

**Town of Hoosick
Regular Board Meeting
Monday April 12, 2021 7:00 pm**

Our Town Board meeting is open to the public with limited seating available. The meeting can be seen live via the internet at [Zoom.com](https://zoom.us) or the Hoosick New York Facebook Page, note there is a Facebook link through the Town of Hoosick Web- Site www.townofhoosick.org.

Pledge of Allegiance

Roll Call: William Hanselman, Jerry McAuliffe, Eric Sheffer, Supervisor Mark Surdam and Jackie Houghton

Previous Meeting(s) Minutes- have been reviewed by the board and are available from the Town Clerk or www.townofhoosick.org .

Reports- Monthly Operating Statement, Abstract of Vouchers, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

Statement from the Town Board- The media reporting of a portion of the re-drafting of the proposed Town Zoning Law regarding the use of dirt-bikes and ATVs was not accurate. The Town Board is not taking any action with regard to passing legislation at tonight's meeting. At last month's meeting a draft zoning law that had been prepared by the Town Attorney was discussed. The zoning law updates as well as the use of dirt-bikes and ATVs in the Town has been discussed at numerous meetings and has been a work in progress over the last year. The Town Board is reviewing this draft and soon will schedule public workshop sessions as well as seeking input from the Planning and Zoning Boards to reach a final draft version of the law. After this final draft version of the law is prepared a public hearing will be held and comments considered and, if appropriate, acted upon prior to the final vote on the implementation of the law. As with the existing law, a portion of this law deals with the regulation of dirt bikes, ATVs and other off-road vehicles within the Town. The intent of the law, as with all zoning laws, is to provide a balance between the competing interests of property owners. The Town is seeking to ensure that the requirements of the zoning code are complied with, while still allowing the reasonable use of private property for dirt-bike and ATV riding. The Town Board is in no way seeking to prohibit the reasonable use of private property for normal and customary family dirt-bike and ATV riding. This summer, the Town Zoning Board of Appeals issued an interpretation of the Town Zoning code regarding "personal" and "commercial" use of dirt-bikes and ATVs. The proposed zoning law takes this interpretation into consideration and is the reason that the portion of the law dealing with these uses has been redrafted and is being re-considered.

Welcome/Public Comments- Open time to share thoughts, concerns, and announcements with the Board that are Town related. Please limit remarks to 3 minutes.

- **We answered public questions throughout the meeting as they come in.**
 - **Welcome Chris Krahling** from the Agricultural Stewardship Association (ASA). Chris has requested a letter of support from the Town of Hoosick for the Berle Farm Purchase of
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Development Rights (PDR) project- **Motion** authorizing Supervisor Surdam to submit a letter of support on behalf for the Berle Farm of the Town of Hoosick to New York State Ag and Markets grant funding through the Agricultural Stewardship Association (ASA).

MOTION

McAuliffe made the motion authorizing Supervisor Surdam to submit a letter of support for the Berle Farm on behalf of the Town of Hoosick to New York State Ag and Markets grant funding through the Agricultural Stewardship Association (ASA). Sheffer seconded. All ayes carried.

- **Welcome Kim Brownell** on behalf of the Cheney Library. Kim presented the board with the Community Report of the library. Library is open for patrons to come in this is at a limited capacity and a 20 minute transaction timeframe. New material has been added to the library in the past year. The library is able to do interlibrary loans if a book is not available at the Cheney. They offer take home programs, in-person programs and virtual programs. They offer 6 public computers (only 2 available during the pandemic) color printer, photocopier, fax machine, Wi-Fi access, at home access to Ancestry and digital media service. Improvements have been made to the library. Paved parking lot, new rear signage, outdoor fence, removal of plant overgrowth, new bushes and shrubs, and a new public computer. A new wheelchair access ramp will be constructed and will expand the current parking spaces. The website will be updated and optimized for a modern user experience.

Correspondence/Announcements

- Hoosick Rising has joined with Joe MacDonald and a crew from Saint Gobain for Village Clean Up day scheduled for Saturday April 24th meeting at the gazebo in Wood Park at 9am. Please contact Hoosick Rising @ hoosickrising@gmail.com for additional info.
- County Executive Steve McLaughlin’s letter ref EGS-Advanced Energy Solutions.
- USDA Rural Development Single Family Housing Section 504 Home Repair Loan/Grant Program. Objective is to assist very low income owner occupants of modest single family homes in rural areas funding assistance to repair their homes. The program flyer can be viewed on the Town web site www.townofhoosick.org or www.rd.usda.gov .

