

**Town of Hoosick
Regular Board Meeting
Monday June 8, 2020 7:00 pm**

Pledge of Allegiance

Roll Call: William Hanselman, Jerry McAuliffe, Supervisor Mark Surdam, Eric Sheffer, and Jackie Houghton

Previous Meeting(s) Minutes- have been reviewed by the board and are available from the Town Clerk or www.townofhoosick.org .

Reports- Monthly Operating Statement, Abstract of Vouchers, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

Welcome/Public Comments- Open time to share thoughts, concerns, and announcements with the Board that are Town related. Please limit remarks to 3 minutes.

- **We answered public questions at the end of the meeting.**
- **Ashly young-**she would like to put a Park Model RV on her grandparents land for up to 2 years. She is basically staying there to take care of the both of them. Brittany McAndrew from Upstate Tiny Homes was present to answer the questions that the board had about the Park Model RV. The board is looking for more information that Brittany and Ashly need to provide before the board will make a decision on approval.
- **Joyce Brewer-**wanted to mention there is a pod cast in conjunction with WAMC “Who is the Real Natty Bumpo?” This can be found on the museum’s facebook page.

COVID-19 Review, effects and discussion

- **Discussion-**
- NYS Coronavirus hotline: 888-364-3065
- NYS Coronavirus emotional support hotline: 844-863-9314
- NYS Coronavirus website: <https://coronavirus.health.ny.gov>

Basic Precautions

- Practice Social Distancing.... Avoiding close contact with people who are sick.
- Avoiding touching your eyes, nose, and mouth.
- Staying home when you are sick.
- Covering your coughs or sneezes with a tissue, then throw the tissue in the trash.
- Cleaning and disinfecting frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Constantly practicing good hand hygiene.

Correspondence/Announcements -

- **Johnson Hill Road Complaint-** A resident of Johnson Hill Road is concerned about the traffic speed and tractor trailers using the road as a shortcut.

Town Clerk's Report

- Report for the month of April total: \$1,391.50 remitted to Supervisor: \$592.81
- **Facilities Use Request- Upstate Athletics Travel Baseball**

MOTION TO APPROVE

Sheffer made the motion to approve the use of the Athletic Fields for July and August for Upstate Athletics Travel Baseball. Houghton Seconded.

- **Returned Check-** Update from Chief Ashe that the check was covered in full with penalties at Rensselaer County.
- **Mail Machine-** We received information on a mail machine for the Town instead of reimbursement for postage. Supervisor Surdam will check with the Village to see what setup they have and let everyone know. Postage cost over the 3 years for the Town office's has been \$4,975.50 (estimate)
- **New Records Retention Schedule-** The new records retention schedule will become effective on August 1st. Attorney Schopf states that this will be better for record retention.

Assessor's Report

- Tony was present via zoom at the meeting. We received the NYS Tax Equalization Rate Notice for 2020-which is at 100%.

Superintendent of Highway's Report

- **Bovie Hill Road-** Bill contacted Warren Fane. They can start the project within 3-4 days after being notified. The project can be broken down into phases. Which is the way they are on the engineer report? Phase I would be the earth work, moving the dirt to prepare for the culvert to be put in. Phase II would be the reconstruction of the road.
- **2011 F-550 Repair Cost Issue-**After discussion with the board it was decided to take the trade in allowance towards the purchase of the truck that is being purchased with Carmody Ford. The truck that is being purchased is an F-350 which will have similar aspects as the F-550.

MOTION

Motion was made by Houghton to do the trade allowance towards the new F-350. Hanselman seconded.

- **Town Hwy Employee retiring effective June 26th 2020.**

Town Historian

- Phil was having trouble getting into the meeting. The wrong ID and passcode was provided and once he received the correct one Phil was able to log on from home for the meeting via Zoom. Phil mentioned that there have been renovations done to the museum and the Gramma Moses room floor and ceiling has been completed. There has been no time frame on the reopening of the museum.

Recreation

- **Are we going to open the pool & summer day camp?** After a long discussion about the guidelines that were talked about with the American Red Cross and the staff, the town pool will open with the CDC guidelines in place and a written plan from both Kim and Ashley. Tentatively the date will be June 27th. Summer day camp will open July 6th with 15 kids at this point until we get better guidance from the state and CDC. This could increase as the weeks evolve. Pricing for the pool will be the same as last year for residents and any non-resident will be double the price as last year.
- **Swimming Lessons-** Swimming lessons will not be happening this year.
- **Additional Pool & Summer Camp Staff Appointments-** Camp Counselor Andrew Stevens and Lifeguard Phoebe Thomson.

