

**Agenda**  
**Town Of Hoosick Regular Meeting**  
**May 11<sup>th</sup> 2020**

*Our Town Board meeting is not open to the public due to Pause New York. The meeting can be seen live via the internet at Zoom.com Meeting ID 840-3847-6160 Password 028944 or the Hoosick New York Facebook Page, note there is a Facebook link through the Town of Hoosick Web- Site [www.townofhoosick.org](http://www.townofhoosick.org) .*

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Roll Call**

- **Previous Meeting(s) Minutes-** have been reviewed by the board and are available from the Town Clerk or [www.townofhoosick.org](http://www.townofhoosick.org) .
- **Reports-** Monthly Operating Statement, Abstract of Vouchers, List of Monthly Checks Issued, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

**IV. Welcome/Public Comments-** We will monitor comments through the Zoom Meeting and Facebook Live chats and will respond periodically throughout the meeting.

**V. COVID-19 Review, effects and discussion.**

- **Discussion-**
- NYS Coronavirus hotline: 888-364-3065
- NYS Coronavirus emotional support hotline: 844-863-9314
- NYS Coronavirus website: <https://coronavirus.health.ny.gov>

**Basic Precautions:**

- Practice Social Distancing.... Avoiding close contact with people who are sick.
- Avoiding touching your eyes, nose, and mouth.
- Staying home when you are sick.
- Covering your coughs or sneezes with a tissue, then throw the tissue in the trash.
- Cleaning and disinfecting frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Constantly practicing good hand hygiene.

**VI. Correspondence/Announcements-**

- **Rensselaer County Dept. of Health** will be sponsoring a **Rabies Clinic** here in the Armory on June 18<sup>th</sup> from 5-7pm. **Postponed**
- **Community Participation Work Group (CPWG)** is opening a recruitment period for CPWG membership for its second year as it continues to engage community input on remediation of PFOA contamination sites and the study of alternative water supply options. The full press release can be found at [www.townofhoosick.org](http://www.townofhoosick.org) .
- **CPWG is seeking volunteers to participate in Health Study Community Assistance Panel.** Call Toll Free 1-833-732-7697, Email [PFAS@albany.edu](mailto:PFAS@albany.edu) , Website [www.albany.edu/sph/pfas](http://www.albany.edu/sph/pfas) .
- **CPWG meeting** scheduled for May 27<sup>th</sup> 6pm webinar type meeting. If interested contact Supervisor Surdam or Deputy Supervisor Sheffer for information.

**VII. Town Clerk's Report**

- **Monthly Report**
- **Dog Issues- Reminder License & Shots are Required by law- Discussion**
- **Summer Camp Application review- Discussion**
- **NYSLRS Time Verification- Motion**
- **Returned Check-** Update from Chief Ashe that the check was not covered an arrest is pending.
- **Memorial Day Parade- Discussion**

**VIII. Assessor's Report**

**IX. Superintendent of Highway's Report**

- **Bovie Hill Road- Update**
- **2011 F550 Repair Cost Issue-** Still waiting on needed information.
- **NYS Executive Order for Employee Reduction-** We returned to full staff April 27<sup>th</sup>.

**X. Town Historian**

- **Phil Leonard-** Phil is viewing the meeting via Zoom.

**XI. Recreation**

- **Are we going to open the pool & summer day camp? Discussion Note-** The American Red Cross has created extensions and provisional certifications for the courses required to run a pool. However these extensions and provisional certifications have not yet been accepted by the NYS Health Dept. We are expecting a decision by Friday.
- **Swimming Lessons-** At present, swim lessons violate social distancing; there has not yet been a method developed to be able to teach swimming lessons without violating social distancing.

- **Pool & Summer Camp Pricing- Motion** to keep all pricing at the 2019 levels if we open.
- **Pool & Summer Camp Staff pay scale- Motion** to keep all staff pay at the 2019 levels if we open with the exception of raising minimum wage as required by law.
- **Pool & Summer Camp Staff Appointments-**

**Summer Camp Assistant Director-** Jillian Maser

**Summer Camp Health Director off Site-** William Gaillard

**Summer Camp Assistant Health Director on Site-** Ayla Senecal

**Summer Camp Councilors-** Noreen McAuliffe, Nora Kipp, Guy Milliman, Abigail Philpott, Kelly Pine, Ayla Senecal, Maxwell Kipp, Olivia Schneider.

**Pool Assistant Manager & WSI Coordinator -** Ireland Ward

**Lifeguards-** Allison Perry, Amy Perry, Megan Perry, Zoe Becker, Amber MacNeil, Gabriella St. Hilaire.

**Pool Concession-** Supervisor Sydney Stowell, Rosabell Plusch, Aidan Breese, Ally Hoag, Zoe Gress, Emily Gardner.

**Certified Pool Operator (CPO)-** Mark Surdam

## **XII. Supervisor Surdam's Report-**

- I have attended on average 2 County meeting a week via Zoom, watched as many updates from Governor Cuomo and County Executive McLaughlin as I had time for in an effort to stay informed on the CIVID-19 emergency health issue.
- I have prepared and shared minutes from the County meeting with the Town Board.
- Renewed the Town Emergency Declaration for the COVID-19 Health Emergency.
- Submitted the required applications to Rensselaer County Health Dept. for the 2020 pool and summer camp season.
- Held Emergency Zoom Meeting in ref to the Eagle Bridge Road Motorcycle Track, one with the Town Board, Code Enforcement Officer and Town Attorney and then a 2<sup>nd</sup> with just the Town Board and our Attorney.
- I participated in the CPWG Zoom Meeting.
- Deputy Supervisor Sheffer and I met with the Motorcycle Track property owners.
- Attended the FEMA Flood Risk Study for Rensselaer County kick off meeting via Zoom webinar.
- Attended the Capital District Regional Planning Commission (CDRPC) Zoom webinar titled "That's not what I thought I approved" in ref to signs and sites planning.
- Met with BAS in ref to WiFi issue for holding Zoom meetings.
- Prepared meeting agenda & resolutions for Town Board meeting.