COVID-19 Review, effects and discussion

- NYS Coronavirus hotline: 888-364-3065
- NYS Coronavirus emotional support hotline: 844-863-9314
- NYS Coronavirus website: <https://coronavirus.health.ny.gov>

Basic Precautions

- Practice Social Distancing.... Avoiding close contact with people who are sick.
- Avoiding touching your eyes, nose, and mouth.
- Staying home when you are sick.
- Covering your coughs or sneezes with a tissue, then throw the tissue in the trash.
- Cleaning and disinfecting frequently touched objects and surfaces using a regular household cleaning spray or wipe.

- Constantly practicing good hand hygiene.

Town Clerk's Report

- **Monthly Report**-The Clerk's report for the month of March is as follows: \$ 2,525.75 and remitted to the Supervisor was \$1,702.90.
- **Facilities Use Request**-None.
- **Virtual Town Clerk Class**- Scheduled to attend classes virtually April 26-28.

Assessor's Report

- **Tentative Roll** – The roll books will be completed on Wednesday. Tentative roll will be out on May 1st.
- **Assessment Review Board- Motion** to appoint Paula Kamperman to the Assessment Review Board for term that would expire September 30, 2025

MOTION

Sheffer made the motion to appoint Paula Kamperman to the Assessment Review Board for term that would expire September 30, 2025. Houghton seconded. All ayes carried.

Superintendent of Highway's Report

- **Cottrell Road Bridge- Open RFP(s)** - The ad was not placed in the paper. This will be done this week and the board will schedule an emergency meeting to approve. All inquiries should be emailed to Bill Shiland.
- **Bovie Hill Road Guard Rails** – The project for the guard rails is set to go as soon as the plant opens. These will be set.

Town Historian

- Phil was not able to attend the meeting.

Recreation

- **Rink Lighting Project**- All of the lighting has been installed. Protective light covers are needed and have been ordered. Supervisor Surdam approved the protective covers before the meeting.
- **Zamboni Inspection Report**- The inspection on the Zamboni was not good. It looks like the work on this will cost 25-30 thousand to fix and they said it was not worth it. Tom will keep his eye open for a new used one but the Zamboni should be okay for another year or two.
- **Town of Hoosick Community Pool**- We will be following the most recent CDC, NYS & Rensselaer County Health Departments COVID-19 guidelines for public pool operations.
Discussion for following
 - End of year Class Trips- Are we opening? The Board discussed this and the pool will be available for the end of year class trips.
 - Swim Lesson Program- Are we opening to other communities? We will be sending out letters to other communities for the swim lesson program.
 - Swim Lesson Cost- resident, non-resident? The swim lesson price for residents will be \$45 for individual and a family of 3or more will be \$100. The price for non-

resident will be \$55 for individual and \$120 for a family of 3 or more. We will be starting with 9 children and will move to 15 if the guidelines allow it.

- Daily price per swimmer- resident, non-resident? Adult/child? Pricing for resident swimmers will be \$3 per day and \$6 for non-resident. Children 2 and under are free.
 - Family Membership Cost- resident, non-resident? Family membership cost will be \$120 for resident and \$135 for non-resident.
 - Family Membership Outline- Kids, mom, dad, grandparents, caregiver? No online registration. Registration is for a family is 2 adults and children of the same household. All others will need to do their own membership.
 - Expansion Senior Swim Program times? Kim would like to try and do more time in the afternoons for seniors to do lap time.
 - Overall swim programing- let Kim try some programing? Kim will be trying some new programming this year with swimming lessons and other activities at the pool.
 - Concession-we will keep the vending machines for now and may add to the machines them. The door to the area will be changed for better traffic flow.
- **Lifeguard/WSI Training**-Lifeguards will need to recertify and CPR will need to be done as well. If Allison is unable to do the CPR training, Kim will check with Jane Conte at school to teach this portion of the class.
 - **Pool Officially Opens**- The date for the official opening of the pool is **June 26th**.
 - **Swim Lessons**- Three 2 week sessions will begin on July 5th.
 - **Adding CO2 system to pool for more consistent PH control**- The system will cost about \$1000 for the equipment. This will help manage the PH balance in the pool. There will be 2-4 bank tanks for a total of 8 banks.

MOTION

Sheffer made the motion to purchase the CO2 system for the pool for better control of PH in the water. Houghton seconded. All ayes carried.

