

**Town of Hoosick
Regular Board Meeting
Monday April 13, 2020 7:00 pm**

Pledge of Allegiance

Roll Call: William Hanselman , Jerry McAuliffe, Supervisor Mark Surdam, Eric Sheffer, and Jackie Houghton

Previous Meeting(s) Minutes- have been reviewed by the board and are available from the Town Clerk or www.townofhoosick.org .

Reports- Monthly Operating Statement, Abstract of Vouchers, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

Welcome/Public Comments- Open time to share thoughts, concerns, and announcements with the Board that are Town related. Please limit remarks to 3 minutes.

- **We answered public questions throughout the meeting as they came in.**

COVID-19 Review, effects and discussion

- **Discussion-**
- NYS Coronavirus hotline: 888-364-3065
- NYS Coronavirus emotional support hotline: 844-863-9314
- NYS Coronavirus website: <https://coronavirus.health.ny.gov>

Basic Precautions

- Practice Social Distancing.... Avoiding close contact with people who are sick.
- Avoiding touching your eyes, nose, and mouth.
- Staying home when you are sick.
- Covering your coughs or sneezes with a tissue, then throw the tissue in the trash.
- Cleaning and disinfecting frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Constantly practicing good hand hygiene.

Correspondence/Announcements - Call ahead to confirm events listed below have not been canceled

- **Electronics Recycling Event-** Sponsored by The Rensselaer County Legislature and The Environmental Management Council is scheduled for Saturday April 25th @ the Rensselaer County Office Building Parking Lot 1600 7th Ave in Troy. To see the list of Acceptable and Non-Acceptable Items please look for the flyer on the Town Web Site www.townofhoosick.org . Please call ProTek Recycling @ 518-874-1001 with any additional questions
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- **Rensselaer County Department of Health** will be sponsoring a **Rabies Clinic** here in the Armory on June 18th from 5-7pm.
- **Community Participation Work Group (CPWG)** is opening a recruitment period for CPWG membership for its second year as it continues to engage community input on remediation of PFOA contamination sites and the study of alternative water supply options. The full press release can be found at www.townofhoosick.org .
- **CPWG is seeking volunteers to participate in Health Study Community Assistance Panel.** Call Toll Free 1-833-732-7697, Email PFAS@albany.edu , Website www.albany.edu/sph/pfas .
- **CPWG meeting** scheduled for April 22nd at HFSC may be changed to a webinar type meeting. If interested contact Supervisor Surdam or Deputy Supervisor Sheffer for information.
- **Advanced First Aid CPR and AED Training-** Rensselaer County Department of Health is offering classes May 19th or June 16th from 9am to 5pm or May 12th & 13th or June 9th & 10th from 6pm to 10pm at a cost of \$90 per person to be held at the Rensselaer County Health Department in Troy. For additional information please contact the Rensselaer County Health Department.

Town Clerk's Report

- Report for the month of February total: \$509.00 remitted to Supervisor: \$370.26
- Summer Camp Application was sent to all board members for review. This is work in progress and will be further discussed at a workshop.
- No Facility use requests
- NYSLRS- Time Verification for days worked-A new resolution needs to be produced and approved at the next board meeting.

Assessor's Report

- Continuing data collection, changing values and exemptions in preparation for the May 1st tentative roll.
- Ongoing phone conversations with Dave Elliot, Bill Film, and Jonathan Schopf to start Pilot negotiations with Enlighten Solar Power.

Superintendent of Highway's Report

- **Bovie Hill Road-** to approve Supervisor Surdam signing the Professional Services Agreement with Maser Consulting for a sum not to exceed \$18,500 to assist us in the bid package preparation for the needed road repair. We are working with Wayne Bonesteel PE from Maser Consulting.

MOTION

Sheffer made the motion to approve Supervisor Surdam to sign the Professional Services Agreement with Maser Consulting for a sum not to exceed \$18,500 to assist us in the bid package preparation for the needed road repair. We are working with Wayne Bonesteel PE from Maser Consulting. Houghton seconded. All ayes carried.