MOTION

Houghton approved the appointments of Camp Counselor Andrew Stevens and Lifeguard Phoebe Thomson. Hanselman seconded. All ayes carried.

Supervisor Surdam's Report

- I attended multiple County Zoom meetings with County Executive McLaughlin along with other County Mayors and Town Supervisors.
- Held a pool and summer camp staff meeting.
- Set up a Zoom ZBA meeting.
- Held an emergency meeting to continue the discussion for repairing Bovie Hill Rd.
- Worked with BAS to upgrade the WiFi in the Armory.

Town Council Reports

Deputy Supervisor Sheffer- CPWG had a quick meeting this past month. CPWG will hold a regular meeting in July.

Councilperson McAuliffe- Joyce was looking to purchase the Purple Heart signs for the Town. They are \$400 each. Joyce would like to get them on order and have them before August.

MOTION

McAuliffe made the motion to approve the signs to be bought for the Purple Heart Community. Sheffer seconded. All ayes carried.

Councilperson Hanselman- Still trying to get ahold of the vendor that Riley Rink used to put the turf on the racks for now. Was not able to reach him as of yet.

Councilperson Houghton-The employee handbook project will be finalized on June 15th. Has a meeting with Tony to finish this up.

New Business

- **2020 Inner Budget Transfer- Motion** to transfer \$500 from A1910.4 to A1660.4 as requested.
- **Ashly Young-** Request to park RV on grandparent's property at 88 Young's Rd for extended period of time. This was discussed in the Public Comment section
- **Thomas Brown-** Request to place a camper at 24 Spicer Rd for an extended period of time should he decide to purchase the property. This is a similar situation as Ashly. The board is looking for more information on what the plan would be.

- **Executive Order #3 of 2020-** Extending the previously Declared Disaster Emergency within the Town of Hoosick on May 18, 2020 until June 18, 2020 was signed by Supervisor Surdam on May 18, 2020. This will be extended for a little while longer. Attorney Schopf suggested extending it as long as the Governor extends it for the state.

Old Business

- **On-Line Town Code-** Project has been delayed due to Pause NY. We are still moving forward with gathering the information required.
- **Greenway Grant Application for Updating the TOH Comprehensive Plan-** there was a grant that was going to help with the cost of updating the Comprehensive Plan but the town was notified that the money will not be available now. The board was asked about moving forward without the grant and approves the money that it would cost to do this.

MOTION

Sheffer made the motion to approve moving forward with the Comprehensive Plan and the paying the full amount without the grant. Houghton seconded. All ayes carried.

- **Planning and Zoning Boards Training Workshop and Follow-Up Recommendations from LaBerge-** This was tied into updating the Comprehensive Plan which we had planned to lead into updating the Land Use Law, we will need to re-evaluate.
- **SAM Grant- Update-** Nothing new to report.
- **2020 Census-** The Hoosick Response Rate is at 54.3% which is behind the County Rate of 57.8% and the NYS Rate of 55.6%. **We are approx 10 weeks away from Census Data collectors going door to door to homes where there has been no response. Discussion**
- **Hemp Plant Odor Complaint-** No response to the letter that was mailed & posted at the property- It appears that there has been only one person at the plant and there has been no concern at this point.

For specific questions about the public water supply: Email: bpwsp@health.ny.gov, phone: 518-402-7650

For specific questions about private wells: Email: bee@health.ny.gov, phone: 518-402-7860

For specific questions about blood testing: Email: beoe@health.ny.gov, phone: 518-402-7950

In addition, The New York State Water Quality Hotline, [800-801-8092](tel:800-801-8092), is available, Monday-Friday 9am-8pm and Saturday 9am-3pm.

Scheduled Meetings-

Scheduled Meetings- Zoning Board meets the First Monday of the month; Planning Board meets the third Monday of the month. These meetings are held at 7pm in the Court Room of the HAYC3 Armory. **This month the Planning Board meeting and the Zoning Board meeting will be held via ZOOM just as the regular monthly meeting was held.** Meeting minutes are available online @ www.townofhoosick.org or from the Town Clerk.

- **Executive Session- None required**

Adjournment

Hanselman made the motion to adjourn the regular meeting at 9:19 pm pending the signing of vouchers, McAuliffe seconded, all ayes carried.

Bills Paid Abstract #6 2020 Vouchers 193-232

General A	\$	49,017.16
General B	\$	2,590.58
Highway DA	\$	122.69
Highway DB	\$	25,373.56
Fire Protection	\$	-----
Trust & Agency	\$	750.26
Total:	\$	89,021.75

Respectfully submitted,

Holli Cross
Town Clerk