

**Town of Hoosick
Regular Board Meeting
Monday September 12, 2022 7:00 pm**

Called to Order

Pledge of Allegiance

Roll Call: Jerry McAuliffe, Eric Sheffer, Supervisor Mark Surdam, and William Hanselman
Jackie Houghton

Previous Meeting(s) Minutes- have been reviewed by the board and are available from the Town Clerk or www.townofhoosick.org .

Reports- Monthly Operating Statement, Abstract of Vouchers, and Revenues have been issued to the Town Board, Clerk, Highway Superintendent, Assessor and Recreation Supervisor.

Welcome/Public Comments- Open time to share thoughts, concerns, and announcements with the Board that are Town related. Please limit remarks to 3 minutes.

No Public Comments

Correspondence/Announcements

No Correspondence this month

Town Clerk's Report

- **Monthly Report-**The Clerk's report for the month of August is as follows: \$4,589.50 and remitted to the Supervisor was \$3,865.18.
- **Facilities Use Request-** None for the month

Assessor's Report

- **Report-** Tony stated that the office has been quiet. Post cards were mailed out by GAR and there have been a few changes. Exemption time is coming up and then grievance will be forthcoming.

Superintendent of Highway's Report

- **Report-** Paul reports that the highway has been working on patching Young Road. They worked on the potholes and blacktopped a piece of it. They also worked on Cipperly Road. This was chip sealed and the highway ripped all of this out and went back to dirt road for now. The highway is back to 8-hour shifts. The cover has been put on the pool. Paul would like to do another 2,000 feet of blacktop if funds are available.

Town Historian

- **Report**-Rick stated that the Hoosick Rising and the museum have been working on the panel project. They have put out a survey to everyone who would like to participate in what businesses and information should be available in each panel. There will be five panels placed in the village and eight panels placed in the town. Upcoming events September 25, Emma Jane Cottrell turns 100 years old and will be doing a painting show at the museum. September 29th Sarah Rudd presented by Katie Brownell. October 1st the tractor show in the park and parade at noontime. Cow plop is at the athletic field same day. October 20th 100-year celebration of the Cheney Library. October 22 fall quilting gathering at the Baptist church.

Code Enforcement

- **Report**- No report for this meeting.
- **Code Enforcement & Building Inspector Position**- there is two applicants for the position. Will be doing interviews soon. Supervisor Surdam stated he thinks the salary for the full-time position should start at \$30,000 and move up to \$40,000 once the candidate has been certified. This will include town benefits. This is open for further discussion. There will need to be a budget modification for the balance of this year.

MOTION

Houghton made the motion to make the Code Enforcement/Building Inspector position full-time. McAuliffe seconded the motion. All ayes carried.

- **New Code Enforcement Standards for adoption by the end of 2022**-The new codes will need to be adopted by the end of the year. Jonathan will review and get the resolution and public hearing information ready for the next meeting.

Recreation

- **Ashley St Onge Summer Camp** – All the end of year information has been sent to Amanda. The rest of the paperwork is in the Supervisor's office and needs to be kept for two years. Ashley would like to thank everyone who supplied the camp with grants and donations. There are a few changes that Ashley would like to discuss for next year. Age for sign up and refund process. She hopes that she will be returning as director next year.
- **Sydney Stowell Pool**- All year end paperwork has been submitted to Amanda. All the pool equipment, binders, and paperwork are in the supervisor's office. Sydney would like to see a different policy on refunds as well. There was a lot of them this year and it gets confusing with having to refund money.
- **Pool Cover**-Cover is on, and it will need to be repaired. There is a corner that is torn but can be repaired.

Supervisor Surdam's Report

- Met with Bill Rabbit from Comp Alliance for claim(s) review which there has been none.
- I attended the Northern Tier Senior Picnic held at the Polish Hall.
- I virtually attended the CPWG meeting.

- I virtually attended the CDTC Policy Board Meeting.
- We met with our Environmental Attorneys and consultants for review.

Town Council Reports

Deputy Supervisor Sheffer- Eric will follow up on the comprehensive plan information. He states that we should be seeing a draft of all the meetings that took place. Eric is still working on the littering signs and needs to get the verbiage for the signs along with the fine amount. Eric will not be at the October meeting as he will be away for work since the meeting will be on a different night than normal.

Councilperson McAuliffe- Nothing for the month.

Councilperson Hanselman- There is still a flooding issue at the rink. This needs to be addressed before the turf can be laid. This will ruin the turf. There are 25 leaks in the ceiling that will also need to be addressed. Supervisor Surdam, Councilperson Hanselman and Jamie from the Country Club will need to meet to go over drainage issues on the side of the rink.

Councilperson Houghton-Nothing for the month.

New Business

- **2022 Budget Transfers- Motion** to approve as presented.

MOTION

Sheffer made the motion to approve the budget transfers as presented. Hanselman seconded the motion. All ayes carried.