- **Summer Camp** is set to begin July 5th for 7 one week sessions Monday through Friday 8am to 4:30pm. The cost per camper per week is \$115. AM & PM Care will be offered for an additional \$25 a week (AM-7:30-8am, PM- 4:30-5pm). COVID 19- The Town of Hoosick Summer Camp will follow CDC, NYS Health & Rensselaer County Health Dept. recent COVID-19 Guidance. A Town of Hoosick Summer Camp Application is required for each camper. We can allow up to 60 campers per week however the number may be limited due to COVID-19 Guidance restrictions. If a waiting list is needed for any reason the list will be prioritized by application receipt date at the Hoosick Town Clerk’s Office. **Motion** to approve the 2021 Town of Hoosick Summer Camp Program, the 2021 Summer Camp Application and the 2021 Summer Camp Parent Handbook. Discussion

MOTION

Houghton made the motion to approve the 2021 Town of Hoosick Summer Camp Program, the 2021 Summer Camp Application and the 2021 Summer Camp Parent Handbook. Hanselman seconded. All ayes carried.

- **Part Time Summer Staff Proposed Wage Schedule- New NYS Minimum Wage has increased from \$11.10 to \$12.50 per hour.**

<u>Position</u>	<u>2019/2020 Actual</u>	<u>Proposed</u>
Managers	\$18.30	\$19.00 First Aid, CPR, AED required
Assist. Managers	\$13.65	\$14.50 First Aid, CPR, AED required

Lifeguard	\$12.65	\$13.00 First Aid, CPR, AED required
Lifeguard with WSI	\$13.15	\$13.50 First Aid, CPR, AED required
Camp Counselors	\$12.30	\$13.00 First Aid, CPR, AED required
Concession/support	\$12.30	\$12.50

MOTION

Sheffer made the motion to approve wages for the part time summer staff except for concessions. Houghton seconded. All ayes carried.

Supervisor Surdam’s Report

- Capital District Transportation Committee (CDTC) - I attended virtually an orientation for my new role on the Policy Committee and I also virtually attended a Community Planner Forum.
- Association of Towns (AOT) Legislation at lunch virtual information sessions. I attended two this month, one on the American Rescue Plan and one on Towns and Cannabis.
- Called a Special Meeting to appoint a new Building Inspector/Code Enforcement Officer. We welcome Lloyd Moses to the part time position.
- I met with Lloyd on his first day for a couple of hours in his office at the Armory.
- I attended a meeting at the RR Tracks near RR Ave. with a Track Engineer from Pan Am.
- I have met with and been in regular contact with Engineer from Barton & Loguidice as we get closer to putting the beginning phase of the Woods Brook Project out to bid.
- Attended the monthly CPWG meeting virtually.
- Attended virtually SVHC Community Health Needs Assessment for Eastern NY.
- Worked with Senator Gillibrand’s Staff to set up and then attended the announcement for the PFAS Accountability Act.
- Attended the second Comprehensive Plan Meeting.

Town Council Reports

Deputy Supervisor Sheffer- Eric stated that he will be finishing up with the insurance and should have everything for the May meeting.

Councilperson McAuliffe- Jerry stated that the Railroad along with Bruce, Jeff, Daphne Jordon, Jake Ashby, and others met at 5pm on Thursday to discuss the piece of railway that is still unstable. The proper way to have fixed that area would have been to put a bigger piece of culvert pipe under the tracks. The Village will have to have an engineering study done on the tracks under the FEMA Plan. The question was asked if Congressman Delgado was contacted regarding this. No one did.

Councilperson Hanselman- Bill said that he called Manchester Carpet to set up an appointment to lay the turf. He is waiting for a call back.

Councilperson Houghton- Nothing for this month.

New Business

- **2020 Inner Budget Transfer as requested-** None for this month.

- **Budget Modification(s)** None needed.
- **Local COVID-19-** Nothing new on this.
- **Zoning Board Appointment-** Michael Bailey's Zoning Board Term expires April 30th.
Motion to Re-appoint Michael Bailey to the Zoning Board effective May 1st 2021 to a 5 year term that will expire April 30th 2026.

MOTION

McAuliffe made the motion to re-appoint Michael Bailey to the Zoning Board effective May 1st 2021 to a 5 year term that will expire April 30th 2026. Hanselman seconded. All ayes carried.