- **2011 F550 Repair Cost Issue-** This will be tabled until May. We are still waiting on information to know whether to replace or repair this truck. Due to the COVID-19 we were not able to get the appropriate information for this meeting.

- **NYS Executive Order for Employee Reduction** – Bill stated that he had been working 2 guys per day and cleaning on Wednesdays. As of the coming week he will be switching back to 4 guys 2 days (Monday and Tuesday) cleaning on Wednesday and 4 guys on Thursday and Friday. 8 hours per day. He is one guy down as he will be gone for 30 days on military duty.
- **Beck Road**-There was a question on Beck Road when this would be worked on. Question was asked if logging was done and that this road will not be worked on until the logging is complete.

Additional funding may need to be needed for fixing of Beck Road and Beck Road. This will be reviewed.

- **Shared Services Agreement w/ NYSDOT**- The Shared Service Agreement has been signed and runs through March 2nd 2024.
- **645 Wilson Hill Road**-The pole that was placed on this property is not an issue and Verizon is within their means of placement.
- **Bovie Hill Issue**-Lucas Baker is not able to access the fields that are on Bovie Hill need where the road is closed. Bill Shiland states that the road is closed and that is the way it will remain until it is repaired. Bill Hanselman and Mark asked if the guiderail could come down and if Lucas would have enough room to get his tractor through to hay the fields. Bill Hanselman will speak with Lucas regarding this and let everyone know.

Town Historian

- Phil was available for the meeting this evening via Zoom.

Recreation

- **American Red Cross Lifeguard Training Class**- The local class that was scheduled for this week has been canceled due to COVID-19. We will look for an opportunity to reschedule if/when possible.

Supervisor Surdam's Report

- I have been very active in trying to keep up with the COVID-19 Health Emergency Updates at the State and County level including attending via Zoom a number of County informational meetings.
- We converted a scheduled Recreation Workshop into an Emergency Meeting to discuss the COVID-19 Health Emergency and the needed repairs on Bovie Hill Rd.I did meet with Janet Davendonis & Kim Brownell as we convert Management responsibilities at the Community Pool.
- A huge Thank You to Ken Lorenz who has been assisting me in setting up the Zoom & Facebook Live meeting and to everyone who helped out in our two practice runs.
- Eric & I met to review the Town's Insurance Policy.
- Worked on the Agenda, emails and overall meeting prep.
- Went with the Code Enforcement Officer twice to the motor cross track on Eagle Bridge Road.
- Thank You to Rensselaer County Executive Steve McLaughlin and Public Health Director Mary Fran Wachunas for the daily 4pm Facebook Live info sessions. To HF Police Chief Bob Ashe who has been delivering hand sanitizer and facemasks and to Rich Christ who delivered the

orange garbage bags I had requested to my home at 8pm on night last week. The County has been very informative and responsive throughout this Health Emergency I am grateful for the communication and the assistance.

From our April 8th County Meeting

- The County program, Meals on Wheels Program is looking for Volunteers. Volunteers will receive all needed PPE. If interested call Rich Christ @ 518-270-2730.
- The Meals on Wheels Program delivers lunches 6 days a week. They have expanded the program to include anyone over 60 years old. If you know of anyone who would like to sign up for the program they need to call 518-270-2730.
- The daily County Facebook Live 4pm program with Steve and Mary Fran will continue for the foreseeable future.
- Talked some in ref to Wi-Fi connectivity issues. I spoke with Mayor Allen after the meeting and he will follow up with Pat Daily to see what the issues are here so maybe we can work together to offer Wi-Fi locations within our Community.
- Continue to stress social Distancing.
- There has been a request for orange garbage bags that we can distribute for Road Warriors who have been picking up trash on the side of our roads. Rich Christ has indicated to me that he has a line on getting some boxes for us. I will get them to Bill as soon as we get them.
- There was a recommendation for setting up a Government Account through Amazon. I will look into that.
- Rensselaer County Health & Human Services Facebook Page has a flyer with information on a Naloxone Delivery Program. Anyone who is using Naloxone to assist with a drug issue can text the word "Narcon" to 21000 to arrange for curbside delivery.