- **Housing Authority Board- Motion** to Appoint Wendy Larson to the Hoosick Housing Authority Board for a 5-year term to expire September 30, 2026 replacing Ann Keegan.

MOTION

Houghton made the motion to approve the appointment of Wendy Larson to the Hoosick Housing Authority Board for a 5-year term to expire September 30, 2026 replacing Ann Keegan. McAuliffe seconded the motion. All ayes carried.

- **Zoning Board- Motion** to appoint Gary Sussman to the Zoning Board of Appeals to an open seat with a term set to expire April 30, 2027 former seat of Gary Keegan.

MOTION

Sheffer made the motion to approve the appointment of Gary Sussman to the Zoning Board of Appeals to an open seat with a term set to expire April 30, 2027 to replace the former seat of Gary Keegan. McAuliffe seconded the motion. All ayes carried.

- **Town of Hoosick Office Cleaning Position- Motion** to appoint Charity Sprague as our office cleaning person at \$15.00 per hour.

MOTION

McAuliffe made the motion to approve Charity Sprague as our office cleaning person at \$15.00 per hour. Hanselman seconded the motion. All ayes carried.

- **New Requirement for New York State Sexual Harassment Policy-** New York State has added a phone number to call to report incidents. Attorney Schopf will reformat the policy for adoption at the next meeting.
- **Letter of Support for I3 Imaging from the Town Board to Rensselaer County Economic Development & Planning Board-** This business has been trying for a few years now to move into the town to conduct business. Supervisor Surdam feels this will be a good business to have in the Village.
- **Hoosick Class Action-** We have received several complaints, but this was a private Class Action Lawsuit brought by multiple Town Residents. The Town was not involved in the Class Action Suit except for assisting the Law Firms involved with providing space for public meetings, passing on Law Firm contact information as requested by anyone searching through us and we did allow the Law Firm involved to use some of our Armory space for multiple opportunities for everyone with questions to come in for assistance. Any lingering complaints or questions should be directed the Faraci Lange Attorneys (585) 325- 5150 or (585) 399-6035.

Old Business

- **Zoning Law re-writes update- Workshop date is now set for October 18th at 6pm.**
- **\$925,000 Recreation SAM Grant-** Everything is complete on our end. Recent Update- we have heard from the DASNY in response to Supervisor Surdam's email and we have been told we are still waiting for final approval.
- **Town of Hoosick Road Asset Management Plan Scope of Work Draft-** We received an email from the CDTC that the RFP was issued 9/2/22 with proposals due by October 5th. We are moving forward with the plan.
- **Illegal Dumping Signs-** Sign purchase approved last month; project is in progress. Deputy Supervisor Sheffer is working on the signs.
- **Gooding Farm 22420 Sate Route 22Update-** We received a letter from New York State Parks, Recreation and Historic Preservation dated August 15th 2022 announcing the referenced property was listed August 5th 2022, on the National Register of Historic Places in Washington, D.C.
- **ARPA Funding-** There is some money left over. Would like some ideas on what we can use it for. It was mentioned by the board to redo the courts, fix the drainage at the rink, or use towards the court lights if we can.
- **The basketball court lighting project is complete.**

For specific questions about the public water supply: Email: bpwsp@health.ny.gov, phone: 518-402-7650

For specific questions about private wells: Email: beei@health.ny.gov, phone: 518-402-7860

For specific questions about blood testing: Email: beoe@health.ny.gov, phone: 518-402-7950

New York State Water Quality Hotline, 800-801-8092, is available, Monday-Friday 9am-8pm and Saturday 9am-3pm.

Scheduled Meetings-

Scheduled Meetings- Zoning Board meets the First Monday of the month; **Planning Board** meets the third Monday of the month. These meetings are held at 7pm in the Court Room of the HAYC3 Armory. **The Planning Board meeting and the Zoning Board meeting will be held via ZOOM just as the regular monthly meeting was held.** Meeting minutes are available online @ www.townofhoosick.org or from the Town Clerk.

- **Executive Session- Walloomsac Metal Recycling complaint**
MOTION (8:14pm)

Sheffer made the motion to move into executive session to discuss Walloomsac Metal Recycling complaint. Houghton seconded the motion. All ayes carried.

McAuliffe made the motion to exit executive session at 8:51pm. Hanselman seconded the motion. All ayes carried.

Adjournment

Sheffer made the motion to adjourn the regular meeting at 8:52 pm pending the signing of vouchers, McAuliffe seconded the motion. All ayes carried.

Bills Paid Abstract #8 2022 Vouchers 432-489

General A	\$	33,660.10
General B	\$	14,505.06
Highway DA	\$	982.63
Highway DB	\$	179,679.42
Capital Fund H	\$	-----
Fire Protection	\$	-----
Library	\$	-----
Trust & Agency	\$	<u>3,454.25</u>
Total:	\$	232,281.46

Respectfully submitted,

Holli Cross
Town Clerk