- **NYMIR Training-** Required Annual Compliance for Harassment & Discrimination Training is being offered virtually on April 13th at 9am, May 12th at 5:30pm and June 23rd at 10am. Everyone employed or appointed by the Town of Hoosick is required to complete annual training- no exceptions.
- **Rensselaer County/NYS Child Nutrition Summer Food Service Program-** The board discussed this program and feels at this time it would not be a good fit this year. There was not enough time to plan for it and to try and arrange for a spot for them to distribute the food. Will look at this again next year.
- **Rescue Plan Funding-** There has been no details received for this. It appears there will be \$70,000 for the town.
- **NYS Marijuana Legalization Legislation-** This was just passed and the town will need to further discuss its options on this with the public's input for opting in or out of this. This will need to be voted on. The decision will need to be made by the end of the year. The Village will still have the option of opting in on this.
- **Fireworks Tent @ Scoops-** This has been okayed and they will need to fill out the Peddlers permit information and file it with the Town.
- **Inappropriate political signs-** This is not something that the town can control. The only thing that can be looked at is if it goes against the sign law that is now in place.
- **North Hoosick Fire Dept. Penflex Service Reward Program- Motion to approve Resolution # 54 of 2021** accepting the 2020 Service Credit List provided by Fire Chief Alan Bornt on behalf of the North Hoosick Fire Dept.

MOTION

Sheffer made the motion to approve **Resolution #54 of 2021** accepting the 2020 Service Credit List provided by Fire Chief Alan Bornt on behalf of the North Hoosick Fire Department. Hanselman seconded. All ayes carried.

- **DOT Letter referencing abandoned RR Property in Pittstown** – This is no concern. This piece of property is located in the Town of Pittstown and is more of a reference to us.
- **Hawthorn Solar Project-** This is located on Ford Road/Pine Valley. This will need to go through zoning. NYSERA stated that they would be happy to come back out here to go over anything that needed clarification or if anyone had any further questions regarding the solar farm.
- **Hazardous Waste-** A resident called and wanted to know where she was able to get rid of hazardous waste. She states that County Waste will not take it. She has tried calling a couple of places and they are not willing to take it either. She did mention that the Town of Pittstown will contract with the Town of Hoosick as they have multiple other towns that they

do to take hazardous waste but we will need to contact them to see what needs to be done. Eric will contact the Town of Pittstown to find out what is required.

Old Business

- **On-Line General Town Code-** This is still on track. There should be an update in May.
- **Naturae, LLC ongoing odor issue-** Supervisor Surdam will get together with Lloyd Moses to evaluate what has been happening.
- **Woods Brook project update. Motion** to approve temporary easements @ Hoag & Church properties for construction purposes. Jonathan has drafted the temporary easements. These will expire on December 31, 2023.

MOTION

McAuliffe made the motion to approve temporary easements with Hoag and Church properties for construction purposes. Sheffer seconded. All ayes carried.

- **Armory Phone System upgrades project update.** Conversion to VOIP is complete in the Armory.
- **Zoning Law Update-** There has been nothing new on this.
- **Town of Hoosick Comprehensive Plan Update- Project Discussion/update.** The second meeting happened on April 6th. There is paperwork that will need to be completed by all who attended and are interested to have their input included.
- **IT Discussion on new Code Enforcement Software proposal from Edmunds. Motion to approve the purchase of the Code Enforcement Software through Edmunds-** Supervisor Surdam stated that this software cost is \$5000 and is the same software he is using in the Village so it will be helpful to Lloyd if he should have any questions.

MOTION

Houghton made the motion to approve the purchase of the Code Enforcement Software through Edmunds. Hanselman seconded. All ayes carried.

- **EV Charging Station-** Project update. This project will need to be presented to the Village and the Trustees. The spot that they are looking at installing this is on Village property.

For specific questions about the public water supply: Email: bpwsp@health.ny.gov, phone: 518-402-7650

For specific questions about private wells: Email: beei@health.ny.gov, phone: 518-402-7860

For specific questions about blood testing: Email: beoe@health.ny.gov, phone: 518-402-7950

New York State Water Quality Hotline, [800-801-8092](tel:800-801-8092), is available, Monday-Friday 9am-8pm and Saturday 9am-3pm.

Scheduled Meetings-

Scheduled Meetings- Zoning Board meets the First Monday of the month; Planning Board meets the third Monday of the month. These meetings are held at 7pm in the Court Room of the HAYC3 Armory. **The Planning Board meeting and the Zoning Board meeting will be held via ZOOM just as the regular monthly meeting was held.** Meeting minutes are available online @ www.townofhoosick.org or from the Town Clerk.

- **Executive Session-None needed.**

Adjournment

McAuliffe made the motion to adjourn the regular meeting at 9:09 pm pending the signing of vouchers, Sheffer seconded, all ayes carried.

Bills Paid Abstract #4 2021 Vouchers 153-202

General A	\$	57,755.23
General B	\$	6,217.15
Highway DA	\$	733.69
Highway DB	\$	23,512.29
Capital Fund H	\$	2,165.00
Library	\$	-----
Trust & Agency	\$	<u>5,328.45</u>
Total:	\$	95,711.81

Respectfully submitted,

Holli Cross
Town Clerk