Town Council Reports

Deputy Supervisor Sheffer- CPWG meeting was held last month. There will be an open meeting again this coming month. Insurance is all set and will have everything all set for the next meeting. Hoosick Rising is on pause right now while the COVID-19 is still spreading. Meetings will resume once this has passed.

Councilperson McAuliffe- Purple Heart meetings have been put on hold until after the pandemic has passed. We still need to make sure that all of the veterans that received purple hearts from the Town of Hoosick are accounted for. Please make sure to get ahold of Joyce Brewer or one of the board members to have added to the list.

Councilperson Hanselman-The turf is at the rink and is on the floor. Need to rent a forklift to get them on the racks. The plan is to use the same vendor to lay the turf as Riley Rink does in Manchester. He has his own equipment to move the rolls as needed. Hanselman is concerned about the rain that came in and what the grounds look like over at the rink so that it does not ruin the turf with the collection of the rain with the poor drainage over by the rink.

Councilperson Houghton-The employee handbook project has been put on hold for now until released.

New Business

- **Budget Transfers- Motion to approve Budget Transfers for \$400.**
MOTION
Hanselman made the motion to approve the Budget Transfers as presented. McAuliffe seconded. All ayes carried.
- **2020 Budget Modification-** Approve \$2995.00 for the purchase of the required Accounting Software upgrade for Bookkeeper and Payroll Clerk. **Resolution #44**
MOTION
Sheffer made the motion to approve Resolution #44 for the purchase of the required Accounting Software upgrade for the Bookkeeper and Payroll Clerk in the amount of \$2995. Hanselman seconded. All ayes carried.
- **Assessment Review Board Appointment- Motion to Appoint Chris Wood** to the Assessment Review Board for 5 year term that will expire September 30th 2024.
MOTION
McAuliffe made the motion to Appoint Chris Wood to the Assessment Review Board for a 5 year term that expires September 30th 2024. Sheffer seconded. All ayes carried.
- **March 18th Emergency Meeting-** This meeting was scheduled as a Recreation Workshop but was changed and Noticed as a Emergency Meeting to discuss the COVID-19 Emergency with Town, Mayor Allen, HFCS Superintendent Pat Daily, HF Police Chief Ashe, Marianne Zwicklbauer and Rick Tinkham representing Hoosick Rising and HAYC3. It was mentioned that Mayor Allen and Supervisor Surdam both issued Executive Orders declaring State of Emergency for the Village and the Town. After the COVID-19 Discussion the Town Board remained to discuss Bovie Hill Road and the highway staff reduction based on Governor Cuomo's Executive Order.
- **Bad Check Received for Tax Payment-** Has been turned over to HF Police Chief Ashe for follow up.
- **Annual Penflex Service Award Program Data Package- Motion** to approve the Data Package as submitted from the North Hoosick Fire Dept. and to Authorize Supervisor Surdam to sign the 2019 Sponsor Authorization Form. **Discussion**
- **BCN Phone Service Renewal Agreement- Motion** to Authorize Supervisor Surdam to sign One Year Agreement. **Discussion**
- **Eagle Bridge Rd. Motorcycle Track-** Mark has received numerous complaints that there is activity going on at the Track. Mark along with Fran went up to the track to see what was going on and upon their arrival there was 15 vehicles and about 20-30 motorcycles present. The owners were not there it was their son that was present. Mark reminded them that there was to be no social gatherings of more than 10 people and that they were in violation of the Executive order of the Governor. Attorney Schopf reminded Mark that there was to be no social gathering at all per the Executive order from the Governor. Supervisor Surdam states that this track is not listed as a commercial track and that technically per our Land Use there is no violation in place at this point. The owner's son did state that they would be hiring an attorney regarding this.

