Program-** Will discuss the Pilot Program and how this keeps exemption for residents and commercial would enter into this program. A penalty would be issued if no application is made with the town. Brunswick set up a commercial local which would give them a lower price per KW. A work shop has been set for January 29th at 6PM
- **LOSAP & Morgan Stanley-** The North Hoosick Fire Dept. has the 2019 package to work on and review, it should be submitted to the Town by early March. We need to begin searching investment account to replace Morgan Stanley. This will need to be completed before March 29th 2019.
- **Board Openings-** Planning Board (2), Housing Authority Board (1 maybe 2), Zoning Board (1).
- **Rensselaer County Multi-Jurisdictional Hazard Mitigation Plan-** Highway Superintendent Shiland attended the kick off meeting, Supervisor Surdam is working on the required paperwork and will attend the follow up meeting later this week.
- **NYMIR 2018 Risk Review Safety Recommendations-**
 - Review Facility Use Form. This has been tabled until next month
 - Highway Garage automatic fire detection and alarm system. We are waiting on a price
 - Annual review of our drivers motor vehicle record. This is been done.

- **DEC has been out visiting local properties in hopes of securing voluntary access to collect samples of soil and ground water for PFOA and other potential contamination. The search has now ended and the investigations are beginning.**
- **2018 PFOA follow up Blood Testing is now available NYS DOH-** Blood draw is available to everyone in the community previously tested or not. Step one of the process is to contact NYSDOH online at www.health.ny.gov/hoosick OR you can call 1-800-801-8092 Monday- Friday, 8:30-4:30. You will need to provide the names, birthdates, and contact information of your household who want to participate. You will then be mailed test orders that you will need to take to either Twin Rivers Medical on Danforth St. or Southwestern Vermont Medical Center in Bennington to have blood drawn. The test does not require fasting. There is no cost to you for this blood test. **January Update- The opportunity for Blood testing has now been extended to April, there will be no additional extensions for this round of testing.**
- **PFOA related contact information;** If community members have any questions, Department of Health staff can be reached between 8:30 am and 4:30 pm at these numbers: *For specific questions about potential health effects:*
Email: btsa@health.ny.gov, phone: 518-402-7800

For specific questions about the public water supply: Email: bpwsp@health.ny.gov, phone: 518-402-7650

For specific questions about private wells: Email: beei@health.ny.gov, phone: 518-402-7860

For specific questions about blood testing: Email: beoe@health.ny.gov, phone: 518-402-7950

In addition, The New York State Water Quality Hotline, [800-801-8092](tel:800-801-8092), is available, Monday-Friday 9am-8pm and Saturday 9am-3pm.

New Business

- **Budget Transfers- Budget transfers on separate page.**
 - **MOTION TO APPROVE**
Sheffer made the motion to approve **Resolution #41** budget transfers as presented Hyde seconded. All ayes carried.
- **Ag & Markets Letter-** Dog control Animal Safe-Home and Rehab failed an inspection on December 14th 2018. Re-inspection will occur within 30 days.
- **Route 7 Highway Improvement Suggestion-** An email was received concerning the straight away in front of Lumber Jacks being a passing zone. This would have to be done through the State and not the town. The only thing the town can do is send a letter.
- **HAYC3 Letter dated January 2nd-** Rick Tinkham is present at the meeting and is available for questions or comments. There is no immediate treat of the tenancy for the Town of Hoosick.

- **Resolution #40 to Adopt Local Law #1 of 2019 entitled “The Complete Land Use Law with Amendments”.**
 - **MOTION TO APPROVE**
Sheffer made the motion to Adopt Local Law #1 of 2019 entitled “The Complete Land Use Law with Amendments”. Hyde seconded. All ayes carried.

- **Pool Project Bond Anticipation Note (BAN)** - In the coming weeks we will be making the \$100,000 payment plus interest that we budgeted for and renewing the original pool project BAN. We are working with Michael Logan who is a Bond Attorney from Hodgson Ross LLP to issue BAN on remaining balance of \$130,000. We will also be issue a second Bond Anticipation Note for Phase 2 which was the bath house project for \$300,000. **Motion** to allow Supervisor Surdam to issue the Bond Anticipation Notes to Bank of Greene County who is the lowest interest rate bidder and sign all applicable paperwork on behalf of the Town of Hoosick.
 - **MOTION TO APPROVE**
Sheffer made the motion to allow Supervisor Surdam to issue the Bond Anticipation Notes to Bank of Greene County who is the lowest interest rate bidder and sign all applicable paperwork on behalf of the Town of Hoosick. McAuliffe seconded. All ayes carried.

- **Pollution renewal insurance policy from Marshall & Sterling-** This is the policy that protects against one of your fuel tanks leaking and polluting surrounding property. **Motion** to approve renewal @ \$369.
 - **MOTION TO APPROVE**
Sheffer made the motion to renew insurance Pollution Policy with Marshall & Sterling . McAuliffe seconded. All ayes carried.

- **Updating our Town of Hoosick Employee Handbook-**Supervisor Surdam will have Ginny Blinstrub work on updating the Town of Hoosick Employee Handbook.
- **Rensselaer Plateau-** Supervisor Surdam wanted to mention that we are a part of th Rensselaer Plateau.
- **TOH Park & Recreation Improvement Project- Motion** to work with CHA Engineering on this project at an estimated total project cost of \$77,500 and to authorize Supervisor Surdam to sign the Agreement for Professional Services with CHA.
 - **MOTION TO APPROVE**
Motion to approve has been tabled to due to the quoted price was too high. Supervisor Surdam to follow up with CHA.
- **Court Audit-**The Board has scheduled to audit the court’s books on Wednesday, January 16th at 6pm.
- **Town Clerk Audit-** Following the Court Audit the Town Clerk’s books will also be audited by the board.
- **January Planning Board Meeting Change-** Due to the observance of Martin Luther King Jr. day the Planning Board meeting will be Tuesday January 22nd at 7pm.
- **Jake Ashby-**January 24, 2019 from -5 Jake will be in the Armory for Mobile hours.
- **Executive Session- Motion** to enter into Executive Session for the purpose of discussing legal issues surrounding lease for municipal offices.
 - **MOTION TO ENTER IN TO EXECUTIVE SESSION (8:32 PM)**

Hyde made the motion to enter into executive session for the purpose of discussing legal issues surrounding lease for municipal offices, Sheffer seconded. All ayes carried.

➤ **MOTION TO EXIT EXECUTIVE SESSION (9:19 PM)**

Hyde made the motion to exit executive session, Sheffer seconded. All ayes carried.

- **Decision-** Eric made the motion to authorize Jonathan, Town Attorney to amend the lease agreement with HAYC3 in regard to utilities, termination and right of first refusal option along with a reformat of the lease's content to the approval and satisfaction of our town attorney. Hyde seconded. All ayes carried

Scheduled Meetings-

Zoning Board meets the First Monday of the month; **Planning Board** meets the third Monday of the month, both in the Court Room of the HAYC3 Armory. Meeting minutes are available online @ www.townofhoosick.org or from the Town Clerk.

Adjournment

McAuliffe made the motion to adjourn the regular meeting at 9:21 pm pending the signing of vouchers, Hanselman seconded, all ayes carried.

Bills Paid Abstract #1 Vouchers 622-663 and 2019 1-7

General A	\$ 135,209.26
General B	\$ 3,816.54
Highway DA	\$ 928.55
Highway DB	\$ 36,329.15
Capital Fund H	\$ 130,000.00
Trust & Agency	\$ 8,332.06
Total:	\$ 314,615.56

Respectfully submitted,

Holli Cross
Town Clerk