## **XIII. Town Council Reports**

**Deputy Supervisor Sheffer-**

- **Hoosick Rising- Update**
- **CPWG- Update**

**Councilperson McAuliffe-**

- **Becoming a “Purple Heart Community”-** The official proclamation will be rescheduled.

**Councilperson Hanselman-**

**Councilperson Houghton-**

- **Employee Handbook Project update**

**XIV. New Business**

- **2020 Budget Modification- Resolution # \_\_\_\_\_ of 2020** to establish an H Fund budget line for the Bovie Hill Road Repair Project and to transfer \$20,000 from B Fund Balance to begin paying invoices for the project. **Motion**
- **Zoning Board Appointment- Motion** to re-appoint Andy Betit to the Zoning Board for a 5 year term which will expire April 30, 2025.
- **Executive Order #2 of 2020-** Extending the previously Declared Disaster Emergency within the Town of Hoosick on April 18, 2020 until May 18, 2020 was signed by Supervisor Surdam on April 18, 2020.
- **NYMIR Inspection Report- Discussion**
- **NYSLRS Standard Workday- Resolution # \_\_\_\_\_ of 2020** approving the Standard Workday as required by the New York State Local Retirement System.
- **May 7<sup>th</sup> Emergency Meeting-** The meeting was called to enter into Executive Session to again review legal options pertaining to the ongoing complaints from neighbors that the Eagle Bridge Road Motorcycle Track is not just personal use but is a commercial operation. Because questions had recently come up from Town Board members in ref to the Bovie Hill Road project and in an effort to be prepared for the monthly meeting the Engineer was asked to join us before we went into Executive Session. There were no decisions made in ref to the Bovie Hill Rd Project. After additional review of the TOH Land Use Law and discussion the Town Board did ask our Town Attorney to prepare a resolution asking the Zoning Board to review and make a determination if the current use of the Eagle Bridge Road Motorcycle Track is commercial or personal. It was also decided to have the Town Attorney prepare a Legal Brief of the facts and timeline that the Town Board has been reviewing and discussing to be delivered to the ZBA for their consideration.
- **Eagle Bridge Rd. Motorcycle Track- Resolution # \_\_\_\_\_ of 2020** to refer this issue to the Town of Hoosick Zoning Board for review. **Motion**
- **NYMIR Insurance as Presented by Matt Cronin, CLCS of Marshall & Sterling, Inc.- Motion** to accept proposal as presented with the Statement of Values and the Insurance Valuation Report of Tangible Property Assets prepared by CBIZ Valuation Group, LLC and to Authorize Supervisor Surdam to sign the proposal.

- **Collective Bargaining Agreement between Town of Hoosick and Teamsters Local 294-Motion** authorizing Supervisor Surdam to sign the agreement that shall be in effect retroactive to January 1, 2020 to December 31, 2022.
- **FEMA Rensselaer County Flood Risk Project-** Project Kick off Meeting was held via Zoom Conference on May 4<sup>th</sup>. Leading up to the project in Hoosick FEMA has reviewed the 2016 Partial Countywide Study that did include 20 miles of the Hoosic River, 3.1 miles of Woods Brook, 5.4 miles of tribs to the Little Hoosic River, and the 2019 Hoosick Falls Levee Discovery Study. The scope of the new detailed study in our area is the Hoosic River/Little Hoosic River Watershed which will include 34.3 miles of the Hoosic River and 16.2 miles of the Little Hoosic River along with Otter Creek, Sunkauissia Creek, Couch Hollow, Tomhannock Creek, Babcock Lake, and Taconic Lake. From now through October 2021 FEMA will be working on Data Development with the next scheduled Flood Risk Review Meeting to be held in December 2021.
- **HAYC3 Lease expires at the end of the year- Discussion**

## **XV. Old Business**

- **On-Line Town Code-** Project has been delayed due to Pause NY.
- **Greenway Grant Application for Updating the TOH Comprehensive Plan-** We received an email on May 5<sup>th</sup> stating that due to the State Budget Crisis the State funded grants such as this are suspended.
- **Planning and Zoning Boards Training Workshop and Follow-Up Recommendations from LaBerge-** This was tied into updating the Comprehensive Plan which we had planned to lead into updating the Land Use Law, we will need to re-evaluate.
- **SAM Grant- Update-** Nothing new to report.
- **2020 Census- Discussion**
- **Hemp Plant Odor Complaint-** No response to the letter that was mailed & posted at the property- **Discussion**

**Executive Session- Motion to enter Executive Session to discuss a Grievance that has been filed.**

**Scheduled Meetings- Zoning Board** meets the First Monday of the month; **Planning Board** meets the third Monday of the month. These meetings are held at 7pm in the Court Room of the HAYC3 Armory. Meeting minutes are available online @ [www.townofhoosick.org](http://www.townofhoosick.org) or from the Town Clerk.

**Adjournment pending the signing of Vouchers-**