Old Business

- **On-Line Town Code-** Will send in old laws to get these up and on line for people to review.
- **Planning and Zoning Boards Training Workshop and Follow-Up Recommendations from LaBerge-** We are waiting on the Zoning Board response before we move forward with proposing changes.

- **SAM Grant-** Nothing new right now on this.
- **2020 Census-** It is quick and each to do online. Takes 10 minutes or less to complete.
- **Hemp Plant Odor Complaint-** Photos have been sent via email to Attorney Schopf. Attorney Schopf was asked to send a letter to the facility (cease and desist order) It was promised to the board that when the complaint came in the last time that they would keep the doors shut and try and fix the odor coming from the plant. This has not been done and they continue to have the doors open and the odor is drifting to the nearby neighbors.
- **Endorsement Letter** for Sheffer's Grassland Dairy was submitted by Supervisor Surdam to NYS Dept. of Ag & Markets Division of Land and Water Resources. Note- Deputy Supervisor Sheffer did recuse himself from the process. Sheffer's Grassland Dairy has been awarded a grant in the amount of \$564,601. Congratulations to the Sheffer's Grassland Dairy.
- **Battle Reenactment Scheduled for August 15 & 16-** As of today the plans are still moving forward for the 243rd Anniversary at the Bennington Battle State Historic Site. Peter feels that he is exempt from doing the Mass Gathering as they are educational but is willing to fill out the paperwork anyway for review. Attorney Schopf states that even educational is not exempt from filling out the mass gathering paperwork.
- **Woods Brook Project-** the Village is still lead on this and there has been no update on this as of yet.
- **CS Energy- Hawthorn Solar Project-** Matt Tripoli who is the Project Development Manager did reach out following up on the March 9th presentation to the Board. He is willing to answer any questions at any time in reference to this project. There are 2 projects running right now. The Hawthorn project off of Pine Valley Road and Fords Road and the Fitzsimmons project off of Lebaron Road. These projects are in the Zoning Board process.

For specific questions about the public water supply: Email: bpwsp@health.ny.gov, phone: 518-402-7650

For specific questions about private wells: Email: beei@health.ny.gov, phone: 518-402-7860

For specific questions about blood testing: Email: beoe@health.ny.gov, phone: 518-402-7950

In addition, The New York State Water Quality Hotline, [800-801-8092](tel:800-801-8092), is available, Monday-Friday 9am-8pm and Saturday 9am-3pm.

Scheduled Meetings-

Scheduled Meetings- Zoning Board meets the First Monday of the month; **Planning Board** meets the third Monday of the month. These meetings are held at 7pm in the Court Room of the HAYC3 Armory. **This month the Planning Board meeting and the Zoning Board meeting will be held via ZOOM just as the regular monthly meeting was held.** Meeting minutes are available online @ www.townofhoosick.org or from the Town Clerk.

- **Executive Session- Motion to enter into Executive Session to discuss Eagle Bridge Race Track.**

MOTION TO ENTER INTO EXECUTIVE SESSION

Sheffer made the motion to enter into executive session, (time 8:09pm) Hanselman seconded. All ayes carried.

- **Delurey's asked when they would hear about the executive session outcome. They were told if there was a decision it would be in the minutes.**

MOTION TO EXIT EXECUTIVE SESSION

Sheffer made the motion to exit executive session at 8:51PM, Houghton seconded, all ayes carried.

Adjournment

Sheffer made the motion to adjourn the regular meeting at 8:53 pm pending the signing of vouchers, Houghton seconded, all ayes carried.

Bills Paid Abstract #4 2020 Vouchers 109-153

General A	\$	46,584.87
General B	\$	5,304.11
Highway DA	\$	907.00
Highway DB	\$	30,247.59
Fire Protection	\$	-----
Trust & Agency	\$	<u>7,346.50</u>
Total:	\$	90,390.07

Respectfully submitted,

Holli Cross
Town Clerk